

DUCHESNE COUNTY SCHOOL DISTRICT
BOARD OF EDUCATION

REGULAR SESSION

September 5, 2024

District Office 1010 East 200 North, Roosevelt, Utah

OFFICERS: President Tony Smith presided with Board Members Mark Thacker, Brandon Bench, and Don Busenbark present, as well as Superintendent Jason Young and Business Administrator Dee E. Miles. Board Member Emilee Wells was excused.

VISITORS:

Gwen Prescott	Michael Weldon	Kimberley Murray	Amy Beynon	Tennille Torgerson
Phillip Bertoch	Sharon Smith	Lola Stansfield	Rauni Guffey	Jana Adamson
Mike Ross	Julie Seeley	Craig Stansfield	Richard Guffey	Shelby Thayne
Janalee Goodrich	Cliff Murray	Andrea Shoenfeld	Drew Timothy	Danielle Timothy
Kendra Embleton	Jennifer Tuckett	Jeff Beynon	Fred Butterfield	

WORK SESSION: The Board discussed progress on the Altamont Elementary building plans.

REGULAR SESSION: President Smith called the regular session to order at 7:00 p.m. Mr. Thacker offered prayer. Mr. Busenbark led the Pledge of Allegiance to the Flag of the United States of America.

MINUTES: Mr. Busenbark noted an addition to the item #8 of looking at creating a template for student handbooks and moved to approve. Mr. Bench seconded to approve the minutes of the regular board meeting held August 1, 2024; voting was unanimous in the affirmative. Audio recording is available at: <https://www.utah.gov/pmn>.

RECOGNITION: The Extra Degree award was presented to Jeff Beynon and also Tennille Torgerson for achieving her early childhood credentials and for their exceptional contributions to student success.

ADMINISTRATIVE REPORTS: Jennifer Tuckett, Basin Online School Pricipal, reported on achieving their goals for last year, and new goals for this year with focus on math. Online tools facilitate teachers and students working together. More focus will also be given to students reaching their reading goals. The Board commended the progress and achievements.

OPEN TIME: At 7:30 p.m. President Smith opened the meeting for those who signed up for public comment. Julie Seeley commented on the open time policy, the length of day for some students, and the difficulty of feeding all high school students in a twenty minute lunch. President Smith closed open time at 7:36 p.m.

ACTION ITEMS:

1. Policy: 4.0520 Citizenship Graduation Requirements – Superintendent reviewed the changes and noted the procedures are evolving as it is being implemented at each school. Mr. Bench moved to approve. Mr. Thacker seconded; passed unanimously.
2. Policy: 1.0110.01 Open Time – Superintendent Young noted the changes to comply with code and to provide for public comment. Mr. Thacker moved to approve. Mr. Busenbark proposed a friendly amendment to use state code language of the word “germane” from section (2)(a). Mr. Bench seconded; passed unanimously.
3. Policy: 1.0710.02 Principal Administrative Duties – Mr. Busenbark inquired and clarified if section seven was necessary. Mr. Busenbark moved to approve as is. Mr. Bench seconded; passed unanimously.
4. Policy: 1.0711 Principal Specific Duties/Responsibilities – Superintendent Young reviewed the simplified and clarifying new language. Mr. Busenbark moved to approve. Mr. Bench seconded; passed unanimously.

5. Communication Plan – Superintendent Young reviewed the strategic plan to improve and help guide appropriate communications and to clarify district staffing positions titles and their roles, and a belief statement and dignity index to also guide communication. The Board expressed their unanimous support.
6. LEA Specific License Requests/Approvals – Phillip Bertoch noted the need to approve new teachers for licensing. Mr. Bench moved to approve. Mr. Busenbark seconded; passed unanimously.
7. Travel Requests – None this month.
8. Buildings – Superintendent Young reported on the move-in at Duchesne High and progress at Altamont High. Mr. Miles reviewed the opportunity to apply for funds from the state capital projects fund and recommended asking for a small amount of the cost that would have the potential for being approved. The Board recommended the administration gauge the amount to request.

DISCUSSION ITEMS:

1. Policy 1st Reading: 3.0411.10 Personal Leave & 3.0411.11 Professional Leave – Superintendent Young noted clarifications to the policy to make it more understandable and usable. Several additional clarifications were recommended.
2. Policy 1st Reading: 6.0210.09 Convicted Sex Offenders on School Property – Superintendent Young noted the need for the new policy to help protect students.
3. USBA Regional Meeting October 8, 6 pm, Cafe Rio – The Board made plans to attend.

EXECUTIVE SESSION: Mr. Busenbark moved and Mr. Bench seconded that the Board go into executive session to discuss personnel and possible property acquisition at 8:42 p.m.; aye votes: Mr. Bench, Mr. Busenbark, Mr. Smith, Mr. Thacker. Nay votes: none. Motion passed. Mr. Busenbark moved and Mr. Bench seconded that the Board go out of executive session at 9:25 p.m.; passed unanimously.

ADJOURNMENT / FUTURE PLANNING: Mr. Thacker moved to adjourn, Mr. Bench seconded. President Smith adjourned the meeting at 9:26 p.m. The next Regular Meeting will be held Thursday, October 3, 2024, at Tabiona School, 10 N Main St, Tabiona, Utah.