



CROSBY INDEPENDENT SCHOOL DISTRICT

14670 FM 2100 CROSBY, TEXAS 77532

281-328-9200

Regular Agenda Item

Meeting Date	April 21, 2025
Action	Discuss and consider approval of Architectural Services by Stantec Architecture Inc., for the design of a Sixth Grade Campus via RFQ 2223-0004, and authorize the Superintendent to negotiate and execute a contract.
Motion	I move to approve Architectural Services by Stantec Architecture Inc., for the design of a Sixth Grade Campus via RFQ 2223-0004, and authorize the Superintendent to negotiate and execute a contract.
Administrative Recommendation	Administration recommends approval of the award to Stantec Architecture Inc., as presented.
Authority for this Action	<p>Board Policy:</p> <ul style="list-style-type: none">• CH(LEGAL):<ul style="list-style-type: none">○ A district may not select a provider of professional services or a group or association of providers or award a contract for the services on the basis of competitive bids submitted for the contract or for the services, but shall make the selection and award on the basis of demonstrated competence and qualifications to perform the services and for a fair and reasonable price.• CH(LOCAL):<ul style="list-style-type: none">○ The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.
Goal/Objective Addressed	<p>Crosby ISD District Improvement Plan:</p> <ul style="list-style-type: none">• Goal 7: Crosby ISD will be a good steward of taxpayers' money.• Goal 8: Crosby ISD will maintain quality and safe facilities and adequately plan for future needs.
Background	<p>On March 27, 2023, the Board of Trustees awarded a Request for Qualifications (RFQ) 2223-0004 for Architectural Services to Stantec Architecture Inc.</p> <p>The professional services to be performed include the following:</p> <ul style="list-style-type: none">• Programming• Schematic Design

	<ul style="list-style-type: none"> • Design Development • Construction Documents • Procurement • Construction Administration • Post Construction Activities <p>The proposed contract will be on a percentage basis (6%) of the final cost of work for the project.</p>
Staffing Implications	N/A
Budget Information	Capital Project funds will be used to fund the contract for bond related projects.
Impact of this Action	Provide architectural services for a Sixth Grade Campus.
Attachments	N/A
Resource Personnel	Yvonne M. Johnson, Chief Financial Officer