

Purchase Request # 3
Regular Board Meeting November 14, 2017
Consideration of Approval to Contract for Painting Services

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approve the contract for painting services from Terrell Painting and Wallcovering, Inc. for the District Facility Plant Operations department.

BACKGROUND

There are several areas throughout the District that are in need of repainting, to include interior painting at the Collin Higher Education Center, exterior entrances at the Preston Ridge Campus and the parking garage at Central Park Campus. Terrell Painting and Wallcovering, Inc. recently painted the parking garage at Collin Higher Education Center and did an outstanding job.

Reference number (REF) 4111 was issued to track the volume of spend for painting services. Tracking of spend volume is accomplished through the Purchasing Department's eProcurement system. The system is set to automatically notify the contract owner when 85% of the approved expenditure is reached, which triggers the contract owner to analyze current and future spend.

Terrell Painting and Wallcovering, Inc. has a contract through the TIPS cooperative purchasing program to provide Trades, Labor, and Materials, Contract Number 170201, and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

Painting upgrades to the interior and exterior surfaces of buildings and parking garages extend the life and appearance of facility as well as provide value to the facility over time. Maintenance to maintain a clean, neat appearance to the facilities creating an inviting and comfortable atmosphere to students, staff, and guests.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization for \$125,000 for one (1) year, which is budgeted in the District Facility Plant Operations departments' 2017-2018 operating budget and subsequent year's budget subject to Board approval for the products and services described and in accordance with Board Policy CF (Local) and Texas Education Code Section 44.031.

MONITORING AND REPORTING TIMELINE

The term of contract will be one (1) year beginning November 1, 2017 through August 31, 2018.

RESOURCE PERSONNEL

Ken Lynn

Chief Financial Officer

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