

TITLE OF CONFERENCE National Community Schools and Family										DESTINATION Minneapolis Minnesota										CHECK ONE IN-RADIUS ☐ OUT-RADIUS ☒ XXX			
PURPOSE OF CONFERENCE										REPORT TO: (CIRCLE ONE) BOARD STAFF TEAM										STUDENT TRAVEL OVERNIGHT Y/N # STUDENTS # CHAPERONES			
REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH.										FUNDING SOURCE (MARK ONE) Community Schools/ Heyburn PD													
NAME OF ATTENDEE	DATE(S) OF TRAVEL	MEALS					MILEAGE			PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB							
		BREAKFAST \$10	LUNCH \$15	DINNER	IN-	DAILY TOTAL	DESTINATION CITY	MILES	TOTAL .7														
Rich, Lacey	5/27/2025			\$ 30		\$ 30	Boise Airport	330	\$ 231		\$ 100	\$ 100	\$ 835			\$ 640	\$ 596.00						
	5/28/2025		\$ 15	\$ 30	\$ 45																		
	5/29/2025		\$ -	\$ 30	\$ 30																		
	5/30/2025		\$ 15	\$ 30	\$ 45																		
	5/31/2025		\$ 15		\$ 15																		
Stutzman, Danelle	5/27/2025			\$ 30		\$ 30	Boise Airport	330	\$ 231		\$ 100	\$ 100	\$ 835			\$ 640	\$ 596						
	5/28/2025		\$ 15	\$ 30	\$ 45																		
	5/29/2025		\$ -	\$ 30	\$ 30																		
	5/30/2025		\$ 15	\$ 30	\$ 45																		
	5/31/2025		\$ 15		\$ 15																		
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		\$ 330							\$ 462	\$ 200	\$ 200	\$ -	\$ 1,670	\$ -	\$ 1,280								
ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION.																							
BUDGET CODE:		PROGRAM DIRECTOR INITIAL:						TOTAL COST OF REQUEST									\$ 4,542						
SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR:		<i>Deena Austin</i>																					
SIGNATURE OF SUPERINTENDENT:																	BOARD APPROVAL DATE						

[illegible]

TITLE OF CONFERENCE						DESTINATION							CHECK ONE				
SPRING SPORTS STATE TOURNAMENTS						VARIOUS LOCATIONS							IN-RADIUS	X	OUT-RADIUS	X	
PURPOSE OF CONFERENCE						REPORT TO: (CIRCLE ONE)							STUDENT TRAVEL OVERNIGHT Y/N				
STATE TOURNAMENTS						BOARD STAFF TEAM							# STUDENTS		# CHAPERONES		
REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH.												FUNDING SOURCE (MARK ONE)					
RADIUS AND STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING.												DISTRICT PD	SPECIAL ED		ACTIVITIES	X	
												FEDERAL	SAFETY		VOCATION		
NAMES OF ATTENDEES	DATE(S) OF TRAVEL	BREAKFAST \$10	LUNCH \$15	DINNER IN-STATE \$20 OUT-STATE \$30		DESTINATION CITY OR AIRPORT	MILES	TOTAL D.57 MILE	Y/N DISTRICT CAR AVAILABLE	PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB	
BASEBALL	MAY 15-					CALDWELL	378	\$ -	N		\$ 1,607				\$ 2,000		
	May 17, 2025																
SOFTBALL	MAY 15-					BOISE	330				\$ 1,403				\$ 2,000		
	May 17, 2025																
TRACK	MAY 16-					BOISE	330				\$ 1,403				\$ 2,400		
	May 17, 2025																
TENNIS	MAY 16-				\$ -	BOISE	330				\$ 1,403				\$ 1,200		
	May 17, 2025				\$ -												
					\$ -												
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					\$ -												
												TOTAL \$ 7,600					

ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION.		PER DIEM
REIMBURSED AHEAD FOR OUT-OF-RADIUS TRAVEL. RECEIPTS REQUIRED FOR NON-PER DIEM EXPENSES INCURRED.		
BUDGET CODE: <u>ATHLETICS/TRANSPORTATION</u>	PROGRAM DIRECTOR INITIAL: _____	TOTAL COST OF REQUEST \$ <u>13,418</u>
SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR:		
SIGNATURE OF SUPERINTENDENT:	BOARD APPROVAL DATE	

TITLE OF CONFERENCE	DESTINATION	CHECK ONE			
BUCK'S BAGS TOURNAMENT	BOISE, IDAHO	IN-RADIUS	X	OUT-RADIUS	
PURPOSE OF CONFERENCE	REPORT TO: (CIRCLE ONE)	STUDENT TRAVEL OVERNIGHT Y/N			
VARSITY BASEBALL TOURNAMENT	BOARD STAFF TEAM	# STUDENTS	30	# CHAPERONES	6

FUNDING SOURCE (MARK ONE)					
DISTRICT PD		SPECIAL ED		ACTIVITIES	X
FEDERAL		SAFETY		VOCATION	

OFFICE USE ONLY		PER DIEM	
ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION.			
REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECEIPTS REQUIRED FOR NON PER DIEM EXPENSES INCURRED.			
BUDGET CODE:	BASEBALL	PROGRAM DIRECTOR INITIAL:	TOTAL COST OF REQUEST
			\$ 4,773
SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR:			
SIGNATURE OF SUPERINTENDENT:			
			BOARD APPROVAL DATE

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

TITLE OF CONFERENCE BASEBALL REGIONAL TOURNAMENT						DESTINATION TBD				CHECK ONE							
PURPOSE OF CONFERENCE TOURNAMENT						REPORT TO: (CIRCLE ONE) BOARD STAFF TEAM				IN-RADIUS		X		OUT-RADIUS		X	
										STUDENT TRAVEL OVERNIGHT Y/N							
										# STUDENTS				# CHAPERONES			
REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. RADIUS AND STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING.																	
FUNDING SOURCE (MARK ONE)																	
DISTRICT PD SPECIAL ED ACTIVITY X FEDERAL SAFETY VOCATION																	
NAMES OF ATTENDEES	DATE(S) OF TRAVEL	MEALS				MILEAGE			Y/N	PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB	
		BREAKFAST \$10	LUNCH \$15	DINNER INSTATE \$20	OUT STATE \$30	DESTINATION CITY OR AIRPORT	MILES	TOTAL 0.57 MILE									DISTRICT CAR AVAILABLE
BASEBALL	MAY 8-					TBD		\$ -	N								
	May 10, 2025																
					\$ -												
					\$ -												
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					\$ -												

Location & cost
will depend
on placement
and qualifying

OFFICE USE ONLY																	
ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION. REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECEIPTS REQUIRED FOR NON PERDIEM EXPENSES INCURRED.																	
BUDGET CODE:		ATHLETICS/TRANSPORTATION				PROGRAM DIRECTOR INITIAL:				TOTAL COST OF REQUEST				PERDIEM			
SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR																	
SIGNATURE OF SUPERINTENDENT:																	
																BOARD APPROVAL DATE	

MINIDOKA COUNTY JOINT SCHOOL DISTRICT #331

TITLE OF CONFERENCE LATINOS IN ACTION					DESTINATION WEBER STATE UNIVERSITY-ODGEN, UTAH					CHECK ONE X					
PURPOSE OF CONFERENCE COLLEGE AND CAREER READINESS					REPORT TO: (CIRCLE ONE) BOARD STAFF TEAM					IN-RADIUS STUDENT TRAVEL OVERNIGHT Y/N					
										# STUDENTS 20					
										# CHAPERONES 3					
REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS, OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT ARE SUBJECT TO APPROVAL. THE DEADLINE FOR ALL TRIP REQUESTS ARE THE FIRST MONDAY EACH MONTH. RADIUS AND STUDENT REQUESTS ARE REVIEWED AT THE SEPTEMBER BOARD MEETING.										FUNDING SOURCE (MARK ONE)					
										DISTRICT PD FEDERAL					
										SPECIAL ED SAFETY					
										ACTIVITIES VOCATION					
										X					
NAMES OF ATTENDEES	DATE(S) OF TRAVEL	BREAKFAST \$10	LUNCH \$15	DINNER IN STATE \$20 OUT STATE \$30	DESTINATION CITY OR AIRPORT	MILES	TOTAL 0.57 MILE	Y/N DISTRICT CAR AVAILABLE	PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB
LIA STUDENTS	May 1, 2025				ODGEN	292	\$ -	N		\$ 1,168					
MARY GARCIA	May 1, 2025				ODGEN										
SYLVIA HENDRICKS	May 1, 2025				ODGEN										
ANDREA DOMINGUEZ	May 1, 2025			\$ -	ODGEN										
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OFFICE USE ONLY

ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION.										PER DIEM	
REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECEIPTS REQUIRED FOR NON PER DIEM EXPENSES INCURRED.											
BUDGET CODES		LATINOS IN ACTION		PROGRAM DIRECTOR INITIAL: <i>mg</i>		TOTAL COST OF REQUEST		\$ 1,168			
SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR: <i>[Signature]</i>											
SIGNATURE OF SUPERINTENDENT: <i>[Signature]</i>											
										BOARD APPROVAL DATE	

TITLE OF CONFERENCE						DESTINATION				CHECK ONE						
MINICO SERENITY SOUNDS/MENS CHOIR PURPOSE OF CONFERENCE						SALT LAKE CITY, UTAH REPORT TO: (CIRCLE ONE) BOARD STAFF TEAM				IN-RADIUS		X	OUT-RADIUS			
										STUDENT TRAVEL OVERNIGHT Y/N						
MUSIC TOUR						# STUDENTS		41		# CHAPERONES		11				
REQUESTS THAT ARE REQUIRED BY GRANT, GOVERNMENTAL RULES AND REGULATIONS OR CONSIDERED IMPERATIVE TO THE OPERATION OF THE DISTRICT OUT OF										FUNDING SOURCE (MARK ONE)						
										DISTRICT PD	SPECIAL ED	ACTIVITIES	X			
										FEDERAL	SAFETY	VOCATION				
NAMES OF ATTENDEES	DATE(S) OF TRAVEL	BREAKFAST \$10	LUNCH \$15	DINNER INSTATE \$20 OUT STATE \$30	DESTINATION CITY OR AIRPORT	MILES	TOTAL DLSZ MILE	Y/N DISTRICT CAR AVAILABLE	PARKING BAGGAGE	RENTAL CAR SHUTTLE TAXI	SUB	REGISTRATION	AIRFARE	LODGING	TOTAL STAFF REIMB	
CHOIR STUDENTS	Apr 5, 2025				SALT LAKE CITY	350	\$ -	N		\$ 700						
JEFF COLLIER	Apr 5, 2025				SALT LAKE CITY	350										
				\$ -												
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ALL FORMS MUST BE TYPED. INCOMPLETE TRAVEL REQUESTS WILL BE RETURNED FOR ADDITIONAL INFORMATION.			
REIMBURSED AHEAD FOR OUT OF RADIUS TRAVEL. RECEIPTS REQUIRED FOR NON-PERDIEM EXPENSES INCURRED.			
BUDGET CODE:	CHOIR FUNDS	PROGRAM DIRECTOR INITIAL: <i>J.C.</i>	TOTAL COST OF REQUEST \$ 700
SIGNATURE(S) OF SUPERVISOR/ADMINISTRATOR: <i>[Signature]</i>			BOARD APPROVAL DATE
SIGNATURE OF SUPERINTENDENT: <i>[Signature]</i>			