

Monday, December 14, 2009

Board Room

7:00 p.m.

MINUTES

1. CALL TO ORDER BY CHAIR Dave Wilson at 7:00 p.m. AND ROLL CALL OF ATTENDANCE

Present: Patti Pokorney, Doug Olson, Sue Lee, Dave Wilson, Melissa Brings, Jeff Mattson, Rolf Mohwinkel

2. PRELIMINARY ACTIONS

- A. Pledge Of Allegiance
- B. Public Comment – none - audience was directed that a public comment session would be provided at the end of the Truth in Taxation presentation.
- C. Approval Of Agenda
 - 1. Montrose property development name change - 6C

Mohwinkel/Lee to approve
Motion carried 7-0

3. COMMUNICATIONS

- A. Student Council Report by Ashley Michalko – candy canes sales for the Salvation Army, pictures with Santa and Mrs. Claus for an undetermined charity, working on a student bonding event, promoting donating by students. Competition taking place between classes for Toys for Tots. This is a competitive venture with STMA.
- B. Proud of:
 - 1. Montrose Elementary ECFE and K-12 students who collected 543 food items for the Waverly Food Shelf.
 - 2. Jennifer Wykle, Technology Teacher at BCMS and Mike Quady, Media Generalist at Parkside Elementary who were selected as TIES Exceptional Teachers for their leadership, integration and effective use of technology in the classroom.
- C. BOARD CALENDAR DATES
 - 1. Monday, January 11, 2010 – Organization Meeting, 4:30 p.m., Board Room
 - 2. Monday, January 11, 2010 - Board Workshop, 4:45 p.m., Board Room
 - 3. Monday, January 11, 2010 – Meet with local legislators, 7:00 p.m., Board Room
 - 4. January 14-15, 2010 – MSBA Leadership Conference, Minneapolis Convention Center
 - 5. Monday, January 25, 2010 – Board Meeting, 7:00 p.m., Board Room

4. CONSENT AGENDA

- A. Personnel
 - APPOINTMENTS - All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:
 - 1. Barbara Acero, Cultural Liaison at Buffalo Community Middle School effective November 30, 2009 and ending June 10, 2010. This is a new position.
 - 2. Molly Aurentz, Food Service Aide at Buffalo High School effective November 30, 2009. This is a replacement for Jamie Buscher.
 - 3. Wynette Rodriguez, Special Education ESP at Tatanka Elementary effective November 30, 2009 and ending December 23, 2009. This is a short-term position for student evaluation.
 - 4. Charles Brown, Special Education ESP at Buffalo Community Middle School effective December 1, 2009. This is a new position.

5. Anne Taylor, Title I/Extended Day Kindergarten ESP at Montrose Elementary effective January 4, 2010 and ending June 10, 2010. This is a replacement for Teri Schmidt.
6. Ann Landwehr, Title I/Extended Day Kindergarten Teacher at Montrose Elementary effective on or about December 23, 2009 and ending on or about June 11, 2010. This is a re-appointment due to Title I funding.
7. Naomi Dietiker, short-term substitute Art Teacher at Buffalo High School effective December 9, 2009 and ending February 8, 2010. This is a replacement for CiAnn Jackson.
8. Lee Kjesbo, short-term substitute Music Teacher at Buffalo Community Middle School and Northwinds Elementary effective November 12, 2009 and ending on or about December 23, 2009. This is a replacement for Marty Bartels.

RESIGNATION/RETIREMENT/TERMINATION - Approve the following resignations/retirements/terminations:

1. Ryan Rehnstrand, Varsity Boys and Girls Swim Coach, resignation effective December 3, 2009.
2. Shari Larson, Parking Lot ESP at Buffalo High School, resignation as per agreement effective December 9, 2009.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfer/change in assignment:

1. Patricia Maas, from Food Service Aide at Montrose Elementary to Food Service Assistant at Northwinds Elementary effective December 7, 2009. This is a replacement for Linda Anderson.
2. Kristine Simonson, ESP at Buffalo Community Middle School, additional .5 hours/day effective November 16, 2009. This is due to transportation supervision needs.
3. Terri Schmidt, ESP at Buffalo Community Middle School, additional .5 hours/day effective November 16, 2009. This is due to transportation supervision needs.
4. Char VanBergen, ESP at Buffalo Community Middle School, additional .5 hours/day effective November 16, 2009. This is due to transportation supervision needs.
5. Susan Glawe, Special Education ESP at Buffalo Community Middle School, additional 5 hours/week effective November 30, 2009. This is due to student needs.
6. Linda Anderson, Food Service Assistant, from Northwinds Elementary to Buffalo High School effective November 30, 2009. This is a replacement for Joy Goodmanson.

LEAVE OF ABSENCE – Approve the following request for leave of absence:

1. Scott Larsen, Special Education Teacher at Buffalo High School, leave of absence effective on or about February 1, 2010 and ending on or about March 8, 2010.
2. CiAnn Jackson, Art Teacher at Buffalo High School, leave of absence effective December 4, 2009 and ending February 8, 2010.
3. Stacy Rutten, Multi-age Teacher at Discovery Elementary, leave of absence effective on or about February 22, 2010 and ending on or about April 5, 2010.
4. Shari Larson, Parking Lot Attendant at Buffalo High School, full-time leave of absence effective November 10, 2009 and ending November 30, 2009, then part-time leave of absence effective November 30, 2009 and ending December 4, 2009.
5. Marilyn Sotebeer, Community Education Building Supervisor, leave of absence effective October 24, 2009 and ending November 23, 2009.

CONTRACT - Memorandum of Understanding regarding salary freeze for 2009-10:

1. Educational Support Professionals

- B. Check Disbursements - Payroll checks # 187239 through 187409, and 115208 through 115907, amounting to \$1,296,280.00. P-card disbursement checks 14876 to 15304, totaling \$72,605.79. Handwritten checks 137985 through 137989, Bill-pay wires 15306 through 15307, Employee reimbursement checks 9001515 through 9001585, and Accounts Payable checks 140665 through 140858, for the period of November 23 – December 7 as follows:

01	GENERAL FUND	1,012,284.73
02	FOOD SERVICE	69,310.04
04	COMMUNITY SERVICE	17,379.00
05	CAPITAL OUTLAY	26,090.66
06	NEW BUILDING	15,597.20
07	DEBT SERVICE	.00
09	ACTIVITY FUND	30,519.47
16	ALTERNATIVE FACILITIE	.00
	TOTAL	\$1,171,181.10

- C. Electronic Fund Transfers - A list of the electronic fund transfers occurring in the official depositories (for the period of Nov. 1 – Nov. 30) is as follows:

Date	Vendor & Purpose	Amount
11/3/09	Xcel Energy – Utility BHS	189.25
11/3/09	Xcel Energy – Utility HES	3,241.42
11/4/09	Delta Dental – Dental Insurance	7,076.25
11/4/09	BMO Corporate MasterCard – P-Card	72,605.79
11/9/09	Xcel Energy – Utility MES	2,174.13
11/12/09	Delta Dental – Dental Insurance	5,173.68
11/13/09	MN Dept. of Revenue – State Taxes	53,103.08
11/13/09	Chicago USA Tax Pmt – Federal Taxes	308,164.87
11/13/09	Educators Benefit Consultants – Deferred Annuities	30,551.25
11/18/09	Delta Dental – Dental Insurance	5,473.97
11/25/09	Delta Dental – Dental Insurance	7,007.54
11/30/09	Educators Benefit Consultants – Deferred Annuities	30,276.25
11/30/09	MN Dept. of Revenue – State Taxes	47,000.92
11/30/09	Chicago USA Tax Pmt – Federal Taxes	<u>275,947.40</u>
	Total	847,985.80

- D. Minutes – November 23, 2009

- E. Donations:

1. \$120 from Wells Fargo Community Support Campaign - \$30 Cheryl Herrick, \$30 Anne Loomis, \$60 Sam Pokorney to BHS
2. \$100 anonymous donation to the BHS Band Department
3. \$500 anonymous donation to the BHS Band Department

Lee/Brings to approve
Motion carried 7-0

5. REPORTS

- A. Truth in Taxation, Chuck Klaassen – this presentation satisfies the annual requirement regarding the district's presentation on current year budget and to allow comments from the public. Will also provide information on property tax levy. The state sets the tax policy for local schools. Planning on no increase in state funding. To meet budget shortfalls, 90% of Minnesota school districts have voter-approved operating levy referendums in place. 76% of our revenue source is the state, then local at 13% and Federal at 10.9% of our revenue source. 85% of the general fund pays staff salaries and benefits and contracted services. Proposed levy is an increase of \$215,216 (1.67%) from 2009 to 2010.

Levy changes - As property value increases, state aid decreases because we are considered more wealthy in value. When the district's Adjusted Net Tax Capacity decreases, state aid decreases.

Also, the district valuation in comparison to an individual property valuation is a significant factor in actual tax impact. (district valuation increased by 80 million in ISD 877).

Public Comment:

Allan Malerich – Lake Pulaski resident. Thanked the Board for their actions in making reductions and watching the tax impact. Comment from the County Assessor is that property valuations will continue to decrease for the next few years. Before retiring, personally went through downsizing, salary reductions, etc. Would ask the Board to hold the classrooms safe from reductions. Understands that cuts need to come from staff since that is where 85% of expenditures are. Encourages the board to look for cuts in every way including benefits, retirement pensions, salaries, etc. There will be more foreclosures and bankruptcies which result in decreased market values. Thank you for the work you do and good luck in the daunting task before you.

6. ACTIONS ITEMS

- A. Certify the 2009 Pay 2010 Levy, Chuck Klaassen

Pokorney/Lee to approve the pay 2010 tax levy of \$13,112,045.
Motion carried 7-0

- B. 2009 Seniority List, Anita Underberg

The Seniority List has been posted in all of the schools for a period of 20 days for comment according to the teacher contract. All corrections and revisions have been made as appropriate.

Lee/Olson to approve
Motion carried 7-0

- C. Montrose Early Childhood Center

In May, the plan was approved with Bauer Design/Build. Their name has changed to Second Street Montrose LLC

Mohwinkel/Pokorney to approve agreement with name change
Motion carried 7-0

7. DISTRICT COMMITTEE REPORTS

PP - NHCC – current president is retiring and a search has started.

SL – T&L Council reviewed exemplary grant requests and high school course proposals, 877 Foundation meeting – work is taking place on update of bylaws, February 19 is staff showcase, April is the Pork Chop Dinner

RM – WTC looking at some pre-nursing course additions. The building addition is coming along well. Safe Communities

DW – Safe Schools and United for Youth

8. SUPERINTENDENT'S REPORT

Need to schedule Board Retreat date – topics include education vision, board self-assessment, long-term finances

9. OTHER

Olson/Mattson to adjourn at 7:59 p.m.

Respectfully submitted,

Melissa Brings, Clerk
ISD 877 Board of Education