



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: 10/19/2016

Purpose: ☐ Report Only ☐ Recognition ☒ Discussion/ Possible Action

Presenter(s): Ruperto Becerra, Jr., Executive Director of Business Operations
Peggy Lee Gonzalez, Director of Purchasing

Item Title:

Discussion and possible action to approve the purchase of two (2) work trucks for the Facilities Department. The purpose of the purchase of the vehicles is to provide quicker response to the needs of our teachers and students.

Description:

The Facilities Department is requesting the approval of two (2) work trucks. One (1) Chevrolet 3500 Crew Cab truck and a Chevrolet 1500 Regular Cab truck to add or replace vehicles in their fleet. Caldwell Country Chevrolet is an approved vendor on the H-GAC Cooperative. Enclosed please find the vehicle quote with specifications. . The purchase of the (2) work trucks will require a budget amendment from Function 81 - \$49,731.00 to Function 51 - \$49,731.00.

District Goal:

Goal 6 We will promote and ensure a safe and secure learning environment for all students.

Funding Budget Code and Amount:

CFO Approval

199-51-6631-00-907-7-99-000

[Signature]

APPROVAL ROUTE

SIGNATURE

DATE

Principal/Director:

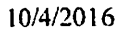
Executive Director:

Chief Administrator:

Superintendent:

[Signature]
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10 Oct 16
10-10-16
10-19-2016



Buying Agency:	SOUTH SAN ANTOINIO ISD	Contractor:	CALDWELL COUNTRY CHEVROLET
Contact Person:	ANGELA PERALES	Prepared By:	AVERYT KNAPP
Phone:	210-977-7085 (X-5089)	Phone:	979-567-6116
Fax:	210-977-7086	Fax:	979-567-0853
Email:	APERALES2@SOUTHSANISD.NET	Email:	AKNAPP@CALDWELLCOUNTRY.COM
Product Code:	A40	Description:	2017 CHEVROLET 3500HD SILVERADO 4X2 DOUBLE CAB LWB CC35953
A. Product Item Base Unit Price Per Contractor's H-GAC Contract:			28181
B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable. (Note: Published Options are options which were submitted and priced in Contractor's bid.)			
Description	Cost	Description	Cost
TRAILER TOW PACKAGE Z82	INCL		
		Subtotal From Additional Sheet(s):	
		Subtotal B:	0
C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary. (Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)			
Description	Cost	Description	Cost
		Subtotal From Additional Sheet(s):	
		Subtotal C:	0
Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).		For this transaction the percentage is:	0%
D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)			
Quantity Ordered:		X Subtotal of A + B + C:	28181 = Subtotal D: 0
E. H-GAC Order Processing Charge (Amount Per Current Policy)			Subtotal E: \$600
F. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges			
Description	Cost	Description	Cost
		DELIVERY	385
		EXTERIOR COLOR WHITE	INCL
		Subtotal F:	385
Delivery Date:	60-90 DAYS APPX	G. Total Purchase Price (D+E+F):	985

10/4/2016

This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents MUST be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.

Buying Agency:	SOUTH SAN ANTONIO ISD		Contractor:	CALDWELL COUNTRY CHEVROLET	
Contact Person:	ANGELA PERALES		Prepared By:	AVERYT KNAPP	
Phone:	210-977-7085 (X-5089)		Phone:	979-567-6116	
Fax:	210-977-7086		Fax:	979-567-0853	
Email:	APERALES2@SOUTHSANISD.NET		Email:	AKNAPP@CALDWELLCOUNTRY.COM	
Product Code:	A34	Description:	2017 CHEVROLET 1500 SILVERADO 4X2 REG CAB CC15703		

A. Product Item Base Unit Price Per Contractor's H-GAC Contract:

19205

B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable:

(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
TRAILER TOW PACKAGE Z82	375		
		Subtotal From Additional Sheet(s):	
		Subtotal B:	375

C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.

(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
		Subtotal From Additional Sheet(s):	
		Subtotal C:	0

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).

For this transaction the percentage is:

0%

D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)

Quantity Ordered:		X Subtotal of A + B + C:	19580	=	Subtotal D:	0
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E. H-GAC Order Processing Charge (Amount Per Current Policy)	

Subtotal E:	\$600
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F. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges

Description	Cost	Description	Cost
		DELIVERY	385
		EXTERIOR COLOR WHITE	INCL
		Subtotal F:	385

Delivery Date: 60-90 DAYS APPX

G. Total Purchase Price (D+E+F):

985