

1. **GENERAL FUNCTIONS-OTHER**

1.A. Call to Order

Meeting was called to order at 6:02 PM

Board President Rodriguez Requested a moment of silence for the Abundant Life Christian School

1.B. Pledge of Allegiance

1.C. Texas Pledge of Allegiance

Pledge of allegiance and Texas pledge were led by students in the audience.

1.D. Roll Call

Trustees Present: Barnes, Borrego, Maldonado, Martinez, Rodriguez, Ortega and Zuniga

1.E. CISD Vision and Mission Statements

Mr. Martinez read the Vision Statement and Mrs. Maldonado the Mission Statement

2. **BOARD HONORS**

2.A. Recognition of the Winners of the Annual Canutillo ISD Holiday Greeting Card Student Art Contest

2.B. Holiday Performance by the Jose Damian Elementary School Orchestra

Mr. Gustavo Reveles presented the JDE Orchestra followed by the Holiday Greeting Card Winners.

3. **OPEN FORUM-OTHER**

**Any person wishing to address the Board during the period reserved for public comment at a Board meeting must sign up to be heard, in accordance with District policy**

**BED(LOCAL):**

**Each participant will be limited to THREE MINUTES to make comments to the Board. The Board is NOT permitted to discuss or act upon any issues that are not posted on the agenda for tonight's meeting.**

**For further information on those policies, contact the Superintendent's Administrative Assistant.**

Richard Hunt Regarding Johnny Bean Horse Farm

Mr. Hunt mentioned that farmland was purchased without board approval which should void the transaction. He also mentioned the community has concerns regarding terms of the contract, traffic impact, environmental impact, irrigation district and other questions that should had been answered before purchase was completed. He believes contract should had been voided and property put on escrow.

Janette Morales – Johnny Bean Farmland Acquisition.

Mrs. Morales mentioned that as a teacher and community member, it is disheartening to see the district portrayed negatively on the news. She mentioned that a news report stated the community was not informed regarding purchase of the land. She mentioned that claims were not true as there were community meetings where the land was mentioned as a potential site for one of the new school projects. She mentioned that as a member of the CISD Task force they were promised transparency, and she believes that the district has made good on their promise. She mentioned that Johnny Bean was a prime site as stated on the meetings due to its accessibility.

John Holland – Please do not extend South Strahan Road over to Gomez Rd instead get ingress and egress into Upper Valley Road

Mr. Holland mentioned that he is the president of the Strahan Neighborhood Assoc. He mentioned that South Strahan has always been a quiet road and that there is a non-for-profit organization of therapeutic equestrian center who provides horseback riding services to children with special needs. He stated that a second viable option is Upper Valley to prevent traffic crossing from Strahan into Gomez Road.

Patsy Mendoza - Pedro Galaviz.

Mrs. Mendoza mentioned that as a former board president and advocate for public information. She mentioned that as a board they have an obligation to the children of the district. She feels like personal agendas have taken precedent over progress and instead of working collaboratively some members with assistance of community members have shown disdain for Canutillo ISD and have used their time and resources to create distrust. She mentioned that mistakes do happen, and things needs to be done to correct them, and some have assumed the worst accusing administration of malicious intent. She mentioned that her experience working with administration has proved they have the kids' best interest at heart.

**4. SPECIAL PRESENTATION-OTHER**

**4.A. Presentation on Lone Star Governance Student Outcome Goal Progress**

Mr. Christopher Moore and Dr. Arellano presented to the board. Mr Moore presented and introduced LSG Goal 3 to the bard as it pertains to College, Career and Military Readiness.

**5. BOARD OF TRUSTEE BUSINESS**

**5.A. Discussion and Action to Elect Board Officers Under Policy BDAA.**

Mrs. Barnes nominated trustee Borrego for President. Trustee Borrego Declined the nomination.

Trustee Zuniga motion to nominate Armando Rodriguez for president, second by Mr Martinez.

Mrs. Barnes-No, Mrs. Borrego-Yes, Mrs. Maldonado-Yes, Mr. Martinez-Yes, Mrs. Ortega-Yes, Mr. Rodriguez-Yes, Mrs. Zuniga-Yes. Motion Passes.

Trustee Martinez motioned to nominate Lily P. Maldonado for Vice President, Second by Mrs. Maldonado.

Mrs. Barnes-No, Mrs. Borrego-No, Mrs. Maldonado-Yes, Mr. Martinez-Yes, Mrs. Ortega-No, Mr. Rodriguez-Yes, Mrs. Zuniga-Yes. Motion Passes.

Trustee Barnes motioned to have Trustee Borrego as Secretary, second by Mrs. Maldonado.

Mrs. Barnes-Yes, Mrs. Borrego-Yes, Mrs. Maldonado-Yes, Mr. Martinez-No, Mrs. Ortega-Yes, Mr. Rodriguez-Yes, Mrs. Zuniga-Yes. Motion Passes.

**5.B. Discussion and Possible Action to Authorize the Administration and Board President to Sign all Documents Necessary to Complete the Transaction for the Purchase of the**

Property Described as 20.194 Acres of Unimproved Land Known as Cimarron Canyon Unit Eight, El Paso County, Texas

*Mr. Rudy Mata presented to the board in the way of a timeline with information on the land discussed. Mr. Mata presented the board with a recommendation of approving a motion*

*“Motion to authorize the administration, on behalf of the District, to enter into and perform its obligations under that certain Purchase and Sale Agreement dated October 17, 2024, between the District, as buyer and Hunt Communities Development Co. II, LLC, a Texas limited liability company, as seller for the purchase of real property described as approximately 20.194 acres of unimproved land known as Cimarron Canyon Unit Eight, El Paso County, Texas, for District use; to authorize Armando Rodriguez, as President, and/or Dr. Pedro Galaviz, as Superintendent, of the District, to sign such agreements, documents and instruments as may be required under such Agreement; to authorize the Secretary and/or Vice President of the District’s Board of Trustees to execute a certificate of meeting minutes in relation to such Agreement; and to approve authorize the closing of the purchase of such real property by the District in accordance with the Agreement.”*

Trustee Barnes stated for the record:

*“historically according to the motions mentioned um by legal to think of that on June 10 and then also on July 23rd uh we did give approval to continue with those letters of intent and uh negotiations but it was stated that obviously those uh contracts would come back before the board for final approval um for us along with all the details of that so in the past historically uh the appraisals the contract terms due diligence we don't even know what the contract negotiation price is we haven't seen the appraisals of this property um all of those details that really should come before us before we vote on this has not been presented um according to Texas Education Code chapter 11.1 1511 the Board of Trustees duties include monitoring the district's finances to ensure that the superintendent is properly maintaining the district's Financial procedures and Records I don't know how we can do that without the due diligence and the information that we need to to I guess compare that to we also have uh policies and board operating procedures in place uh such as on page 32 of our board operating Pro procedures it says that the acquiring and holding of real real and personal property in the name of the district is the duty of the Board of Trustees not the superintendent um so we need to make sure that we know all of the details of these properties before we give them approval to to go forward I feel like the law is very clear in regard to the way that this is supposed to be handled and I personally don't feel comfortable voting on something without the information that we were promised was going to come back to us one of those motions was in fact my motion for the Letter's intent because the the pieces of property that we're looking at are the preferred pieces of property that we' discuss discuss through the Committees and everything that that was mentioned tonight all of that is correct but it's still our job as trustees to make sure that what we are approving we are in the loop in regard to all the details of it and that has not happened so um because of that I would like the details that were missing in order to make an informed decision tonight we do also have in our board operating procedures that um in order for us to make basically in informed decisions um it is required for*

*administration to ensure that all information has been delivered to us 4 days prior to the board meeting I did request this information um with Administration and I was told by uh board president Rodriguez that I could come during office hours view those documents and I feel that's completely unprofessional um if if we as a board are are supposed to be informed of all of these things I shouldn't have to come down during my work day to view documents that should be given to us here at the board meeting to make an informed decision so um because of that I'm asking that the board not vote on these two properties tonight but um therefore postpone both land acquisition proposals until all required information has been presented to the board and so that we can make well informed votes and uh it follow procedure the way it's supposed to be done that's my motion”*

Mr. Rodriguez mentioned that for transparency this information and issues could be addressed in executive session and that documents were available for review in office due to some transactions that were still pending at the time. Mr. Rodriguez suggested to break into executive session and discussion of items 5.B, 5.C. and 5.D

Executive session started at 7:10 PM

Return to session at 8:37 PM

Returning to item 5.B, Mr. Mata suggested to re-introduce the motion to the board:

*“Motion to authorize the administration, on behalf of the District, to enter into and perform its obligations under that certain Purchase and Sale Agreement dated October 17, 2024, between the District, as buyer and Hunt Communities Development Co. II, LLC, a Texas limited liability company, as seller for the purchase of real property described as approximately 20.194 acres of unimproved land known as Cimarron Canyon Unit Eight, El Paso County, Texas, for District use; to authorize Armando Rodriguez, as President, and/or Dr. Pedro Galaviz, as Superintendent, of the District, to sign such agreements, documents and instruments as may be required under such Agreement; to authorize the Secretary and/or Vice President of the District’s Board of Trustees to execute a certificate of meeting minutes in relation to such Agreement; and to approve authorize the closing of the purchase of such real property by the District in accordance with the Agreement.”*

Motion as recommended by legal counsel from trustee Borrego, second by trustee Martinez

Mrs. Barnes-Yes, Mrs. Borrego-Yes, Mrs. Maldonado-Yes, Mr. Martinez-Yes, Mrs. Ortega-Yes, Mr. Rodriguez-Yes, Mrs. Zuniga-Yes. Motion Passes.

- 5.C. Discussion and Possible Action to Authorize the Administration and Board President to Sign all Documents Necessary to Complete the Transaction for the Purchase of the Property Described as 25.202 acres, Enchanted Hills Unit 7, El Paso County, Texas  
Mr. Mata read suggested motion to the board

*“Motion to authorize the administration, on behalf of the District, to enter into and perform its obligations under that certain Real Estate Contract with the effective date of October 28, 2024, between the District, as buyer and EP Transmountain Residential, LLC, a Texas limited liability company, as seller for the purchase of real property*

*described as approximately 25.202 acres of land to be platted as Lot 1, Block 48, Enchanted Hills Unit Seven, El Paso County, Texas, for District use; to authorize Armando Rodriguez, as President, and/or Dr. Pedro Galaviz, as Superintendent, of the District, to sign such agreements, documents and instruments as may be required under such Contract; to authorize the Secretary and/or Vice President of the District's Board of Trustees to execute a certificate of meeting minutes in relation to such Contract; and to authorize the closing of the purchase of such real property by the District in accordance with the Contract."*

Motion as recommended by legal counsel from trustee Maldonado, second by trustee Borrego

Mrs. Barnes-Yes, Mrs. Borrego-Yes, Mrs. Maldonado-Yes, Mr. Martinez-Yes, Mrs. Ortega-Yes, Mr. Rodriguez-Yes, Mrs. Zuniga-Yes. Motion Passes.

5.D. Discussion and Possible Action to Approve and Ratify the Contract for the Purchase of the Property Known as Johnny Bean Horse Farm.

Mr. Mata read the suggested motion to the board:

*"Motion to authorize the administration, on behalf of the District, to enter into and perform its obligations under that certain Commercial Contract – Improved Property with the effective date of July 11, 2024, as amended between the District, as buyer and Johnny Bean Horse Farm, Inc., and the John Bean Family Trust created under the Will of Anna Jackson Bean, (Deceased), as sellers for the purchase of real property commonly known as the "Johnny Bean Horse Farm" and municipally known as 6201 Strahan Road, El Paso, Texas, for District use; to authorize each of Armando Rodriguez, as President, and/or Dr. Pedro Galaviz, as Superintendent, of the District, to sign such agreements, documents and instruments as may be required under such Contract; to authorize the Secretary and/or Vice President of the District's Board of Trustees to execute a certificate of meeting minutes in relation to such Contract; and to approve and ratify all acts of the Superintendent and the District's officers, employees, and agents taken in furtherance of the transaction contemplated by such Contract to include the closing of the purchase of such real property by the District."*

Mrs. Borrego made a comment for the community and the media that they need to fact check and it was reported on the media that Bond Management Company PROCEDEO was mentioned on media as responsible for assisting with acquisition.

Mrs. Maldonado added that she heard feedback stating community was not involved. But it was her experienced that the CBAC committee and taskforce were involved in the process of acquisition of land and the community did have a voice.

Mr. Rodriguez added for a timeline for transparency reasons

Motion as recommended by legal counsel from trustee Maldonado, second by trustee Zuniga

Mrs. Barnes-No, Mrs. Borrego-Yes, Mrs. Maldonado-Yes, Mr. Martinez-Yes, Mrs. Ortega-No, Mr. Rodriguez-Yes, Mrs. Zuniga-Yes. Motion Passes.

5.E. Quarterly Update From PROCEDEO

Mr. Ernesto Ortiz presented to the board with the quarterly update. He introduced the PROCEDEO team to the new board members. As well as provided information on completion percentage per project.

5.F. Discussion and Recommendation Regarding Board Evaluation and Superintendent's Evaluation Calendar

5.G. Discussion and Recommendation for Lone Star Governance Dates.

Mr. Rodriguez stated that as discussed during the past superintendent's evaluation an evaluation calendar needs to be created. Mr. Rodriguez mentioned that since there are new board members they would benefit from having a board workshop for superintendents evaluation. The Board members coordinated and agreed on dates to complete the LSG training.

5.H. Discussion and Recommendation Regarding the Public Facility Corporation.

Arnold Cantu and Rudy Mejia updated the board with information from the Public Facilities Corporation. He mentioned that the inaugural meeting took place where administrative matters were addressed. Mr. Cantu also presented the new board members with a summary of that a PFC is.

**6. CONSENT AGENDA-VOTING**

**6.A. BUSINESS SERVICES**

6.A.1. Approval of the Meeting Minutes

6.A.1.a. Approval of the April 23, 2024 Meeting Minutes

6.A.1.b. Approval of the August 28, 2024 Meeting Minutes

6.A.1.c. Approval of the September 10, 2024 Meeting Minutes

6.A.1.d. Approval of the September 23, 2024 Meeting Minutes

6.A.1.e. Approval of the September 30, 2024 Meeting Minutes

6.A.1.f. Approval of the October 22, 2024 Meeting Minutes

6.A.1.g. Approval of the November 19, 2024 Special Board Meeting Minutes

6.A.1.h. Approval of the November 19, 2024 Regular Board Meeting Minutes

6.A.2. Approval of the Monthly Donations

6.A.2.a. Board Acceptance of the November 2024 Donations Report

6.A.3. Approval of the Budget Amendments

6.A.3.a. Budget Amendments - November 2024

6.A.4. Approval of the 2024-2025 Memorandum of Understanding between Canutillo ISD and ESC Region 19 Texas Student Data Systems (TSDS) Support Cooperative.

6.A.5. Request for Approval to Renew Interlocal Agreement with West Texas Cooperative, Region 17 to support day to day purchases for the Child Nutrition Program and ensure cost savings for 2025-2026

6.A.6. Acceptance of the Annual Comprehensive Financial Report for the Year Ended June 30, 2024

6.A.7. Approval of the Recommendation to Contract RFQ 2025-03B Geotechnical Engineering Services for Canutillo ISD 2024 Bond Referendum Projects. Listed in Order of Evaluation Score: CQC Testing and Engineering, LLC; Atlas Technical

Consultants, LLC; Intertek-PSI; WSP Environmental & Infrastructure, Inc. and Millenium Engineers Group.

- 6.A.8. Approval of the Recommendation to Contract RFQ 2025-06B Civil Engineering Services for Canutillo ISO 2024 Bond Referendum Projects. Listed in Order of Evaluation Score: Quantum Engineering Consultant, Inc.; SLI Engineering Inc.; Parkhill, Smith & Cooper, Inc.; Frank X Spencer & Associates, Inc. and Huill-Zollars, Inc.

**6.B. HUMAN RESOURCES**

- 6.B.1. Discussion and possible action regarding the Academic Calendars for 2 Consecutive school years, 2025-2026 and 2026-2027 for NWECHS & CISD
- 6.B.2. Discussion and possible action regarding CTE Teacher for Agricultural Science under District of Innovation for Canutillo High School  
Motion to approve consent agenda with exception of 6.A.1.H – Nov 19 meeting minutes.

Mrs. Borrego stepped out at 6:35 PM

Motion by Mrs. Maldonado, Second by Mrs. Zuniga,

Barnes-Yes, Borrego-Stepped out of the room, Maldonado-Yes, Martinez-Yes, Rodriguez-Yes, Ortega-Yes, Zuniga-Yes. Motion Passes.

Mrs. Borrego Returned at 6:37 PM

**6.A.1.H**

Mr. Rodriguez requested to have item postponed until the next meeting of January. To see if trustee Ortega's statement was "stated for the record". Meeting minutes to be corrected if trustees started for the record otherwise to be approved.

**7. EXECUTIVE SESSION Closed at 7:10 PM**

**To Consult with Attorney Under Sections 551.071, 551.072 and 551.074 of the Texas Government Code:**

- 7.A. Discussion Regarding Potential Sale of District Owned Real Property  
Open Session/Items 5.B, 5.C and 5.D

**8. ADJOURNMENT**

The meeting was adjourned at **9:36 PM** under unanimous consent.

Presented to the Board of Trustees for approval on **January 29, 2025**. The minutes reflect all agenda items in the order as originally posted and do not necessarily reflect the order in which they were discussed.