POLICY TITLE: Student Use Of Personal Electronic Devices - Procedure

Minidoka County Joint School District # 331

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The Board recognizes the potential disruption to the learning environment caused by student Personal Electronic Devices (PED)s when not utilized for a specific educational purpose: therefore, the use of PEDs in the District shall be governed by the following procedures.

Approved Uses of Personal Electronic Devices:

The District acknowledges that PEDs have a place in the education process. Each classroom instructor shall develop a set of guidelines for the appropriate use of PEDs for educational purposes in their classroom. These guidelines shall be approved by the building principal as being aligned with building level PED use guidelines prior to the beginning of each school year.

If a teacher has an expectation that PEDs are to be used for an activity in their classroom, then they must make sure that any student who does not have a PED is provided with an alternative device for that classroom activity.

The building administrator is responsible to develop guidelines under which PEDs may or may not be used during non-instructional times such as before school, lunch, recess or after school. Students who violate building rules regarding usage of PEDs are subject to discipline measures. These building level student PED use guidelines shall be included in the appropriate student handbooks and updated as needed.

Personal Electronic Devices in Elementary Schools:

Students may bring PEDs to school but they must be kept out of sight and must be turned off or silenced and may not be used during instructional time. Any use during the school day will result in consequences as listed below.

Personal Electronic Devices in Middle Schools:

Students may bring PEDs to school but they must be kept out of sight and must be turned off or silenced and may not be used during instructional time. Any use during the school day will result in consequences as listed below.

Personal Electronic Devices in High Schools:

Students may use PEDs during times other than instructional time. Any use of ECDs is prohibited during instructional time.

Consequences for Inappropriate Possession or Prohibited Use of PEDs

Elementary Level:

<u>First - Third offenses</u>: Classroom teachers will handle first, second, and third offenses (within the same week) within the classroom.

<u>Additional offenses</u>: The PED will be confiscated and given to administration. Administration will may

- 1. notify the parent/guardian of the offense and return the PED to the student,
- 2. hold the PED until it can be picked up by the parent/guardian,
- 3. hold the PED until a parent conference with the student's parent/guardian.

Secondary Level:

<u>First - Third offenses</u>: Classroom teachers will handle first, second, and third offenses (within the same week) within the classroom.

Additional offenses: PED will be confiscated and given to administration. Administration will:

- 1. inform the student's parent/guardian of the confiscation of the PED and shall document that contact in a log specific to PEDs
- 2. hold the PED until a parent conference with the student's parent/guardian, or
- 3. notify the parent and return the PED to the student.
- 4. Prior to receiving the PED, the student shall sign that he or she has read the policy associated with this procedure and understands the consequences for future violations. Further discipline will be at the discretion of the building administrator.
- 5. When the building administrator returns the PED to either the parent/guardian, the recipient shall sign for receipt of the PED in a log specific to PEDs.
- 6. If the building administrator turns the PED over to the police, the administrator shall document the release of the PED in a log specific to PEDs.

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LEGAL REFERENCE: Idaho Code §§ 18-917A, 33-506

ADOPTED: June 21, 2010 AMENDED: March 16, 2015