



Keller ISD will **educate** students to achieve, **inspire** them to dream, and **challenge** them to grow, so that they are prepared to be productive members of the community in which they learn, live, and work.

<b>DATE:</b>	<b>December 18, 2025</b>
<b>SUBJECT:</b>	<b><u>APPROVAL OF 2026 LOCAL CALENDAR FOR PUBLIC INFORMATION ACT PURPOSES</u></b>
<b>DEPARTMENT:</b>	<b>Governance</b>
<b>5 OVER 5:</b>	<input type="checkbox"/> Impactful Instruction <input checked="" type="checkbox"/> Efficient Process & Systems <input type="checkbox"/> Engagement for All <input type="checkbox"/> Communication that Drives Clarity <input type="checkbox"/> Fiscal Responsibility & Transparency
<b>FISCAL NOTE:</b>	<b>None</b>

#### Background Information:

- In 2023, the Texas Legislature passed HB3033, amending Chapter 552 of the Texas Government Code (Texas Public Information Act) to clarify the definition of business days and require the designation of nonbusiness days under the TPIA by local governments.
- The statute defines ‘business day’ as a day *other* than a Saturday or Sunday, a national holiday, or a state holiday. A governmental body is required to identify no more than 10 days each calendar year that its administrative offices are closed or operating with minimum staffing as nonbusiness days.
- This recommended calendar marks national holidays, state holidays, and KISD designated dates as nonbusiness days for the purposes of calculating deadlines for the TPIA process.

#### Administrative Considerations:

- The requirements of HB3033
- Designated National and State Holidays for 2026
- KISD 2024-25 Instructional Calendar and preliminary 2026-27 Instructional Calendar
- A calendar draft was previewed by the Board at the November 20, 2025, Regular Board Meeting.

#### Communication Deployment:

- Board Meeting Minutes

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**The administration recommends that the Board of Trustees approve the 2026 local calendar for Public Information Act purposes as presented.**

Respectfully submitted,

Bryce Nieman  
Chief Communications Officer