

06/05/2025

Dear Superintendent Fields:

Your district is one of 15 additional districts selected to participate in year two of the *Arizona School Facilities Improvement Project* – as part of a five-year federal grant awarded to the Arizona Department of Administration's (ADOA) School Facilities Division (SFD). This second-year cohort of districts will be added to the original cohort of 38, bringing the total of participating districts to 53.

Arizona is one of eight states to have received this grant award through the US Department of Education's *Supporting America's School Infrastructure (SASI)* program. The grant is designed to enhance the capacity of state agencies to support public school districts with school facilities management. The SASI grant aligns with Governor Hobbs' [Executive Order 2023-14](#), *Improving School Facilities Inspections*, to enhance educational environments and the safety of Arizona's public schools.

SFD identified districts across Arizona for participation based on the grant criteria and public state data on FRL rates, average age of buildings, and factors impacting funding capacity. While there are no direct, sub-grant opportunities for school districts, there are other benefits, including robust data on facility conditions and customized support and training on facilities management and state resources. Furthermore, all identified districts shall receive a minimum adequacy guideline (MAG) assessment required under A.R.S. §41-5702.

In sum, what your school district can expect from the *Arizona School Facilities Improvement Project*:

- Receive an onsite facilities assessment by the end of October 2025. These assessments will be conducted by qualified and trained building facilities contractors (Bureau Veritas) and will result in a detailed report that your district can use to monitor the status of your school facilities. This assessment will align with the school building inspections required by the State of Arizona every five years. If your district was already assessed in 2024 by Bureau Veritas as part of the SFD's *End of Useful Life Pilot*, it will not receive an additional assessment.
- Receive training opportunities aimed at increasing your team's capacity for facilities management under the SFD programs and reporting requirements.

- Your district will NOT have to fill out any more SFD paperwork than is already required by the above assessment processes. You will only be asked to answer one survey question about the status of your school facilities once a year for the next five years. That is all!

You will receive an invitation to attend an **hour-long webinar on Thursday, June 19th, at 10:00 am**. The webinar will provide more detailed information about this process and what to expect, including how to designate a point of contact from your district.

We look forward to introducing you to the contractors and SFD staff members who will primarily be involved with the assessments and SASI grant management, including:

- Debora Norris, Policy Specialist & Federal Programs Manager, [Debora.Norris@azdoa.gov](mailto:Debora.Norris@azdoa.gov)
- Shaun Brown, Facilities Assessment Specialist, [Shaun.Brown@azdoa.gov](mailto:Shaun.Brown@azdoa.gov)
- Shawn Masel, Training & Technology Manager, [Shawn.Masel@azdoa.gov](mailto:Shawn.Masel@azdoa.gov)

Thank you in advance for your time and attention to this exciting opportunity! We look forward to seeing you on Thursday, June 19. We will record the webinar and send it out following the presentation. Please feel free to reach out to me or my colleagues listed above with any questions.

Sincerely,

*Callie Tyler*

Callie Kozlak Tyler  
Assistant Director, School Facilities Division & School Facilities Oversight Board  
Arizona Department of Administration