

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING
BEMIDJI AREA SCHOOLS
APRIL 20, 2015**

The regular meeting of the Board of Education, Bemidji Area Schools, Bemidji, Beltrami/Hubbard Counties, Minnesota, was held on Monday, April 20, 2015 at 6:30 p.m., in the District Office Board Room.

MEMBERS PRESENT: Jeff Haack, Carol L. Johnson, Ann Long Voelkner,
John Pogleasa, Melissa Bahr, and Superintendent James Hess

Cassidy Stokes, Student Representative

MEMBERS ABSENT: Richard (Bill) Faver

CALL TO ORDER: (Time: 6:32 p.m.)

PREVIEW OF AGENDA – SUPERINTENDENT JAMES HESS

APPROVAL OF AGENDA

The motion was offered by Ann Long Voelkner, seconded by Carol L. Johnson, and carried by all in attendance to approve the agenda.

CONSENT AGENDA

The motion was offered by Ann Long Voelkner, seconded by John Pogleasa, and carried by consent to approve the following items:

- A. Minutes from the March 16, 2015, March 25, 2015, and March 30, 2015 School Board Meeting
- B. Current Bills and Special Checks Totaling: \$3,479,341.92
- C. Noncertified Staff Resignations: Jody Blake, Zachary Melin, Lisa Takkunen, Richard Taray, Sandra Underwood
- D. Confirmation of Resignations: Linda Barber, Diane Baer, Julie Brandt, Susan Eck, Nancy Goodman, Cindy K. Johnson, Denise Johnson, Lizbeth Johnson, Dawn Logan, Kathryn Nord, Lisabeth Underhill
- E. Certified Staff Appointments: Jennifer Parks, Romann Lyons
- F. Request to Submit Grant Application – Minnesota Youth at Work Competitive Grant
- G. Request to Submit Grant Application – School Breakfast
- H. Request to Submit Grant Application – School Garden
- I. Request to Submit Grant Application – Bemidji High School Theatre
- J. Request to Accept Grant – Bemidji High School Theatre
- K. Request to Accept Grant – School Breakfast
- L. Request to Accept Grant – STRIDER Bike Vouchers

STUDENT REPRESENTATIVE REPORT

Cassidy Stokes reported on Bemidji High School activities.

PUBLIC PARTICIPATION

Patricia Marquardt – Elementary Math Specialist
Lindsay Potter – K1 Program
Kari Carlson – K1 Funding
Roxanne Graves – District Services to Help Students Reach Full Potential

LISTENING SESSION REVIEW

Carol L. Johnson and Melissa Bahr reported on the following Listening Session topics:
Lincoln Elementary School Classroom Sections
K1 Program Concerns
Class Sizes in Bemidji High School
School's Responsibilities for Students to Reach Full Potential

DONATIONS

Donation

The motion was offered by Carol L. Johnson, seconded by Jeff Haack, and carried by all in attendance to accept the donation of \$500.00 from the Bemidji Trap Club.

EFFECTIVE AND EFFICIENT OPERATIONS

Resolution for the Transfer of Funds

Member Ann Long Voelkner introduced the following resolution and moved its adoption:

RESOLUTION FOR THE TRANFER OF FUNDS

WHEREAS, Minnesota Laws 2001, First Special Session, Chapter 11, Article 5, Section 11 as amended by Laws 2013, Chapter 116, Article 7, Section 19 defines a process for Minnesota school districts to apply for and initiate a funds transfer pending approval of the Commissioner of the Minnesota Department of Education; and

WHEREAS, the School Board of Independent School District No. 31 has determined that a transfer of funds is necessary for the continued operation of the school district and such transfer will not diminish the instructional opportunities for the students of Independent School District No. 31;

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 31 that an application to the Commissioner of the Minnesota Department of Education be made to transfer \$8,407.00 from the ECFE fund to the School Readiness fund and that such transfer be made immediately upon receiving approval from the Commissioner.

The motion for the adoption of the foregoing resolution was duly seconded by Member John Pogleasa, and upon vote being taken thereon, the following voted in favor thereof: Jeff Haack, Carol L. Johnson, Ann Long Voelkner, John Pogleasa, and Melissa Bahr; and the following voted against the same: None.

WHEREUPON, said resolution was declared duly passed and adopted.

Potential Reductions and Additions in Programs and Positions

Jeff Haack introduced the following resolution and moved its adoption:

RESOLUTION DISCONTINUING AND REDUCING EDUCATIONAL PROGRAMS AND POSITIONS

WHEREAS, the School Board of Independent School District No. 31 adopted a resolution on December 15, 2014, directing the administration to make recommendations for reductions in programs and positions; and

WHEREAS, said recommendations have been received and considered by the School Board;

BE IT RESOLVED, by the School Board of Independent School District No. 31, that the following positions be discontinued:

1. .33 FTE Family and Consumer Sciences
2. 1.0 FTE Ojibwe Language & Culture
3. .75 FTE Social Worker
4. .16 FTE World Language
5. .57 FTE Mathematics
6. .77 FTE English
7. 13.0 FTE Elementary Education
8. .40 FTE Music
9. .60 FTE Physical Education
10. .20 FTE Technology
11. 2.0 FTE Special Education
12. .50 FTE College/Career Interventionist
13. .25 FTE Teacher on Special Assignment
14. .40 FTE Deaf and Hard of Hearing Teacher

The motion was offered by Jeff Haack, seconded by John Pugleasa, and carried by all in attendance to amend the motion to strike 1.0 FTE K-1 (Paul Bunyan) from the Program Reduction List and 1.0 FTE Kindergarten Teacher (Paul Bunyan) from the Additions Recommended List.

The motion for the adoption of the foregoing amended resolution was duly seconded by John Pugleasa, and upon vote being taken, the following voted in favor: John Pugleasa, Jeff Haack, Carol L. Johnson, Ann Long Voelkner, and Melissa Bahr; and the following voted against: None.

WHEREUPON, said resolution was declared duly passed and adopted.

John Pugleasa introduced the following resolution and moved its adoption:

RESOLUTION INCREASING POSITIONS

WHEREAS, the School Board of Independent School District No. 31 adopted a resolution discontinuing positions, and

WHEREAS, recommendations for a staffing addition has been received and considered by the School Board;

BE IT RESOLVED, by the School Board of Independent School District No. 31, that the following position be added:

1. .13 FTE Art
2. .50 FTE Science

The motion for the adoption of the foregoing resolution was duly seconded by Jeff Haack and upon vote being taken, the following voted in favor: Jeff Haack, Ann Long Voelkner, Carol L. Johnson, John Pugleasa, and Melissa Bahr; and the following voted against: None.

WHEREUPON, said resolution was declared duly passed and adopted.

Resolution Relating to Termination and Nonrenewal of Contracts and Unrequested Leaves

Jeff Haack introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE TERMINATION AND NONRENEWAL OF THE
TEACHING CONTRACTS OF MEGHAN ANDERSON, WALTER DODDS,
CANDACE FISHER, LISA GRAEFE, LIA HENNINGSGAARD, BENJAMIN HUGHES,
BECKY JOHNSON, ROMANN LYONS, STEPHANY MCDERMOTT,
BRITTANY MILLER, BRIAN MURPHY, BRIANNA NOHRE, JENNIFER PARKS,
MICHELLE RUPORE, CHARLES SMITH, TRAVIS WHITTINGTON, AND DORIS HALL

WHEREAS, Meghan Anderson, Walter Dodds, Candace Fisher, Lisa Graefe, Lia Henningsgaard, Benjamin Hughes, Becky Johnson, Romann Lyons, Stephany McDermott, Brittany Miller, Brian Murphy, Brianna Nohre, Jennifer Parks, Michelle Ruport, Charles Smith, Travis Whittington, and Doris Hall are probationary teachers in Independent School District #31,

BE IT RESOLVED, by the School Board of Independent School District No. 31 that pursuant to M.S. 122A.40, Subdivision 5, the teaching contracts of Meghan Anderson, Walter Dodds, Candace Fisher, Lisa Graefe, Lia Henningsgaard, Benjamin Hughes, Becky Johnson, Romann Lyons, Stephany McDermott, Brittany Miller, Brian Murphy, Brianna Nohre, Jennifer Parks, Michelle Ruport, Charles Smith, Travis Whittington, and Doris Hall are hereby terminated at the close of the 2014-2015 school year on June 5, 2015.

BE IT FURTHER RESOLVED, that written notice be sent to said teachers regarding termination and nonrenewal of their contracts as provided by law, and that said notice be substantially in the following form:

NOTICE OF TERMINATION AND NONRENEWAL

Dear:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 31, held April 20, 2015, a resolution was adopted by majority roll call vote to terminate your contract at the end of the current school year on June 5, 2015, and not to renew your contract for the 2015-2016 school year. Said action of the Board was taken pursuant to M.S. 122A.40, Subdivision 5.

You may officially request that the School Board give its reasons for the nonrenewal of your teaching contract.

Sincerely,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 31

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Carol L. Johnson, and upon vote being taken, the following voted in favor: Carol L. Johnson, Ann Long Voelkner, Jeff Haack, John Pugleasa, and Melissa Bahr; and the following voted against: None.

WHEREUPON, said resolution was declared passed and adopted.

Carol L. Johnson introduced the following resolution and moved its adoption:

RESOLUTION PROPOSING TO PLACE BILLY COPENACE,
RENEE LEINDECKER, AND AMANDA MANTEUFEL-UNDERWOOD
ON UNREQUESTED LEAVE OF ABSENCE

BE IT RESOLVED, by the School Board of Independent School District No. 31 as follows:

1. It is proposed that Billy Copenace, Renee Leindecker, and Amanda Manteufel-Underwood be placed on unrequested leave of absence without pay and fringe benefits effective at the end of the 2014-2015 school year on June 5, 2015, pursuant to M.S. 122A.40 as listed:

Billy Copenace 1.0 FTE
Renee Leindecker .40 FTE
Amanda Manteufel-Underwood .75 FTE

2. Written notice shall be sent to said teacher regarding the proposed placement on unrequested leave of absence without pay or fringe benefits as provided by law and that the notice be in substantially the following form:

NOTICE OF PROPOSED PLACEMENT ON UNREQUESTED LEAVE OF ABSENCE

Dear:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 31, held April 20, 2015, consideration was given to your placement on unrequested leave of absence without salary and fringe benefits as a teacher in the employ of Independent School District No. 31, and a resolution was adopted by a majority vote of the Board, proposing your placement on unrequested leave of absence effective at the end of the 2014-2015 school year on June 5, 2015, for "XX" FTE pursuant to M.S. 122A.40, Subdivision 11, upon the grounds described in said statute and which are specifically as follows:

DISCONTINUANCE OF POSITION, LACK OF PUPILS, AND FINANCIAL LIMITATION

Under the provisions of the law, you are entitled to a hearing before the School Board provided you make a request in writing within fourteen days after receipt of this notice. If no hearing is requested within such period, it shall be deemed acquiescence by you to the School Board's proposed action.

Sincerely,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 31

Clerk of the School Board

3. That each and all of the foregoing grounds of said notice are within the grounds for unrequested leave placement as set forth in M.S. 122A.40, Subdivision 11, and are hereby adopted as though separately set forth and resolved herein.

The motion for the adoption of the foregoing resolution was duly seconded by Jeff Haack, and upon vote being taken, the following voted in favor: Ann Long Voelkner, John Pugleasa, Carol L. Johnson, Jeff Haack, and Melissa Bahr; and the following voted against: None.

WHEREUPON, said resolution was declared passed and adopted.

Ann Long Voelkner introduced the following resolution and moved its adoption:

RESOLUTION TO OFFER CONTRACT TO BRIAN MURPHY

BE IT RESOLVED, by the School Board of Independent School District No. 3, to offer a contract to Brian Murphy for .56 FTE for the 2015-16 school year.

The motion for the adoption of the foregoing resolution was duly seconded by Jeff Haack, and upon vote being taken, the following voted in favor: Jeff Haack, Ann Long Voelkner, Carol L. Johnson, John Pugleasa, and Melissa Bahr; and the following voted against: None.

WHEREUPON, said resolution was declared passed and adopted.

BMS HVAC Professional Services

The motion was offered by John Pugleasa, seconded by Carol L. Johnson, and carried by all in attendance to approve the professional services proposal of EAPC for the BMS HVAC project.

Memorandum of Agreement for Student Training/Internship Experience

Ann Long Voelkner introduced the following resolution and urged its adoption:

RESOLUTION TO ENTER INTO A MEMORANDUM OF AGREEMENT
FOR STUDENT TRAINING/INTERSHIP EXPERIENCE WITH MINNESOTA
STATE COLLEGES AND UNIVERSITIES BEMIDJI STATE UNIVERSITY

BE IT RESOLVED, that Bemidji Area Schools enter into an agreement with the Minnesota State Colleges and Universities-Bemidji State University for the purpose of providing student training/internship experiences for students from Bemidji State University for the period July 1, 2015 and ending June 30, 2019.

BE IT RESOLVED, that the chairperson hereby is authorized to execute such agreement.

The above resolution was seconded by Jeff Haack, and a tabulation of votes is as follows:

AYES: John Pugleasa, Jeff Haack, Carol L. Johnson, Ann Long Voelkner, and
Melissa Bahr
NOES: None
ABSENT: Richard (Bill) Faver

WHEREUPON, the above resolution was declared passed and adopted.

HIGHEST LEVEL OF STUDENT SUCCESS

Bemidji High School State Competition Participant Recognition – Winter 2014-2015

Members of All State Band, All State Orchestra, Boys Hockey, Boys Hockey Cheerleading, Boys Swimming, Gymnastics, Hennepin Theater Trust Spotlight, Knowledge Bowl, Math League, Nordic Ski, Science Olympiad, and Wrestling were recognized for their outstanding accomplishments for participating at the highest level of competition under the Minnesota State High School League.

UPCOMING EVENTS

BHS Hall of Fame Banquet, Monday, May 4, 2015
BHS Work Experience Program Recognition, Wednesday, May 6, 2015
American Indian Honors Banquet, Thursday, May 14, 2015
May School Board Meeting, Monday, May 18, 2015, 6:30 p.m.

OTHER

Once Around the Table

School Board Members shared their observations of events in the district.

New School Planning

Superintendent James Hess provided an update on the survey for naming the new elementary school. No action was taken.

ADJOURNMENT

The motion was offered by Jeff Haack, seconded by Carol L. Johnson, and carried by all in attendance to adjourn. Time: 8:30 p.m.

Jeff Haack, Clerk

Date Approved

Melissa Bahr, Chair

Date Approved