

Hitchcock Independent School District

BOARD OF TRUSTEES

Meeting Date: November 17, 2025

Presented by: **Dr. Darryl J. Henson, Interim Superintendent of Schools**

Subject: Notice of Deadline to File Application for Place on the Ballot

Action Item

BACKGROUND INFORMATION:

Hitchcock ISD policy BBBA(LEGAL) addresses the legal requirements for school board member elections, focusing specifically on mandatory online disclosures under the Texas Election Code. This policy dictates that if a school district is holding an election, it must post specific information on its website no later than the 21st day before Election Day. The required information includes the date of the election, the location of every polling place, the name of each candidate for an elected office, and every measure that will appear on the ballot. Furthermore, the BBBA policy is associated with other required election-related postings, such as the public availability of the Early Voting Daily Register and the Early Voting Rosters, as well as posting the date and location of the next election for each board member.

BOARD ACTION REQUIRED:

I move that the Board approve the notice of deadline to file an application for a place on the ballot as presented.

POLICY AUTHORIZATION:

BBBA(LEGAL)

CONTACT PERSON:

Dr. Darryl J. Henson, Interim Superintendent

FUNDING SOURCE:

N/A

ENCLOSURES:

Notice of Deadline to File Application for Place on the Ballot