



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS  
POLICY COMMITTEE MINUTES**

The Board of Education Policy Committee met at 6:00 p.m. on Monday, April 23, 2018, at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m. by Committee Chair Juby.

Committee members present: Taylor Egan, Leslie Juby, Mary Stith.

District staff present: Shonette Sims, Director Learning & Teaching; Dr. Andy Barrett, Assistant Superintendent of Learning & Teaching; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others present: Divya Patel, Dan O'Connell, Maxwell & Markus Olesen, Chris Hall.

**2. PUBLIC COMMENT**

None.

**3. APPROVAL OF MINUTES**

3.1 February 26, 2018

Motion by Egan, second by Stith, the minutes were approved as presented.

**4. DISCUSSION / POSSIBLE FUTURE CONSIDERATION**

4.1 Review PRESS Policy Section 4-Operational Services & Section 5-Personnel  
Committee members reviewed sections 4 and 5 of the PRESS policies and shared their recommendations for each policy. The policies that need revision will be sent to our PRESS representative. The committee has asked that district administrator's also review section 5 policies as they are related to personnel.

4.2 2018/19 Policy Committee Calendar – DRAFT

This is a draft of the 2018-2019 Policy Committee calendar. The following changes need to be made to the calendar. We need to change the time for all meetings to 6 p.m. June 26 should be June 25. July 23 needs to be added with a start time of 5 p.m. The committee will meet with Brian Zumphf from PRESS at this meeting.

**5. INFORMATION**

None.

**6. OUTSTANDING POLICY CLEANUP & REVIEW**

None.

**7. ADJOURNMENT**

At 7:03 p.m., on a motion by Egan, a second by Stith, and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_  
(Date)

\_\_\_\_\_ CHAIRPERSON  
(Leslie Juby)

RECORDING  
SECRETARY \_\_\_\_\_