



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:**        **January 28, 2014**

**TITLE:**    **Approval of Bond-Related Projects**

- 1. Award of Contract for Architectural Services – Facility Improvements at Donaldson and Mesa Verde Elementary Schools Bond Projects Based on Responses to Request for Qualifications (RFQ) 13-0022**
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**BACKGROUND:**

The Arizona Administrative Code R7-2-1117 covers the procurement of the services of an architect.

Request for Qualifications (RFQ) 13-0022 was e-mailed to 84 architectural firms and published on the District's website. Nine (9) firms submitted responsive proposals. The Evaluation Team scored each proposal based on the evaluation criteria listed in the RFQ. The five (5) highest-scoring firms were asked to participate in interviews with the evaluation team. The results of the interviews were:

- **Swaim Associates, Ltd. – Highest Ranking Firm**
  - **Line and Space, LLC – Second Highest Ranking Firm**
  - **Breckenridge Group, Inc. Architects/Planners – Third Highest Ranking Firm**
  - **Emc2 Group Architects Planners PC – Fourth Highest Ranking Firm**
  - **BWS Architects – Fifth Highest Ranking Firm**
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**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board determine that Swaim Associates, Ltd. is the highest-qualified firm for this project and authorizes the Administration to negotiate compensation and any other contract terms that the Administration determines to be fair and reasonable for this project.

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**INITIATED BY:**

*Scott Little*

Scott Little, Chief Financial Officer

Date: January 22, 2014

*Patrick Nelson*

Patrick Nelson, Superintendent