



ALPENA COUNTY E-911 DIRECTOR

720 WEST CHISHOLM ST. - SUITE 13, ALPENA, MI 49707 • 354-9821/354-9111

April 13, 2022

To: Courts & Public Safety Committee

From: Kim Elkie, Director E911/Central Dispatch & Interim Emergency Services Coordinator

1. A signal booster is being requested for Alpena Township Southside Fire Station with payment to come from the 911/Ambulance/First Responder Millage with cost starting at \$295 for a one-way signal booster antenna/cable bundle with shipping an additional \$60-\$80. Also provided is information on a one-way signal booster at a cost of \$495 plus shipping. (attachment)
2. MSP Trooper Justin Clark recently contacted 911 requesting information to have an ACC student observe a shift in the Dispatch Center. Shortly thereafter I received information from Rob Mills, Director of the Criminal Justice program at ACC, in follow up to a conversation at a public forum regarding a partnership between 911 and the college. ACC has provided their field service practicum form for review. 911 Dispatch Center created a waiver agreement. Both forms are submitted for your review with a request to allow student observers in the Alpena County Dispatch Center in a similar manner as students experience ride-alongs with the local law enforcement and fire service partners. (attachment)
3. We have received notification from Michigan State Police Emergency Management and Homeland Security that Alpena County received an overpayment of ARPA Supplemental Funds in the amount of \$2,394.73. I am requesting a line item be created, budget adjustment performed and payment of this invoice to MSP EMHS. (attachment)
4. A budget adjustment is needed ahead of the central tower project payment due in January 2023. The annual plan submitted at the time of the decision to move forward with the tower project was planned as \$75,000 from the 911/Ambulance/First Responder Millage (after funds are received) and \$16,785.28 from 261-325-946.000 Tower Expense (911 budget) with adjustments into a Tower Reserve Fund line item.

Respectfully submitted,

Kim Elkie
Director, E911/Central Dispatch



County of Alpena DISPATCH SIT-ALONG PROGRAM

Alpena County Central Dispatch offers a citizen sit-along program and welcomes the residents of our community, as well as non-residents to participate. All citizens living in the County of Alpena, working in the community or potential lateral applicants with our agency are encouraged to participate in this worthwhile program.

Alpena County Central Dispatch encourages citizen involvement in the community. We truly believe it is the enlightened citizen who makes our job more meaningful and successful. We want to build strong communication and cooperation with you. We are dedicated, as your public safety dispatchers, to providing the highest level of service possible by allowing you to see, firsthand, how we provide our services and the challenges we face. We believe in a relationship and partnership with our community.

Guidelines and Requirements:

- 1) Individuals requesting to participate in a sit-along shall be directed to the Central Dispatch Director.
- 2) The Director or their designee will obtain the name, DOB and driver's license of the interested person.
- 3) The sit-along coordinator or designee will conduct a records check on the interested person to confirm there are no safety concerns, involvement in a current investigation, involvement in a current civil action against the County of Alpena, and ensure their background is suitable for a law enforcement environment.
- 4) The Director or their designee will inform the citizen that his/her request has either been confirmed or denied.
- 5) If approved, the Director will negotiate a date and time for the sit-along.
- 6) When the interested person arrives, a dispatch sit-along waiver will be completed.
- 7) The sit-along is restricted to (8) hour increments, unless previously approved by the Director.
- 8) Appropriate attire is required.
- 10) Produce photo identification on the day of the sit-along.

Acknowledgements:

- 1) Information heard is confidential, and not for dissemination, or used for personal gain.
- 2) Information seen is confidential, and not for dissemination, or used for personal gain.
- 3) Information, from LEIN (Law Enforcement Information Network) is confidential, and cannot be used for dissemination, or personal gain.
- 4) The sit-along can be terminated at any time without warning.
- 5) Photographs are not permitted and limited cell phone usage is required.



County of Alpena
DISPATCH SIT-ALONG PROGRAM

Waiver and Release of Claims and Indemnity Agreement:

This page must be submitted to the Director of Alpena County Central Dispatch

WHEREAS I, _____ have made the voluntary request to participate in the sit-along program, and be a guest of the dispatch center, and sit with a member of the communications center during the performance of their official duties. I am aware the dispatch center is the public safety answering point for all police and fire emergency and non-emergency calls within the County of Alpena. Therefore, I could be present during various types of critical incidents without warning.

I voluntarily accept all responsibility, and do not legally hold the Director of Alpena County Central Dispatch, their sureties, all members of the Alpena County Central Dispatch, its agents and representatives responsible in the event I sustain a physical injury, or suffer a medical condition while participating in the sit-along program. Therefore, I voluntarily and knowingly assume these risks, and by my consent agree that no legal action will be brought against said County, Departments, Director, Members, Sureties, agents or representatives.

Initials: _____ Date: _____

I hereby verify that I have carefully read and understand the contents of this document and sign the same of my own free will.

Date: _____ Signature: _____

Print Name: _____

Signature of authorized parent or guardian, confirming and agreeing to the above, if applicant is a minor

Date: _____ Signature: _____

Print Name: _____

VERIFICATION OF PARTICIPATION
ALPENA COMMUNITY COLLEGE
FIELD SERVICE PRACTICUM COURSE

This form verifies that _____ is a student at Alpena Community College. As such, this student is registered to participate in the Field Service Practicum course being offered during _____ semester _____.

As a student in this course, _____ will be expected to complete a minimum 80 hours of field training/observation to successfully complete the course requirements.

All necessary forms will be provided to the student to be completed by him/her as well as those forms to be completed by the supervisor/officer overseeing the student's experience.

Alpena Community College recognizes and appreciates your organization's willingness to provide these unique opportunities to students to assist them in their career decisions.

If you ever have any questions or concerns, please contact me at (989) 358-7208. -

Criminal Justice Director

Date

Student (Printed)

Date

Student (Signature)