

**RECOMMENDATION FOR APPOINTMENT
BACK-UP INFORMATION**

NAME: Jill Stine
ADDRESS: Prosper, TX
POSITION: Purchasing Assistant
DEPARTMENT: Purchasing, CHEC

SELECTED EXPERIENCE

| <u>Employer</u> | <u>Date</u> | <u>Position</u> |
|-------------------------------------|---------------|------------------------|
| Mahard Egg Farm | 01/16 – 11/19 | Receptionist |
| Pro-Craft General Contractors | 07/14 – 01/16 | Contract Administrator |
| Prosper Independent School District | 07/12 – 03/14 | Attendance Clerk |
| Prosper Independent School District | 07/09 – 07/12 | Receptionist |

EDUCATION

| <u>School</u> | <u>Date</u> | <u>Course/Degree/Certification</u> |
|----------------|-------------|------------------------------------|
| Collin College | 2002 | A.A., General Studies |