

**Carmel Clay Public Library
Minutes of the Board of Trustees Meeting
March 23, 2020**

**Board Room
5:30 p.m.**

Present: President Jim Hehner, Secretary Patti Napier, Treasurer Dan Kramer; Members Stephanie Kim, Jim Garretson, Ranj Puthran, John Williams, Casey Wilson; Director Bob Swanay; Assistant Director Beth Meyer

Guests: Kevin Huse, Antone Sgro

CALL TO ORDER/WELCOME

President J. Hehner called the meeting to order at 5:30 p.m. All in attendance were welcomed.

AGENDA

P. Napier moved to adopt the agenda, seconded by J. Williams, and the motion carried.

CONSENT AGENDA

Consent agenda included minutes of the February 24, 2020 Board of Trustees meeting, February Financial report, March Bills List, and Director's Report, and Statistics.

R. Puthran made the motion to accept the consent agenda, seconded by C. Wilson, and the motion carried.

ITEMS REMOVED FROM CONSENT AGENDA

No items were removed.

PERSONNEL AND POLICY

B. Swanay explained the Pandemic Policy was amended from the Emergency Closing policy. The sick leave policy was also amended to reflect the issue of quarantine.

J. Garretson moved to accept the updates to the Pandemic Policy updates, seconded by R. Puthran, and the motion carried.

TREASURER'S REPORT

TRUSTEE LIAISON REPORTS

STAFF REPORTS

RENOVATION UPDATE

OLD BUSINESS

There was no old business discussed.

**Minutes of the Board of Trustees Meeting
March 23, 2020
Page 2**

NEW BUSINESS

J. Hehner suggested all members check their email regularly.

ADJOURN

President J. Hehner adjourned the meeting at 5:24p.m.

Patti Napier, Secretary
Board of Trustees

/jrm