

MINUTES
Capitan Board of Education
Regular Board Meeting
January 20, 2025

The Board of Education of the Capitan Municipal School met in Regular Session in Room 101 of the Administration Building and virtually at 6:00pm.

I. Introduction

1. Call to Order/ Roll Call – Mr. Rich, Board President, called the session to order at 6:00pm. Roll Call was taken.

1. Ascertain a Quorum – Mr. Rich ascertained that there was a quorum with the following members present:

Dennis Rich	President
Jim Nesbitt	Vice President
Zeke Greer	Secretary
Wes Hacker	Member
Dr. Joseph Fraley	Member

Staff attending the meeting in person included *J Vance Lee – Superintendent, Jamie Shepperd – Chief Financial Officer, Leslie Shepperd – Administration Assistant, Briana Gibson – Elementary Principal, Becky Huey – MS/HS Principal, Christopher Scott – Teacher, Ivy Wrye – Teacher, Michelle Garcia – Teacher, Zada Aragon – Teacher*

Guests attending in person included – n/a

Staff joining by Zoom – n/a

Guests and Staff are given the option to view all meetings virtually on the District YouTube channel.

I. Introduction – President Rich

2. Pledge of Allegiance – Mr. Rich led the pledge to the United States Flag and the official salute to the New Mexico Flag.

3. Prayer – Dr. Fraley offered a prayer over the meeting.

4. Approval of Agenda – Ability to float items within the Agenda (Action)

Mr. Lee recommended the approval to float items within the agenda with moving Item II.A. Tiger Excellence Staff Recognition, to the February meeting. A motion to approve the agenda with the ability to float items within, was offered by Mr. Greer, seconded by Mr. Nesbitt. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley - Yes

5. Reorganization of the Officers of the Board of Education

A. Nomination(s) and election of the Board President (Discussion/Action)

Mr. Nesbitt nominated Mr. Rich to remain the Board President, seconded by Dr. Fraley. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley – Yes

B. Nomination(s) and election of the Board Vice President (Discussion/Action)

Dr. Fraley nominated Mr. Nesbitt to remain the Board Vice President, seconded by Mr. Greer. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley – Yes

C. Nomination(s) and election of the Board Secretary (Discussion/Action)

Mr. Nesbitt nominated Mr. Greer to remain as Board Secretary, seconded by Mr. Hacker. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley – Yes

D. Determination of the Finance Sub-Committee Representatives (2 members from the Board) (Discussion/Action)

Mr. Rich and Mr. Nesbitt agreed to be the representatives for the Finance Sub-Committee. Mr. Greer made a motion for Mr. Rich and Mr. Nesbitt to be the Representatives, seconded by Dr. Fraley. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley – Yes

E. Determination of the Audit Committee Representatives (2 Members from the Board) (Discussion/Action)

Mr. Rich and Mr. Nesbitt agreed to remain as the Audit Committee Representatives. Mr. Greer made a motion to retain Mr. Rich and Mr. Nesbitt as the Representatives, seconded by Dr. Fraley. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley – Yes

F. Determination of the 5-year Facility Master Plan Steering Committee Representative (1 Member from the Board) (Discussion/Action)

Mr. Nesbitt nominated Mr. Greer to be retained as the Representative. Dr. Fraley made a motion to retain Mr. Greer, seconded by Mr. Hacker. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley – Yes

6. Approval of Minutes from the November 18, 2024, Regular Board Meeting

Mr. Lee recommended the minutes from the November 18, 2024, Regular Board Meeting be approved, as presented. A motion to approve was offered by Dr. Fraley, seconded by Mr. Greer. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley – Yes

II. Presentations/Recognitions

1. Tiger Excellence Student Recognition – Capitan Elementary.

Mr. Lee gave the floor to Mrs. Gibson. Mrs. Gibson asked Mrs. Aragon to present the Board with 3rd grade Science and Math. Mrs. Aragon explained that the class is currently working on Force and Motion principles. This is very engaging for the students. They have recently been focusing on Extreme Weather: what that means, what type of weather are extreme and what are not, as well as how lightening works. They have used 2 lessons from Physics in a Box and the students love it. Moving forward with math, they will be learning to multiply and divide by 10. Mrs. Aragon thanked the Board for the Physics in a Box program.

2. Tiger Excellence Student Recognition – Capitan Middle School

Mr. Lee gave the floor to Ms. Huey. Ms. Huey asked Mrs. Wrye to present the Board with Middle School Science. Mrs. Wrye explained to the Board that she has noticed that Base 10 is a gap for most of her students and is glad to see it is being worked on in 3rd grade more. Physics in a Box is helping students a lot. They love getting to work with the program.

3. Tiger Excellence Student Recognition – Capitan High School

Mr. Lee gave the floor to Ms. Huey. Ms. Huey asked Mr. Scott to present the Board with High School Science. Mr. Scott explained that in his classes he takes the recommended power standards and aligns them with the Physics in a Box. 1 lab usually takes 2 days to complete and it is very detailed so they usually do 1 lab a week. They are learning problem solving, far more math, formulas and more. He was happy to hear that elementary is teaching more along the same lines because they are seeing what they don't have to reteach. The students are retaining more information and bridging the gaps. He is seeing a shift and the opportunity to work with math concepts. Its really helping students in both subjects.

Mr. Lee thanked all the teachers for the input and speaking to the Board. The teachers all thanked the Board for Physics in a Box and the Boards support.

III. Finance

1. Discussion and Possible Action on the following items:

1. *Cash Balance Report
2. *MTD Expenditures in Check Voucher Report
3. *Payroll Fund Totals
4. *Budget Adjustment Requests
5. *Utility Comparison
6. * Large Donations
7. * Approval of Consent Agenda Items (ACTION)

Mr. Nesbitt reported he did not see any concerns within the finance reports. Mrs. Shepperd provided the Board with information regarding the BARS and comparisons. Mr. Rich asked Mrs. Shepperd about the copier agreement and SFE contracts. Mrs. Shepperd agreed to supply information on both. Mr. Lee recommended the consent agenda be approved, as presented. A motion to approve the agenda was offered by Mr. Greer, seconded by Mr. Nesbitt. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley - Yes

IV. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items) No comments.

V. Board Items

A. Old Business

1. Discussion and possible action regarding CMS Board Policy J-4850/JKD – Second Reading (Discussion/Action)

Mr. Lee recommended the approval of the Board Policy J-4850/JKD, as presented. A motion to approve was offered by Mr. Nesbitt, seconded by Mr. Greer. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley - Yes

B. New Business

1. Discussion and possible action regarding approval of the CMS Wellness Policy Revisions (Discussion/Action)

Mr. Lee recommended the approval of the Wellness Policy, as presented. A motion to approve was offered by Mr. Greer, seconded by Mr. Nesbitt. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley – Yes

2. Discussion and possible action regarding the 2025 National FFA Week Proclamation (Discussion/Action)

Mr. Lee recommended the approval of the National FFA Week Proclamation, as presented. A motion to approve was offered by Dr. Fraley, seconded by Mr. Hacker. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley – Yes

3. Discussion and possible action regarding a proposal for security upgrades for the entire CMS campus (Discussion/Action)

Mr. Lee presented the Board with a quote from ACOM to complete the camera additions. PSLOC state security money will be used to pay a portion. It should take 8-10 weeks to complete. This would be a late spring early summer project. Mr. Greer requested the CES price agreement not to exceed the quote provided. After reviewing the quote, it was determined that the final price was incorrect and should be \$170,000. Mr. Greer made a motion to approve, with the amendment to the quote reflecting the correct total and not to exceed this total, seconded by Dr. Fraley. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer – Yes Mr. Hacker – Yes Dr. Fraley – Yes

VI. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must

pertain to posted Board Items) – No comments.

VII. Superintendents Report – Mr. Lee

1. **PowerSchool Data Breach Report** – our system was found to be compromised. PowerSchool will be keeping in touch with our R9 Tech department on any findings.
2. **Vacancies** – Secretary for MS/HS – position has possibly been filled, Educational Assistant, District Nurse, Varsity Head Volleyball Coach and Varsity Head Football Coach. Football has collected 16 applications but will begin interviews in February. Volleyball has had a few applications. District Nurse has had 2 applications, 1 interview was conducted last week and another will be this week. Mrs. Latham will be volunteering during the week. Still reviewing applications for Educational Assistants. Need to fill the one position in Elementary.
3. **Enrollment Update** – 202 – CES, 101 – CMS, 138 – CHS Total is 441
4. **Ballfield Scoreboard Installation Update** – Boards are installed and running. Look very sharp.
5. **Upcoming Events**
 1. **2/12-15 – NMSBA Board Institute – Santa Fe**
 2. **2/17/25 – President’s Day – District Closed**
 3. **2/18-20 – New Mexico Safe School Summit – Bernalillo**
 4. **3/10-14 – NMAA State Basketball Tournament – Albuquerque**
6. SpEd FTE numbers at 3.396.
7. SRO McInnes resigned as of 1-31-25. Mr. Lee will be talking with the LCSO about having an officer. Mr. Greer requested information on hiring a private security guard for full time position. Mr. Lee will be gathering information to bring back to the Board in February.
8. Budget Workshop will be in March. Timeline should be available in February.

VIII. New Agenda Items for Next Meeting – Board Members

IX. Adjournment – at 6:57 PM, a motion to adjourn was made by Mr. Nesbitt, seconded by Mr. Hacker. The motion passed with a 5-0 voice vote as follows:

Mr. Rich – Yes Mr. Nesbitt – Yes Mr. Greer - Yes Mr. Hacker – Yes Dr. Fraley - Yes

APPROVED:

President, Dennis Rich

Secretary, Zeke Greer