

**Carmel Clay Public Library
Minutes of the Board of Trustees Meeting
June 16, 2014**

**Program Room
5:30 p.m.**

Present: President Jack Stafford; Vice President Bill Wiebenga; Treasurer Ranj Puthran; Secretary Patti Napier; Members Jim Garretson, Jim Hehner, Jane Herndon; Library Director Wendy Phillips; Assistant Director Nancy Newport; Foundation Director Ruth Nisenshal; Managers Hope Baugh, Lisa Dick, Beth Jenneman, Katherine Kersey, Renee' Kilpatrick, Peter Konshak, Christine Owens, Christy Walker; Administrative Assistant Becky Bryenton.

Absent: Manager Cindy Wenz.

CALL TO ORDER/WELCOME

President J. Stafford called the meeting to order at 5:30 p.m. All in attendance were welcomed.

AGENDA

J. Hehner moved to adopt the agenda, seconded by B. Wiebenga, and the motion carried.

MINUTES

J. Garretson suggested several corrections to the minutes: 1) Page 1, COIT paragraph 1 the second sentence should read, "This tax rate"; 2) Page 1, COIT paragraph the fifth sentence should read; "Hamilton County has gone..."; 3) Page 1, COIT second paragraph second sentence should read, "COIT revenue has"; Page 2 third paragraph third sentence should read, "When the levy on the building is paid off." J. Garretson moved to approve the minutes as corrected, seconded by J. Herndon, and the motion carried.

TREASURER'S REPORT

May Financial Report: R. Puthran presented the May Financial report noting it is a draft due to a typographical error. An entry is absent on the general ledger and will be corrected. J. Garretson moved to receive the May Financial Report, seconded by J. Herndon, and the motion carried.

June Bills List: R. Puthran presented the June Bills List noting on page 6 the amount spent for new tables for the Program Room; page 5 payment to Futterman and Associates, Inc. for CommunityConnect subscription. J. Hehner moved to approve the June Bills List, seconded by J. Herndon, and the motion carried.

COMMITTEE REPORTS

Building & Grounds: The new chiller is working well and Daikin has started routine maintenance procedures.

Finance: R. Puthran presented Resolution #1-2014 to transfer funds from the Operating Fund to the Rainy Day Fund in the amount of \$869,254.00. J. Herndon moved approval of the resolution, seconded by B. Wiebenga and the motion carried. Discussion followed regarding this procedure. The Rainy Day Fund may be used for capital projects as well as other needs.

Nominating Committee: Committee assignments will remain the same for July 1, 2014 through June 30, 2015. J. Hehner moved to receive the recommendation of the nominating committee, seconded by J. Herndon, and the motion carried.

Personnel & Policy: B. Wiebenga presented Resolution 2-2014 the Annual Review of the Non-Resident Fee recommending the fee remain at \$100 per family from July 2014 through June 2015. J. Garretson moved to adopt the Non-Resident Fee, seconded by J. Hehner and the motion carried.

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Strategic Planning: The teams have not met this month due to involvement in planning and celebrating the 100th Anniversary of the Carnegie Library. The Steering Committee meets Tuesday, June 17, 2014.

B. Wiebenga suggested we open the administration of the little Free Libraries to individuals, local businesses and subdivisions.

The company ignite development promotes business development, marketing and strategy. The company owners are considering starting an operation in Carmel. A committee is meeting with representatives to investigate how the library might work with their objectives and goals.

TRUSTEE LIAISON REPORTS

Foundation: R. Nisenshal referred to her written report found in the Board packet. J. Herndon commented on the Carnegie event and observed there are 51 members in the Centennial Society. R. Nisenshal was thanked for her hard work and Bub's was thanked for the food served at the donor recognition event.

Friends: No report.

Legislative: B. Wiebenga reported funding patterns for connectivity were discussed at the last meeting. It would behoove the State to increase their monetary commitment to this valuable asset.

Telecommunications: J. Garretson reported the Vice President of Bright House for the Midwest explained the process for changing from analog to digital. Schools have 1000 analog televisions and will be given a free adapter for each unit. It was suggested CCPL investigate a connection to Bright House.

DIRECTORS REPORT

Wendy announced that B. Bryenton will be retiring the end of August. P. Napier thanked B. Bryenton for her work at the library and service to the Trustees. B. Wiebenga proposed a Resolution to thank B. Bryenton for her years of service to the library, seconded by J. Hehner and the resolution carried.

J. Garretson moved to receive the Directors report, seconded by J. Herndon and the motion carried.

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

There was no new business to report.

ADJOURN

The meeting adjourned at 6:00 p.m.

Patricia A. Napier, Secretary
Board of Trustees

/bb