

<b>BID #</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
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**NEW SOLICITATIONS**

3874	ANNUAL CONTRACT FOR CUSTODIAL SERVICES FOR THE COURTYARD CENTER CAMPUS	\$305,299.92 (3 year total not to exceed)
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ServiceMaster Clean by  
Eagle Maintenance, Co. Inc.  
Plano, TX

Annual daily cleaning:	\$91,016.64
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Annual cost for cleaning materials:	\$6,000.00
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Estimated annual requested labor based on approximately 500 hours.	\$4,750.00
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(2014 - 2015) contract: \$99,541.28

First Year Total:	\$101,766.64
Second Year Total:	\$101,766.64
Third Year Total:	\$101,766.64

TO: The Board of Trustees

FROM: District President H. Neil Matkin

DATE: November 17, 2015

SUBJECT: Recommendation for Approval of Competitive Sealed Bid 3874 – Annual Contract for Custodial Services for the Courtyard Center Campus.

SCOPE: Annual contract to provide custodial services at the Courtyard Center Campus. The term of this contract is for three (3) years. Term of contract: 1/1/2016 through 12/31/2018.

RESPONSES: Fourteen (14) vendors viewed the bid package, eleven (11) responded.

COMPARISON: See attached.

RECOMMENDATION: ServiceMaster Clean by Eagle Maintenance, Co. Inc. \$305,299.92  
 Plano, TX (3 year total not to exceed)

Annual daily cleaning:	\$91,016.64
Annual cost for cleaning materials:	\$6,000.00
Estimated annual requested labor based on approximately 500 hours.	\$4,750.00
(2014 - 2015) contract: \$99,541.28	
First Year Total:	\$101,766.64
Second Year Total:	\$101,766.64
Third Year Total:	\$101,766.64

JUSTIFICATION: Low bid.

Note: The District may entertain a request for escalation at least sixty (60) days prior to the annual anniversary date of this contract in accordance with the current Consumer Price Index (CPI) at the time of the request or up to a maximum 5% increase on the current pricing, whichever is lower. CPI based on Consumer Price Index-All Urban Consumers-United States Average-All items (CPI-U), as published by the United States Department of Labor, Bureau of Labor Statistics. Any such request would be brought back to the Board for approval.