

Killeen Independent School District Board Agenda Item Action Sheet

Date: November 18, 2025

Agenda Item Caption: Fiscal Year 2026 HVAC Life Cycle Replacement Project Engineer Contracts

Purpose of Agenda Item: Action needed

Administrative Recommendation: Move to approve the proposals with Estes, McClure & Associates, Inc. for Mechanical Electrical and Plumbing engineering services and with Lackey de Carvajal Cx for commissioning services for the Fiscal Year 2026 HVAC life cycle replacement projects and delegate authority to the Superintendent or designee to execute the Task Requests.

Background Information: On October 28, 2025, the Board approved the selection of Estes, McClure & Associates, Inc. (EMA) as the HVAC engineer and Lackey de Carvajal Cx as the commissioning agent for the Fiscal Year 2026 HVAC life cycle replacement projects. Based on work order requests, replacement parts availability and the age of existing systems, staff has prioritized the HVAC units at Ira Cross Elementary School and Montague Village Elementary School for replacement.

The design, permitting and construction process for the FY 2026 HVAC life cycle replacement project is planned to take approximately 9 months, with a targeted substantial completion date of July 31, 2026.

Fiscal Analysis: EMA's proposed fee for these projects is \$245,000 and Lackey de Carvajal's proposed fee is \$161,690.18, for a total HVAC engineering and commissioning fee of \$406,690.18. \$435,120 is budgeted for HVAC engineering and commissioning services. The total design and construction project budget is \$4,786,320, which includes design fees, permitting fees and project contingency funds. This project will be funded using Capital Improvement Project funds.

Regulatory Requirements: Board Policy CV (Legal): Facilities Construction

Contact Person for Additional Questions/Information:

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Attachments: 1) Design and Construction Timeline and Budget
2) EMA Task Request
3) Lackey de Carvajal Task Request – Ira Cross ES
4) Lackey de Carvajal Task Request – Montague Village ES

Signature Requested: Yes