



SHEILA V. CANTU
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Graduation ceremonies are designed to deliver a comprehensive solution that incorporates audio, visual, and staging elements. The goal is to provide a seamless, high-quality production experience for attendees while ensuring that all technical and logistical aspects of the ceremony are expertly managed from start to finish.

A Request for Proposal (RFP) #25-011, *Turnkey Solution for Graduation Production*, was issued to over fifty (50) vendors. A single response was received and opened by the Purchasing Department on Wednesday, April 16, 2025, from Sweet Southern Sound.

An evaluation committee, comprised of representatives from various departments involved in graduation planning and production, was convened to review and assess the proposal. The committee evaluated the response based on the criteria outlined in the RFP. Each category was scored individually, and the totals were compiled to determine the overall ranking. Sweet Southern Sound received favorable ratings across all categories, particularly for their experience in managing large-scale events.

Based on the evaluation results, the committee unanimously recommends that the contract be awarded to Sweet Southern Sound.

Supplier Scoring Summary

25-011 Addendum 1 - Turnkey Solution for Graduation Production: Sound, Visuals, and Staging - Scoring Round

Supplier			Catalog Discount Bids/A	Purchase price	Reputation of the vendor/vendor's goods/services	Quality of vendor's goods/services	Extent to which goods/services meet district needs	Vendor's past relationship with the district	Total long-term cost to the district	Any other relevant factor(s) specifically listed in the proposal
	Rank	Score								
		100								
Sweet Southern Sound LLC	1	97.00	20.00	15.00	15.00	20.00	15.00	10.00	5.00	
		97.00	20.00	15.00	15.00	20.00	15.00	7.00	5.00	