

MEMORANDUM

TO: Dr. Scott Muri, Superintendent of Schools
FROM: Dr. Anthony Sorola, Associate Superintendent
RE: Administrative Assistant to Associate Superintendent for Athletics, Human Capital & Operations
DATE: February 21, 2023

AMENDED ADMINSTRATIVE ASSISTANT POSITION

POSITION/GROUP	DUTIES PERFORMED/DAYS	STIPEND/PAY GRADE
Administrative Assistant to Associate Superintendent for Athletics, Huma Capital & Operation	227	Clerical Pay Grade 9
Administrative Assistant to Associate Superintendent for Athletics, Human Capital & Operations	227	Clerical Pay Grade 8