

Browning Public Schools
Board Agenda Request
Meeting To Be Held: October 26, 2016



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: October 18, 2016

To: **John Rouse**
 Superintendent of Schools

From: Jason Andreas
Title: HR Director

Subject: Hiring of Classified positions for the 2016-2017 Year:

Description: Wayne Hall, Transportation Director, recommends the following hire:

✚ Joshua Shooter, Bus Driver, Transportation, L2/SP, \$12.54/hr.

Financial Impact: Per Classified Labor Agreement

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Reports

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Bus Driver		Applicant Recommended Joshua Shooter	
Department/Location Transportation		Supervisor Wayne Hall	
Type of Position Classified	Starting Date 09/30/2016	Term 2016-2017 School Year	

Recruiting Date Posted: 06/23/2015 Closing Date: Open Until Filled

Comments: Interviews not conducted. Please reference Board Policy 5120, Exceptions: The competitive selection process may be unnecessary in the following circumstances:

A. Coaches and sponsors having preference as provided under the above section, Preferences, paragraph 3(A).
 B. **Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical.**
 C. The applicant is part of a general pool of temporary workers including substitutes from which supervisors may select and employ as needed. This exception does not apply to temporary employees or short-term workers to be hired for summer work.

Applicants					
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed	Final Ranking
N/A					

Interview Committee			
Name	Title	Name	Title
N/A			

Recommendation: Josh has the qualifications for bus driving. He is enthusiastic and willing to work and has been training with the transportation department. He will be a great asset.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	8/30/2016	Yes	Ok
Criminal background check	10/6/2016	Yes	Ok
TB documentation	2/19/2016	Yes	Ok

Salary: \$12.54 Placement: L2/SP Contract Days: 189

Prepared by: Sherie Blue Date 10/18/2016 Approved by: _____ Date: _____