

Contract / Leases / Agreements / Grants Form

This is	New	<input checked="" type="checkbox"/>	Renewal			Filling this out on a computer? Please type an X into the appropriate box.
This is a Grant	Yes	<input checked="" type="checkbox"/>	No			If you marked YES this needs to go through Grant Review .
This is an	Agreement <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Lease <input type="checkbox"/>					Other _____:
Name of Entity who Contract / Lease / Agreement / Grant is with	Ossineke Township					
Project Name	Beaver Lake Park Day Park Enhancement and Accessibility					
Attorney Review	All Contracts / Leases / Agreements / Grants must have Attorney Review and approval through the Commissioner's Office.					
Insurance Review	All Contracts / Leases / Agreements / Grants must have appropriate insurance coverage per the attached list. It is the Department Heads responsibility to make sure that all requirements are met and listed on the insurance certificate.					
Total Amount	\$ 10,000.00					
Organization Match	\$ 10,000.00 <i>PARKS + Rec</i>					
County Match	\$ <i>0</i>					

I have reviewed and approved this Contract / Lease / Agreement / Grant and attached appropriate insurance:

<i>Kevin Ostrows</i>	2-26-2024
The Department Head Requesting	Date Signed

GRANT REVIEW COMMITTEE APPROVAL:

County Clerk: <i>Kevin Ostrows</i>	Date Signed: <i>3-8-24</i>	I am requesting a meeting
County Treasurer: <i>Kimberly Lavelle</i>	Date Signed: <i>3-6-24</i>	I am requesting a meeting
Finance Chairman: <i>[Signature]</i>	Date Signed: <i>3-7-24</i>	I am requesting a meeting
County Administrator: <i>Jennifer Mathis</i>	Date Signed: <i>3-7-24</i>	I am requesting a meeting

Please do NOT mark below this line

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INTEROFFICE USE ONLY

Date Received:	Date Sent for Attorney Review:
Attorney Approval Received:	Insurance Received:

Ossineke Township

9041 Nicholson Hill Road
Hubbard Lake, MI 49747

Grant Agreement

Ossineke Township ("Grantor") is pleased to notify Beaver Lake Park/The County of Alpena ("Grantee"), located at 17354 Beaver Lake Park Road, Lachine, MI, that it has been selected to receive a \$10,000 grant for certain improvements at Beaver Lake Park.

This grant is made by the Grantor subject to the following terms and conditions:

1. Grantee, or its fiscal agent, is an organization that is both exempt from tax under section 501(c)(3) of the Internal Revenue code (IRC) and an organization described in IRC 509§(a)(l), (2), or (3) as a unit of government.
2. Grantee will utilize the grant's proceeds only for charitable and educational activities consistent with its tax-exempt status described above. Without limiting the generality of the preceding sentence, Grantee will not intervene in any election or support or oppose any political party or candidate for public office, or engage in any lobbying not permitted by section 501(c)(3) of the IRC, or, if applicable, IRC 501§§(h) and 4911.
3. Grantee will inform Grantor immediately of any change in its IRS tax-exempt status, proposed or actual as described in paragraph b.
4. This is a grant for certain day use improvements including design, permitting and construction. Grantee accepts and will discharge full control of the grant and its disposition and responsibility for complying with this agreement's terms and conditions.
5. This grant is not in any way earmarked to support or carry on any lobbying or voter registration activity.
6. Grantee will submit a final report to Grantor by December 31, 2024, that details any work that Grantee has completed using these grant funds. The report should include information on how the grant funds were used.
7. Grantor awards the grants in one installments.

Grantee's deposit, negotiation, or endorsement of the grant award check will constitute its agreement to the terms and conditions set forth above. However, please have the enclosed copy of this letter reviewed and signed where indicated by an authorized officer of Grantee and then returned to us at your earliest convenience so that we may have a copy for our files.

Sincerely,

On behalf of Grantee, I understand and agree to the foregoing terms and conditions of this grant and hereby certify my authority to execute this agreement on Grantee's behalf.

Signature: _____

Name: _____

Title: _____

Date: _____

This section is for EXPENSES that apply to your project.

PROJECT EXPENSES	TOTAL REQUESTED FROM THIS APPLICATION	TOTAL EXPENSES FOR THIS PROJECT	
Salaries			
Payroll Taxes			
Fringe Benefits			
Consultants and Professional Fees	\$1,000	\$4,500	
Insurance			
Travel			
Equipment			
Supplies	\$3,000	\$25,000	
Printing and Copying			
Telephone and Fax			
Postage and Delivery			
Rent			
Utilities			
Maintenance			
Evaluation			
Marketing			
Other (specify) - contractor/ excavation	\$1,000	\$5,500	TOTAL PROJECT EXPENSES
TOTALS	\$5,000	\$35,000	\$35,000

This section is for REVENUE that applies to your project.

REVENUE	Committed	Pending	TOTAL REVENUE (Committed and Pending)
	(Project revenue that has been promised.)	(Project revenue that has not been confirmed.)	
Grants/Contracts/Contributions	13,750	11250	
Local Government			
State Government			
Federal Government			
Foundations			
Corporations			
Individuals			
Other (specify) - Parks & Rec match	10,000		
Earned Income			
Events/Publications and Products			
Membership Income			
In-Kind Support			
Other (specify)			
TOTALS	\$23,750	\$11,250	\$35,000

The TOTAL PROJECT EXPENSES should EQUAL the TOTAL COMBINED REVENUE.

EXHIBIT A

2024 Funding Award from Youth and Recreation Millage.

GRANTEE: Alpena County Parks – Beaver Lake Park

AMOUNT: \$13,750 for Day Park Enhancements as presented in application. Reimbursement payment made upon submission of bills based on evidence of expenditures. The application is attached, Exhibit B.

Final bills must be submitted by January 15, 2025. Bills submitted after that date will not be paid. All bills must be submitted to Kim Ludlow, Alpena County Treasurer, 720 W. Chisholm Street, Suite #3, Alpena, MI 49707

All millage monies allocated for projects and programs are to be used for Alpena County projects and Alpena County residents. Any facility, project, or program must be open and available to all Alpena County residents.

It is highly encouraged that your group promote to the Community that you received funding from the Youth and Recreation Millage. If the project is a Capital Project, you may be required to accept a plaque to be attached to the project.

The 2024 Funding Report must be completed and submitted no later than December 31, 2024.

Please submit pictures of the project no later than December 31, 2024 from before and after or from start to finish. These pictures need to be submitted by email or computer disk in a jpeg, png, tiff, pdf or word format. Please label your pictures with the Grant year and project name. Cell phone pictures will not be accepted unless you can email them. No videos will be accepted. **Your entity must obtain written permission from individuals or parent/guardians for any pictures submitted to the County that will be displayed on the website.**

The Funding Report and pictures must be returned to the Alpena County Board of Commissioners Office at commissionersoffice@alpenacounty.org or at 720 W. Chisholm Street, Suite 7, Alpena, MI 49707.

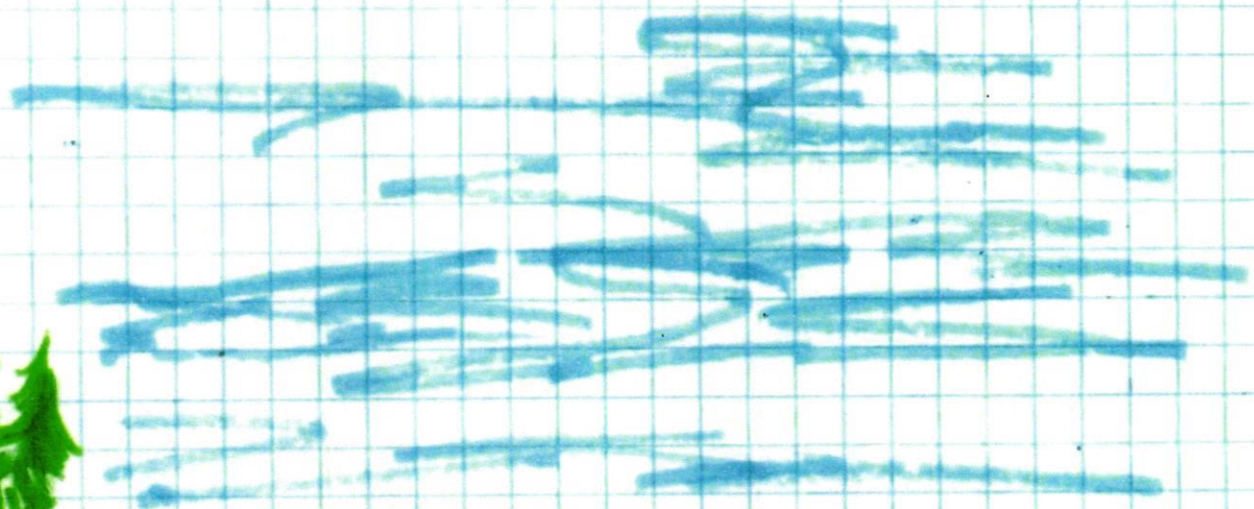
Youth and Rec Grant Application

Project: BLP Day Park Enhancements and Accessibility

Budget Narrative

Beaver Lake is requesting approval of a Youth and Recreation grant in the amount of \$25,000 to assist with a day park enhancement and accessibility project. We are looking at building a two tiered deck with two levels of steps which will provide easier and safer access to the lake while providing a safe space for lounging and extra area for picnics. The Park Commission will provide a cash match of \$10,000 toward this project for a total revenue of \$35,000.

We anticipate expending \$4500 in professional fees for design and engineering as well as any permits that may be required. Estimated costs for contractor work – including excavation and landfill – are \$5500. We would also anticipate expending another \$25,000 in supplies needed including gravel, decking, lumber, stair stringers, screws, etc., for a total expenditure of \$35,000.



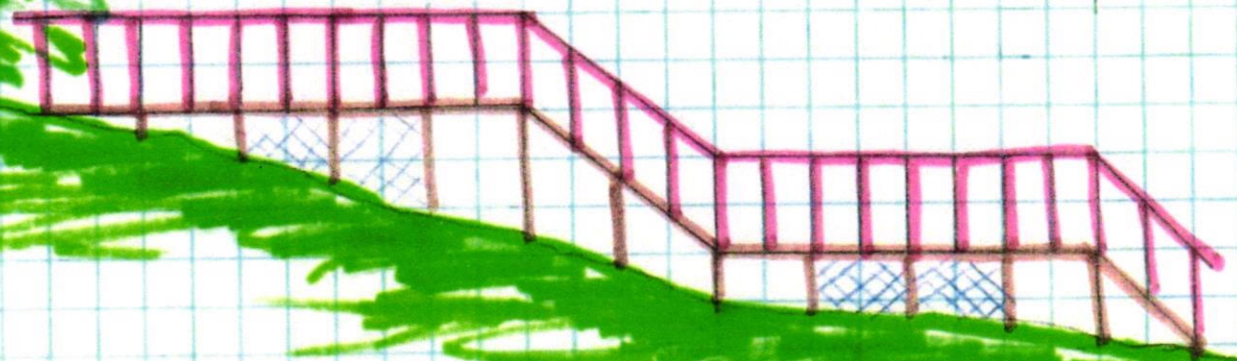
UPPER DECK
PICNIC TABLE
AREA


STAIRS


LOWER DECK
LOUNGE AREA


STAIRS

TOP
HILL



 RAIL/SPINDLES

 DECK/FRAME

 LATTICE

LAKE →

- S -
|

OVER HEAD VIEW



HILL
TOP

- E -
|

UPPER DECK
PICNIC AREA

LOWER DECK
LOUNGE AREA

LAKE
AREA

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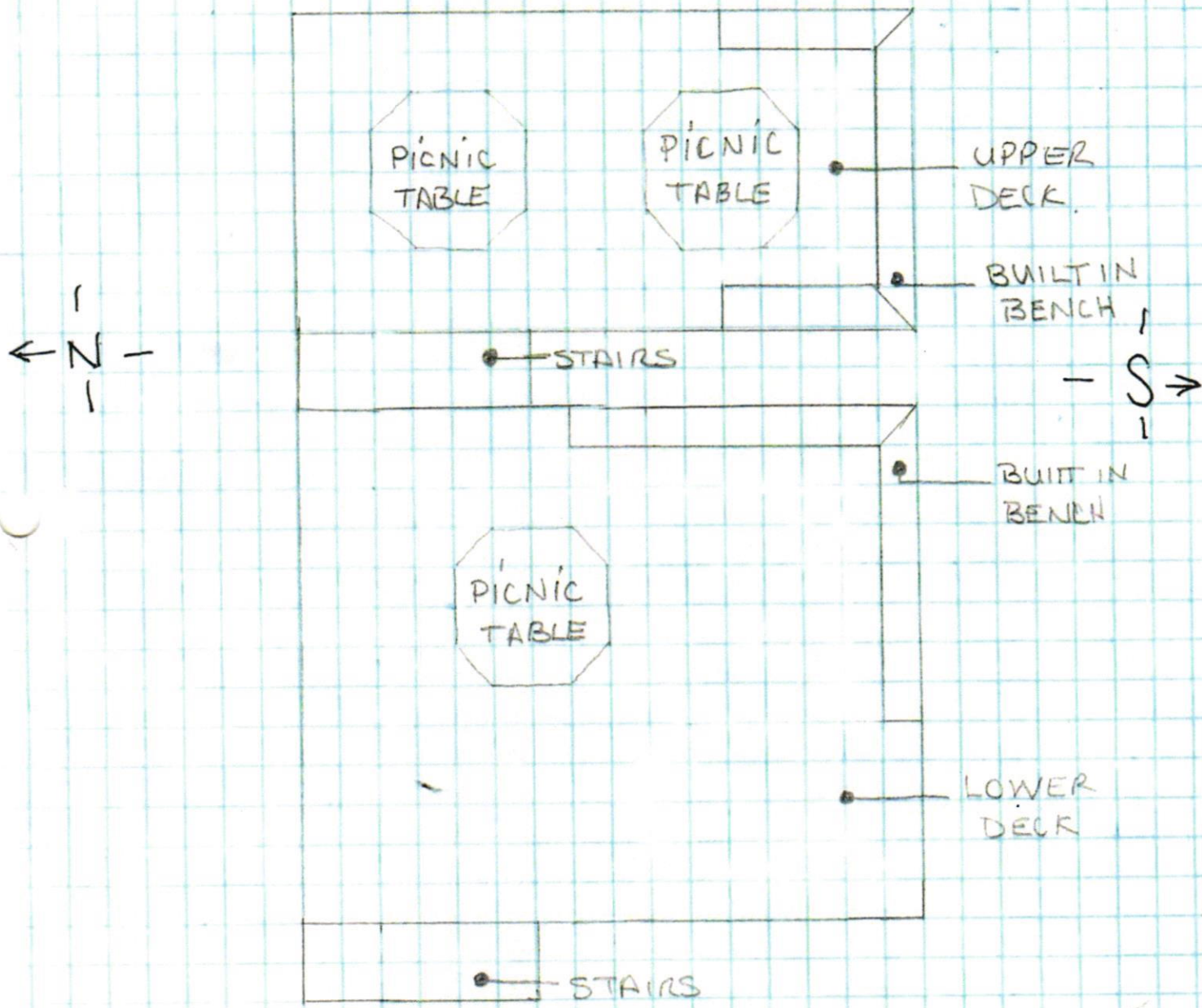
VARIOUS SIZES

40 x 32
32 x 24
24 x 16

* 6' STAIRWAYS

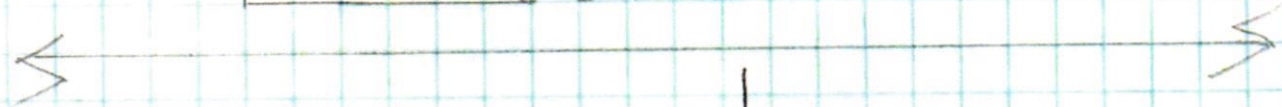
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