

**BEMIDJI AREA SCHOOLS  
BEMIDJI, MINNESOTA**

**DATE** : FEBRUARY 28, 2022

**TO** : BOARD OF EDUCATION

**FROM** : JORDAN HICKMAN, DIRECTOR OF HUMAN RESOURCES

**SUBJECT** : REQUEST FOR LICENSED STAFF

**COMMENTS:**

Due to staffing and substitute shortages, we have worked with the Minnesota School Employees Association (MSEA) for Secretarial/Clerical & Paraprofessional Employees to authorize temporary leaves for qualified staff to accept day-to-day and long term licensed teaching substitute positions. As a result of Title I Paraprofessionals accepting long term teaching assignments, there are unexpended Title I funds that must be expended to meet the needs of current students.

Due to learning loss created by school disruptions during the pandemic, it has been determined that the available Title I funds can be best used by adding a Title I teaching position at JW Smith Elementary for the remainder of the 2021-2022 school year. Therefore, it is recommended that a full time Title I teacher be added at JW Smith for the remainder of the 2021-2022 school year. The estimated cost for this position, pro-rated to the remaining portion of the 2021-2022 school year, is \$28,000.

**ACTION:**

The motion was offered by \_\_\_\_\_, seconded by \_\_\_\_\_, and carried ( ) to add a full time Title I teacher at JW Smith for the remainder of the 2021-2022 school year.