

Board of Trustees

Executive Summary of Board Agenda Item

Meeting Date: October 28, 2025

Subject/Title for Agenda Posting: Board Acceptance of the September 2025 Donations Report

Justification Statement: JPresentation for your review and acceptance of the September 2025 Donations Report

Purpose of Agenda Item:

☐

Information

☒

Discussion

☐

Action

Item Type:

☐

Curriculum & Instruction

☐

HumanResources

☐

Business Services

Staff Responsible:

Cristina Pulley

Signature of Requester(s)

Cristina Pulley

Signature of Presenter(s)

Cristina Pulley

Business Services Approval (Initials)

10/22/2025

Date

Agenda Summary:

The Financial Services Department presents the following donations reported to Finance for the month of September 2025. Fiscal Year 2025-2026.



RECOMMENDATION: Administration recommends that the Board accept the September 2025 Donation Report as presented

PRIOR BOARD ACTION:

AWARDED:

AWARDED AMOUNT:

AMOUNT(S): \$22,403.56

ACCOUNT NO(S):

PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid)

REQUESTING DEPARTMENT:

Student Support Services

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):

Interlocal Agreement and Exhibits



This report includes ALL donation reported to Finance in June, 2024

Date	Donor Name	Address	Donation	Campus/Department	Purpose of Donation	Amount
10/8/2025	MNK Architect	El Paso, Texas	Check	Public Information Office	NWECHS Ground Breaking Donation	\$ 500.00
10/8/2025	LDCM Solutions	El Paso, Texas	Check	Public Information Office	DDE Bond Ground Breaking Donation	\$ 2,500.00
10/8/2025	Jordan Foster Construction	El Paso, Texas	Check	Public Information Office	NWECHS Ground Breaking Donation	\$ 2,500.00
10/8/2025	Banes General Contractors	El Paso, Texas	Check	Public Information Office	AMS & CMS Ground Breaking Donation	\$ 6,000.00
10/8/2025	Kay Twelve	El Paso, Texas	Check	District Central Office & Finance	Furniture Demo used for Bond Furniture Fair	\$ 10,903.56
	No On-Line Donations received in September 2025					
					DONATIONS TOTAL	\$ 22,403.56



Canutilo Independent School District
Donation Approval Form

EXHIBIT A

Date of request:

10/8/25

School/ Department:

P10

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Donation Description	Quantity	Value
NWEETS groundbreaking donation	1	500

Purpose of donation:

Donation for organizing NWEETS Bond groundbreaking

Donor or Donor Organization Name:

MNK Architect

Address, City, State & Zip Code:

330 Eubanks Ct.

21 PAU TX 79962

Check one:

☐ Non-monetary donation

☒ This donation will be recorded in the campus/department activity account

☐ This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in nature

Club Name

Account Number

Sponsor's Signature

Date

Donation has been received and is pending approval

If yes, list Miscellaneous Receipt#

☐ Yes

☒ No

REQUESTER'S SIGNATURE:

Principal/Department Head

Date

ACCEPTANCE
APPROVAL:

Financial Services Director

Date

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval:

(If required - All technology related items)

Director of School
Resources

Date

Facilities Approval:

(If required - Building and grounds modification s/improvements)

Executive Director of Facilities

Date

AFTER ALL APPROVALS SEND:

Copy to Campus
Copy to Accountant • Asset Management
Original to Board of Trustees for Approval

Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor.
Donations made to the district or a campus activity account are tax-deductible. Donors should check with their tax-advisor
for the donation's tax status when donating to a club or team.



Canyon Independent School District
Donation Approval Form

Date of request:

10/8/25

School/ Department:

P10

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Donation Description	Quantity	Value
DDE Bond Groundbreaking costs	1	2500

Purpose of donation:

Cert for organizing groundbreaking ceremony for
Davenport Elementary

Donor or Donor Organization Name:

LDCM Solutions LLC

Address, City, State & Zip Code:

465 Reston Suite J
El Paso TX 79912

Check one:

☐ Non-monetary donation

☒ This donation will be recorded in the campus/department activity account

☐ This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in nature

Club Name

Account Number

Sponsor's Signature

Date

Donation has been received and is pending approval

If yes, list Miscellaneous Receipt#

70254

☒ Yes

☐ No

REQUESTER'S SIGNATURE:

[Signature]
Principal/Department Head

10/8/25
Date

ACCEPTANCE
APPROVAL:

Financial Services Director

Date

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval:

(If required - All technology related items)

Director of School
Resources

Date

Facilities Approval:

(If required - Building and grounds modification s/improvements)

Executive Director of Facilities

Date

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for the donation's tax status when donating to a club or team.



Canyon Independent School District
Donation Approval Form

Date of request: 10/8/25

School/ Department: P10

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Donation Description	Quantity	Value
<u>NWEGHS ground breaking costs</u>	<u>1</u>	<u>2500</u>

Purpose of donation:

Ground breaking ceremony costs for NWEGHS

Donor or Donor Organization Name:

Address, City, State & Zip Code:

Jordan Foster Construction
7700 CE Jordan Dr. Ste B
EL PASO TX 79912

Check one:

☐ Non-monetary donation

☒ This donation will be recorded in the campus/department activity account

☐ This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in nature

Club Name

Account Number

Sponsor's Signature

Date

Donation has been received and is pending approval

If yes, list Miscellaneous Receipt#

70251

☒ Yes

☐ No

REQUESTER'S SIGNATURE:

[Signature]
Principal/Department Head

10/8/25
Date

ACCEPTANCE
APPROVAL:

Financial Services Director

Date

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval:

(If required - All technology related items)

Director of School
Resources

Date

Facilities Approval:

(If required - Building and grounds modification s/improvements)

Executive Director of Facilities

Date

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for the donation's tax status when donating to a club or team.



Canyon Independent School District
Donation Approval Form

Date of request:

Oct 8, 2025

School/ Department:

Public Info Office

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Donation Description	Quantity	Value
<u>AMS + CMS Groundbreaking Costs</u>	<u>1</u>	<u>6000</u>

Purpose of donation:

Costs of organizing Tri Bond 2024 ground
breaking ceremonies for AMS + CMS

Donor or Donor Organization Name:

Banes General Contractors Inc.

Address, City, State & Zip Code:

6001 Doniphan
El Paso TX 79930

Check one:

☐ Non-monetary donation

☒ This donation will be recorded in the campus/department activity account

☐ This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in nature

Club Name

Account Number

Sponsor's Signature

Date

Donation has been received and is pending approval

If yes, list Miscellaneous Receipt #

70270

☒ Yes

☐ No

REQUESTER'S SIGNATURE:

[Signature]
Principal/Department Head

10/8/25
Date

ACCEPTANCE
APPROVAL:

Financial Services Director

Date

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval:

(If required - All technology related items)

Director of School
Resources

Date

Facilities Approval:

(If required - Building and grounds modification s/improvements)

Executive Director of Facilities

Date

AFTER ALL APPROVALS SEND:

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Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor.
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for the donation's tax status when donating to a club or team.



Canutillo Independent School District
Donation Approval Form

EXHIBIT R

Date of request: 5/7/2025

School/ Department: Districtwide

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Donation Description	Quantity	Value
Classroom and office furniture	24	\$10,903.56

Purpose of donation:

Classroom and office furniture donated from the bond furniture fair

Donor or Donor Organization Name:

Kay-Twelve

Address, City, State & Zip Code:

1491 Polaris Pkwy #301

Columbus, OH 43240

Check one:

☒ Non-monetary donation

☐ This donation will be recorded in the campus/department activity account

☐ This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in nature

Club Name

Account Number

Sponsor's Signature

Date

Donation has been received and is pending approval

☐ Yes

If yes, list Miscellaneous Receipt #

☐ No

REQUESTER'S SIGNATURE:

Principal/Department Head

Date

ACCEPTANCE
APPROVAL:

Financial Services Director

Date

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval:

(If required - All technology related items)

Director of School
Resources

Date

Facilities Approval:

(If required - Building and grounds modification s/improvements)

Executive Director of Facilities

Date

AFTER ALL APPROVALS SEND:

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Copy to Accountant • Asset Management
Original to Board of Trustees for Approval






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for the donor's tax status when donating to a club or team.

PROJECT INVENTORY

CANUTILLO_FURNITURE_SHOW-TX-
_DONATED_PRODUCT_PRICING

Kay-Twelve

FURNITURE

PHOTO	ITEM MODEL #	DESCRIPTION	QTY	ACTUAL	EXTENDED
Custom Educational Furnishings (CEF)					
	ACTIVITY TABLE- 3ECH01.2460.PL.GE.GE.0 3ECH01.2460.PL	ACTIVITY TABLE- 3ECH01.2460.PL.GE.GE.0	1	\$524.40	\$524.40
	FLIP AND NEST TABLE- 3ECHBONL.2466.P2.GN.B. 0 3ECHBONL.2466.QS.PL	FLIP AND NEST TABLE- 3ECHBONL.2466.P2.GN.B.0	1	\$422.09	\$422.09
	MAKERSPACE TABLE WITH STORAGE- MK42.4960.P2.BB.0.3 VMK42.4960.PL	MAKERSPACE TABLE WITH STORAGE- MK42.4960.P2.BB.0.3	1	\$1,313.85	\$1,313.85
	ROBOTICS TABLE- VY34.4284.P2.BB.0.3 VY4-34.4284.P2	ROBOTICS TABLE- VY34.4284.P2.BB.0.3S	1	\$661.20	\$661.20
	TEACHER PODIUM- 2FZPN7GQS.2226.PL.FF.F G.0/ FZPNBKSH.0.PL.0.0.0 2FZPN7GQS.2226.PL.FF.F G.0	TEACHER PODIUM- 2FZPN7GQS.2226.PL.FF.FG.0/ FZPNBKSH.0.PL.0.0.0	1	\$473.10	\$473.10
CUSTOM EDUCATIONAL FURNISHINGS (CEF) TOTAL					\$3,394.64

Mien Company



**STUDENT 4 LEG CHAIR-
CHR18-4
SCONNIE CHR (CHR18-4)**

STUDENT 4 LEG CHAIR- CHR18-4)

1 \$103.50 \$103.50



**STUDENT CANTILEVER
CHAIR- CHR18-C.
SCONNIE CHR (CHR18-C)**

STUDENT CANTILEVER CHAIR- CHR18-C.

1 \$124.65 \$124.65

PROJECT INVENTORY

CANUTILLO_FURNITURE_SHOW-TX-
_DONATED_PRODUCT_PRICING

Kay-Twelve

	STUDENT CHAIR WITH BACKPACK RACK AND WRITING DESK- 2ES1CSW1.C.PL.8F.0.0 2ES1CSW1	STUDENT CHAIR WITH BACKPACK RACK AND WRITING DESK- 2ES1CSW1.C.PL.8F.0.0	1	\$507.27	\$507.27
	STUDENT CHAIR WITH BACKPACK RACK- TS1CSW1.18PL.TN.8J.8F. 0 TS1CSW1.18PL	STUDENT CHAIR WITH BACKPACK RACK- TS1CSW1.18PL.TN.8J.8F.0	2	\$269.04	\$538.08
	STUDENT RECTANGLE DESK- ELS7366-EJA ELS7366-EJA----CA-----	STUDENT RECTANGLE DESK- ELS7366-EJA	1	\$295.20	\$295.20
	STUDENT STOOL- DS1.18.PL.8J.0.0 DS1.18	STUDENT STOOL- DS1.18.PL.8J.0.0	1	\$199.50	\$199.50
	STUDENT WAVE DESK- ELS7811-ADJ ELS7811-EJA----CA-----	STUDENT WAVE DESK- ELS7811-ADJ	1	\$309.15	\$309.15
	TEACHER DESK- TD6374- 95UNET-AC-S. TD6374-95UNET-AC (TD6374-95UNET-AC/C-S)	TEACHER DESK- TD6374-95UNET-AC-S.	1	\$1,321.65	\$1,321.65
	TEACHER SIT TO STAND PODIUM- PNX6833-ADJG4 FRN (PNX6833-ADJ)	TEACHER SIT TO STAND PODIUM- PNX6833 -ADJG4	1	\$666.00	\$666.00
MIEN COMPANY TOTAL					\$4,065.00
MOORECO INC					
	CHAIR WITH WRITING DESK AND BACKPACK RACK- SG.SD.TB.18.TN.6 MB.HC SG.SD.TB.18.TN.6 MB.HC	CHAIR WITH WRITING DESK AND BACKPACK RACK- SG.SD.TB.18.TN.6 MB.HC	1	\$673.68	\$673.68
	FLIP AND NEST TABLE- IN1T1F0ADJW790 97909 IN1T1F0ADJW790 97909	FLIP AND NEST TABLE- IN1T1F0ADJW790 97909	1	\$743.09	\$743.09

PROJECT INVENTORY

CANUTILLO_FURNITURE_SHOW-TX-
_DONATED_PRODUCT_PRICING

Kay-Twelve

	POWER TOWER- 27735 27735	POWER TOWER- 27735	1	\$470.11	\$470.11
	SOFT SEATING CHAIR- 58589-V14XX 58589-V14ORANGE	SOFT SEATING CHAIR- 58589-V14XX	1	\$307.06	\$307.06
	SOFT SEATING OTTOMAN- 9 7 R 1 1 8V03STX8804 9 7 R 1 1 8V03STX8804	SOFT SEATING OTTOMAN- 9 7 R 1 1 8V03STX8804	1	\$253.75	\$253.75
	STOOL #1- SG.SD.S.29.6MB.7 PL.PL SG.SD.S.29.6MB.7 PL.PL	STOOL #1- SG.SD.S.29.6MB.7 PL.PL	1	\$353.45	\$353.45
	STUDENT 4 LEG CHAIR #1- 53318-1-XX-CH 53318-1-ORANGENA-CH	STUDENT 4 LEG CHAIR #1- 53318-1-XX-CH	1	\$119.33	\$119.33
	STUDENT CANTILEVER CHAIR #1- 53218-1-XX-PL 53218-1-ORANGENA-PL	STUDENT CANTILEVER CHAIR #1- 53218-1-XX-PL	1	\$135.62	\$135.62
	STUDENT FISH DESK WITH CASTERS- 1143R2-8201 / 12934 1143R2-8201 / 12934	STUDENT FISH DESK WITH CASTERS- 1143R2-8201 / 12934	1	\$387.83	\$387.83
MOORECO INC TOTAL					\$3,443.92
FURNITURE TOTAL					10,903.56
SUBTOTAL					\$10,903.56
DEDUCT					\$.00
GRAND TOTAL					\$10,903.56