



# Lamar CISD

## Board Agenda Item Overview

**Meeting Date:** May 20, 2025

**Meeting Type:** Regular

**Item Category:** Consent Item

**Primary Contact:** Dr. Roosevelt Nivens

**Presenter(s)/Add'l Contact(s):** Jill Ludwig, CPA, RTSBA and Dr. Kevin Phillips

**Item Name:** CONSIDER APPROVAL OF RFP #16-2025KW EVENTS AND RELATED ITEMS

**Item Summary:** RFP #16-2025KW – Events and Related Items solicited proposals from qualified and experienced vendors to provide a broad range of event-related services, including but not limited to party rentals, event rentals, staging, audio/visual equipment, catering, decorations, and other event support services. This type of award benefits the District by offering campuses and departments a diverse selection of pre-approved vendors, ensuring flexibility and competitive pricing while maintaining compliance with purchasing regulations outlined in TEC 44.031 and EDGAR.

This contract will be awarded as a one-year term contract with four (4) annual renewal options. Contract terms may include a District election to add formal subsequent proposals. Either party may provide a 30-day advance written notice of intent to cancel prior to the annual termination.

**Recommendation:** Administration recommends that the Board of Trustees consider approval of vendors which submitted proposals.

**Policy Reference:** CH (Legal and Local)

**Leadership Definition Alignment:** Plan for Success

**Strategic Plan Alignment:** N/A

**Currently Budgeted?** ☒ Yes ☐ No ☐ No Budgetary Impact

**Completion or Implementation Timeline:** 2024-2025 Fiscal Year