



Personnel Action Form
Human Resources

Banner ID # - @	Last Name Blagg, Brandi	First	Middle Initial	Telephone
Address		City		State Zip

Part I: Check all that apply

Classification: <input type="radio"/> Administrative/Professional Staff <input checked="" type="radio"/> Faculty <input type="radio"/> Support Staff <input checked="" type="radio"/> Temporary <input checked="" type="radio"/> Full-Time <input type="radio"/> Regular <input type="radio"/> Part-Time	<input type="checkbox"/> New Employee <input checked="" type="checkbox"/> Extension <input type="checkbox"/> Salary Adjustment <input type="checkbox"/> Separation (date: _____)	<input type="checkbox"/> Other (explain)
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Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person. All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures. Support Staff employees are at-will employees.

CURRENT Division/Unit: Vocational Science / Instruction			Job Vacancy No.: (if applicable) 2507 F 037
Job Title/Position: Instructor of EMS			Specialized Area: EMS
Budgeted Position? <input checked="" type="radio"/> Yes <input type="radio"/> No			Funded in which FY? FY25
Budget Number: 1210-14026-6091-102			Position No. (NBAPOSN): EMT09T
Compensation: \$ 66,736	<input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)	Sched FAC _____ Grade 1 _____ Step 3 _____	Hourly Rate: (Part-time only) \$ n/a per hr x n/a hrs/wk x n/a wks = \$ n/a per year
Start Date: 08/04/25	End Date: n/a	<input type="radio"/> At-will-employee <input checked="" type="radio"/> Per contract	If temporary, anticipated termination date: 08/31/25
Position is funded for the following number of months/weeks: <input type="radio"/> 9 months <input type="radio"/> 10 ½ months <input checked="" type="radio"/> 12 months <input type="radio"/> Other (specify)			

PROPOSED Division/Unit: Vocational Science / Instruction			Job Vacancy No.: (if applicable) 2507 F 037
Job Title/Position: Instructor of EMS			Specialized Area: EMS
Budgeted Position? <input checked="" type="radio"/> Yes <input type="radio"/> No Name of Replaced Employee: n/a			Funded in which FY? FY26
Budget Number: 1210-14026-6091-102			Position No. (NBAPOSN): EMT09T
Compensation: \$ 68,069	<input checked="" type="radio"/> Annual <input type="radio"/> Hourly <input type="radio"/> Other (explain)	Sched FAC _____ Grade 1 _____ Step 3 _____	Hourly Rate: (Part-time only) \$ n/a per hr x n/a hrs/wk x n/a wks = \$ n/a per year
Start Date: 09/01/25		<input type="radio"/> At-will-employee <input checked="" type="radio"/> Per contract	If temporary, anticipated termination date: 08/31/26
Position is funded for the following number of months/weeks: <input type="radio"/> 9 months <input type="radio"/> 10 ½ months <input checked="" type="radio"/> 12 months <input type="radio"/> Other (specify)			

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor/Department Head Karl Johnson <small>Digitally signed by Karl Johnson DN: cn=Karl Johnson, o=Wharton County Junior College, email=karl.johnson@wcjc.edu Reason: I attest to the accuracy and integrity of this document Location: your signing location here Date: 2025.08.28 13:53:49-0500 First Reader Version: 10.1.2</small>	Date	Approved by Dean Danny Bacot <small>Digitally signed by Danny Bacot Date: 2025.09.02 08:35:17 -05'00'</small>	Date
Approved by Division Chair Gary Bonewald <small>Digitally signed by Gary Bonewald Date: 2025.08.29 15:52:56 -05'00'</small>	Date	Approved by Vice President Leigh Ann Collins <small>Digitally signed by Leigh Ann Collins Date: 2025.09.02 11:22:42 -05'00'</small>	Date
Approved by Cabinet Level Supervisor	Date	Reviewed by Human Resources	Date
Budget Approval <i>[Signature]</i>	Date	Approved by President <i>[Signature]</i>	Date