

Dashir Management Services, Inc.

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Medford School District #763 Custodial/Maintenance Report May 2017

Training Conducted

The OSHA required safety training on Electrical Safety was conducted with all Dashir employees on April 13, 2017.

Inspections

Five inspections were conducted during the month of April. The results were shared with each individual custodian.

Progress on Projects

- Working with Hallberg/Wendal/Owatonna Heating and Cooling on the HVAC replacement project. SCR is also scheduled to come in and look at the controls so they are ready when we start this project.
- Received a quote from Reynolds Asphalt Maintenance for parking lot repairs that are needed this summer.
- Bathrooms by the track have been hooked back up, replaced one toilet.
- Completed tile work in the boy's bathroom by the vending machines. Work was conducted due to someone kicking the wall and creating a hole.
- Installed a new mounting smart board projector in room 420.
- Rebuilt the recirculation pump for the hot water heaters.
- Bob Tweeten from the Southeast Cooperative came to the school to check health and safety paperwork. Everything was in order and looked fine.
- Ordered cases of sprinkler heads for the irrigation system.

Respectfully Submitted,

Sean Heaney
Facility Manager