

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: November 18, 2025



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**Recognition:**   ☐ Students                      ☐ Staff                      ☐ Parents  
**Information:**   ☐ Building Report                      ☐ Old Business                      ☐ Superintendent's Report  
**Action:**   ☐ Resignation                      ☒ Hiring                      ☐ Contract Service Agreements  
                    ☐ Travel Out-of-State                      ☐ Travel In State                      ☐ Approvals  
                    ☐ Termination                      ☐ Legal Matters                      ☐ Other:  
                    This action request pertains to                      ☐ Elementary (only)                      ☒ High School/District Wide

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**Date:**    11/12/25

**To:**        Rebecca Rappold  
                 Superintendent of Schools

**From:**    Bev Sinclair  
**Title:**     Director of Human Resources

**Subject: Hiring: Child Care Aide II**

**Description:** Brittney Burns is recommending the following hire pending successful completion of pre-hire process:

 Annaleah Fitz; Child Care Aide II

**Financial Impact:** \$19.50, L2/S0 (\$20.59, L2/S3– after successful completion of 90-working-day probationary period)

**Funding Sources:** Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**   ☐ Approved   ☐ Denied   ☐ Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**   ☐ N/A (Info)   ☐ Approved   ☐ Denied   ☐ Tabled: \_\_\_\_\_

## Browning Public Schools Hiring Selection Report

Position <b>Child Care Aide II</b>		Applicant Recommended <b>Annaleah Fitz</b>	
Department/Location <b>Child Care</b>		Supervisor <b>Brittney Burns</b>	
Type of Position <b>Classified</b>	Starting Date <b>11/20/25</b>	Term <b>9 Month Position</b>	

<b>Recruiting.</b>	Date Posted: 07/2025	Re-advertised: 10/30/25	Closing Date:
Comments:			

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	BirdRattler, Michael Leah	On File	Yes	11/06/25
	Fitz, Annaleah	08/05/25	Yes	11/06/25

Interview Committee		Title	Name	Title
Brittany Burns	Child Care Director			
Jennifer Wagner	Assistant Superintendent			
Crystal Augare	Child Care			

**Recommendation:** Annaleah has three years' experience in childcare and is certified in first Aid and CPR. She has worked with children of various ages and will be a great addition to the childcare team.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test	11/11/25	Yes	OK
State & Federal Criminal background check	11/11/25	Yes	Pending
Tribal Background check	11/13/25	Scheduled	

Salary: \$19.50/\$20.59	Placement: L2/S0; L2/S3	Contract Days: 187 Days
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Prepared by: Bev Sinclair Date 11/12/25 Approved by: \_\_\_\_\_ Date: \_\_\_\_\_