



## WINSTON-DILLARD SCHOOL DISTRICT BOARD OF DIRECTORS

WDSD District Office Board Room  
620 NW Elwood St., Winston OR 97496

**July 9, 2025 at 7:00 PM – Minutes**

### REGULAR SESSION

**PRESENT:** Susan Chase      Jasmine Geyer      Bob Shigley      Curt Stookey  
                 Kevin Wilson      Kim Shigley

1. **Call To Order:** 7:00 pm.

2. **Pledge of Allegiance:** Led by Jasmine Geyer.

3. **Roll Call** - Establishment of a Quorum: Four of the five board members present.  
(Susan Chase, Jasmine Geyer, Bob Shigley, Curt Stookey)

#### 4. Oath of Office

**Attachments:** (1)

- [BBBB D1](#)

4.A. Position # 2 - Jasmine Geyer

4.B. Position #3 - Bob Shigley

4.C. Position # 4 - Susan Chase

#### 5. Election of Board Officers 2025-26

Per policy BCB - annually at the July meeting, the Board shall elect one of its members to serve as chair and one to serve as vice chair.

##### 5.A. Board Chair

Curt Stookey made the motion for the Winston-Dillard School District Board of Directors appoint Bob Shigley as Chair of the Board. Jasmine Geyer seconded the motion and all approved.

(Susan Chase, Jasmine Geyer, Bob Shigley, Curt Stookey)

##### 5.B. Vice Chair

Jasmine Geyer made the motion for the Winston-Dillard School District Board of Directors appoint Susan Chase as Vice Chair of the Board. Bob Shigley seconded the motion. Susan Chase, Jasmine Geyer and Bob Shigley approved. Curt Stookey opposed the motion.

(Susan Chase, Jasmine Geyer, Bob Shigley, Curt Stookey)

#### 6. SUPERINTENDENT REPORT

The summer food program has already been a huge success with 2000 breakfasts and lunches being served thus far. Children now have 3 meal options which includes 1 hot meal choice. The Summer Learning program has a total of 124, K-12th students enrolled. Program runs until August 7<sup>th</sup>.

7. **Directors Report:** None at this time.

#### 8. ITEMS OF DISCUSSION

8.A. **Facilities Update:** Mr. Wilson reported the new vestibule projects for Lookingglass and McGovern Elementary schools were moving along nicely and will help protect students and

staff. New 6' fencing has been installed on the East perimeter of McGovern Elementary. Tumlin street is now paved and very nice.

## 9. ADOPTION OF CONSENT AGENDA

### 9.A. Financial Statement

#### **Attachments:** (2)

- [GF - Financial Statements 06.30.25](#)
- [Other Funds - Financial Statements 06.30.25](#)

### 9.B. Minutes

#### 9.B.1. Regular Session June 11, 2025

##### **Attachments:** (1)

- [June 11, 2025 Reg Sess Minutes](#)

#### 9.B.2. Special Session July 3, 2025

##### **Attachments:** (1)

- [July 3, 2025 Special Session Minutes](#)

### 9.C. *Approve the Following Designations for the 2025-26 School Year*

#### 9.C.1. *District Officials*

9.C.1.a. Custodian of Funds - Kevin Wilson and Kim Shigley

9.C.1.b. Chief Administrative Office and Clerk - Kevin Wilson

9.C.1.c. Attorney of Record - Garrett, Hemman, Robertson, PC

9.C.1.d. District Auditor - Neuner, Davison, Cooley and Rapp, LLC

9.C.1.e. Insurance Agent of Record - Guy Kennerly, Acrisure Northwest also known as Umpqua Insurance.

9.C.1.f. Budget Officer - Kim Shigley

9.C.1.g. Chief Financial Officer - Kim Shigley

#### 9.C.2. *Depository of Funds*

9.C.2.a. Banner Bank

9.C.2.b. State Investment Pool

9.C.2.c. Douglas County Treasurer's Office

#### 9.C.3. *Persons to Sign District Checks*

9.C.3.a. Kevin Wilson

9.C.3.b. Kim Shigley

#### 9.C.4. *Persons to Use Facsimile Signatures as Directed by the Superintendent*

9.C.4.a. Kim Shigley

9.C.4.b. Joan Bunch

9.C.4.c. Michele Dunham

9.C.4.d. Angela Guerrero

#### 9.C.5. *Fidelity Bonds*

9.C.5.a. Kevin Wilson, \$50,000

9.C.5.b. Kim Shigley, \$50,000

9.C.5.c. Angela Guerrero, \$50,000

9.C.5.d. Everyone Else, \$50,000

#### 9.C.6. *Confidential and Supervisory Staff*

9.C.6.a. Administrative Accounting and Special Education - Joan Bunch

9.C.6.b. Administrative Assistant/Human Resources - Michele Dunham

9.C.6.c. Administrative Finance Specialist - Angela Guerrero

9.C.7. Authorizing removing individual signers on all district bank accounts and authorizing adding signers for all district bank accounts at Banner Bank, Winston OR.

9.C.8. Authorizing individuals to initiate bank account information changes for the Local Government Investment Pool Accounts Oregon State Treasury.

9.C.9. Resolution 2025-26-1, Interfund Borrowing - Kim Shigley

**Attachments:** (1)

- [Resolution 2025-26-1 Acknowledgment of Interfund Loans](#)

9.D. Ratify Contracts

9.D.1. Administration 2025-2028

9.D.2. Confidential 2025-2028

9.D.3. WDEA Certified 2025-2028

9.E. Personnel

9.E.1. Accept employment for Kris Kelso, BES PE Teacher effective August 18, 2025.

9.E.2. Accept employment for Jessica Lowe, BES Grade K Teacher effective August 18, 2025.

9.E.3. Accept employment for Shantina Rust, Child Dev. Spec. at BES effective August 18, 2025.

9.E.4. Accept resignation from Anthony Cannon, BES Counselor effective July 1, 2025.

9.F. Donation

9.F.1. WMS Thank You to Knife River for cement valued at \$500.00.

**Attachments:** (1)

- [WMS Thank You to Knife River](#)

**9.G. Adoption of Consent Agenda Motion**

Jasmine Geyer made the motion for the Winston-Dillard School District Board of Directors approve the Consent Agenda as presented. Curt Stookey seconded the motion and all approved.

(Susan Chase, Jasmine Geyer, Bob Shigley, Curt Stookey)

## **10. ACTION ITEMS**

**10.A. School Board Calendar 2025-26**

Jasmine Geyer made the motion for the Winston-Dillard School District Board of Directors approve the 2025-2026 Board Meeting Calendar as presented. Susan Chase seconded the motion and all approved.

(Susan Chase, Jasmine Geyer, Bob Shigley, Curt Stookey)

**Attachments:** (1)

- [BD MT SCHEDULE 2025-26](#)

**10.B. Board Needs to Take Action on Executive Session Discussion**

Curt Stookey made the motion for the Winston-Dillard School District Board of Directors to accept the public complaint and to delegate authority to the Board Chair to retain an investigator for the purposes of investigating the complaint. There was no second.

Bob Shigley made the motion for the Winston-Dillard School District Board of Directors to accept the public complaint and to delegate the authority to the Board Chair to respond to the complaint. Susan Chase seconded the motion. Susan Chase, Jasmine Geyer and Bob Shigley approved. Curt Stookey opposed.

(Susan Chase, Jasmine Geyer, Bob Shigley, Curt Stookey)

#### **10.C. AC/Heat in CTE Classrooms at DHS - SIA Funds**

Curt Stookey made the motion for the Winston-Dillard School District Board of Directors approve AC/Heat project for Douglas High School's CTE classrooms in the amount of \$25,500.00 payable to Umpqua Sheet & Metal. Jasmine Geyer seconded the motion and all approved.

(Susan Chase, Jasmine Geyer, Bob Shigley, Curt Stookey)

#### **Attachments:** (3)

- [Umpqua Sheet and Metal \\$25500](#)
- [Mahalo \\$30999](#)
- [Douglas Refrigeration \\$35750](#)

**11. COMMUNICATIONS:** None at this time.

#### **12. FOR THE GOOD OF THE ORDER**

Mrs. Emily Ledbetter, LES Principal shared that the summer school program was going great. Mrs. Ledbetter had a chance to visit all the school buildings and watched the summer learning in action and everyone seems to be having a great time.

Mr. Rob Holveck, WMS Principal reported that the WMS staff have done a great job at welcoming him in. He is very impressed at how the staff has stepped up and is involved in the hiring process of new teaching staff.

Mr. Curt Stookey, Board Member gave a brief report on the DHS Trapp Club. He reported they had 19 students that participated ranging from 12 -18 years of age. There was a total of 42 Oregon High schools with 1100 participants in the state. Douglas ended the season in 2<sup>nd</sup> place at the state competition. They are hoping to take the team to the national level next season.

**13. ADJOURNMENT:** 7:25 pm

#### **14. UPCOMING**

14.A. Regular Session at WDSD District Office Board Room on August 13, 2025 at 7:00 pm.