

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
SCHOOL BOARD MEETING
June 16, 2016

A School Board Meeting of Independent School District No. 831, Forest Lake, Minnesota was called to order by President Rob Rapheal at 6:02 pm on Thursday, June 16, 2016 at the School District Offices. At roll call the following members were present: Julie Corcoran, Luke Odegaard, Jill Olson, Rob Rapheal, Gail Theisen and Superintendent Linda Madsen ex officio. Member Karen Morehead was absent. Member Dan Kieger arrived at 6:05 pm.

3.0 CONSENT AGENDA ITEMS:

Member Odegaard pulled agenda 3.2 and moved to approve agenda items 3.1 and 3.3. The motion was 2nd by Member Olson, all members present voted aye and the motion carried.

Member Odegaard recognized the retirement and years of service of Sharon Emerson, Sherry Miller and Carol Wachter. Member Odegaard then moved to approve agenda item 3.2. The motion was 2nd by Member Corcoran, all members present voted aye and the motion carried.

3.1 Approve Bills as of June 16, 2016

3.2 Approve Classified Personnel:

Retirement:

- Brown, Timothy – Substitute School Bus Aide, effective June 9, 2016.
- Emerson, Sharon – School Bus Driver, effective July 29, 2016 after 28 years of service.
- Miller, Sherry – Custodian at Wyoming Elementary, effective June 2, 2016 after 12 years of service.
- Wachter, Carol – Special Education Paraprofessional II at Wyoming Elementary, effective September 6, 2016 after 35 years of service.

Resignation:

- Mathews, Patty – Substitute School Bus Aide, effective June 2, 2016.
- Tadych, Eunice – School Bus Aide, effective July 29, 2016.

Recommendation of Employment:

- Tasch, Jennifer – Substitute School Bus Aide, effective June 2, 2016.

Authorization of Transfer:

- Knight, Sandra – from School Bus Driver, 8 hours per day and 37 weeks per year to Transportation Safety Coordinator, 8 hours per day and 52 weeks per year, effective April 18, 2016. (Open position)

- Mouch, Joy – from Special Education C-Print Captionist II at Southwest Jr. High, 6.5 hours per day and 37 weeks per year to Teaching & Learning Administrative Assistant VI at the District Office, 8 hours per day and 52 weeks per year, effective June 24, 2016. (Open position)

Leave of Absence:

- Bailey, Michele – Cook Helper/Long Hour at Century Jr. High, leave of absence from May 13, 2016 through May 20, 2016.
- Luhman, Diane – Administrative Assistant V at the Area Learning Center, leave of absence from June 20, 2016 through November 16, 2016.
- Madison, Shelley – Special Education Paraprofessional II at STEP, leave of absence from May 31, 2016 through June 9, 2016.
- Popa, Susan – Cook Helper/Long Hour at Forest Lake Sr. High, leave of absence from June 7, 2016 through September 1, 2016.

3.3 Approve Licensed Personnel:

A. UNPAID LEAVE(S) OF ABSENCE (LOA):

1. Buffington, Stephanie: 415 LOA for 2016-17
2. Larson, Angela: Unpaid LOA for 2016-17
3. Lurken, Kelli: Unpaid LOA for 2016-17
4. Nunnelee, Sarah: 415 LOA for 2016-17

B. NON-CURRICULAR ASSIGNMENT(S):

Granias, Kristine: Orchestra (COL)

C. INCREASE IN FTE:

Johannsen, Brittany: from .5 FTE to 1.0 FTE, effective 16-17 school year

D. EMPLOYMENT:

1. Davis, Joseph: 1.0 FTE effective 16-17 school year
2. Gibson, Amy: 1.0 FTE effective 16-17 school year
3. Hess, Courtney: 1.0 FTE effective 16-17 school year
4. Jesmer, Amber: .5 FTE effective 16-17 school year
5. Kapfer, Stephanie: 1.0 FTE effective 16-17 school year
6. Reuvers, Ashley: 1.0 FTE effective 16-17 school year

E. RETIREMENT(S)/RESIGNATION(S):

1. Beckman, Valene: resign effective end of 2015-16 school year
2. Dunrud, Tammy: resign effective June 2014

3. Hoffman, Ashley: resign effective end of 2015-16 school year
4. Prince, Alyssa: resign effective end of 2015-16 school year
5. Stenglein, Danielle: resign effective end of 2015-16 school year
6. Wright, Wendy: resign effective end of 2015-16 school year

F. TRANSFER(S):

1. Leigh, Heidi: transfer from Targeted Services & Staff Development Coordinator to Teaching & Learning Coordinator, effective 7/1/16
2. Newby, Kenny: transfer from Southwest Jr. High Assistant Principal to Forest Lake Elementary Principal, effective 7/1/16

Superintendent Madsen introduced the new Forest Lake Elementary Principal, Kenny Newby, to the board. Mr. Newby said a few words and was welcomed and congratulated by board members.

4.0 OLD BUSINESS:

Member Corcoran moved Recommendation to Award Forest Lake Senior High School Electrical Construction Bid Package No. 1E to Preferred Electric, Inc.. The motion was 2nd by Member Olson, by roll call vote all members present voted aye and the motion carried.

5.0 NEW BUSINESS: There was no new business reported.

As there was no further business, Member Theisen moved to adjourn. The motion was 2nd by Member Corcoran. Member Corcoran recognized the transfer of Heidi Leigh to Teaching and Learning Coordinator. All members present voted aye on the motion to adjourn and the meeting adjourned at 6:11 pm.

Rob Rapheal

President

Gail Theisen

Clerk