



**Cooke County**

August 22, 2018

Jeremy Thompson  
Era ISD  
108 Hargrove St.  
Era, Texas 76238

Dear Superintendent Thompson:

On behalf of the 4-H members of Cooke County, I hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. We request the enclosed RESOLUTION be presented for consideration at the next scheduled meeting of the Board of Trustees of the Era ISD. I further request that questions regarding this RESOLUTION be directed to me in a timely manner so that I may prepare and present an appropriate response so as not to delay action on this request.

Finally, I request that a signed copy of this RESOLUTION, along with a copy of the minutes of the Board meeting, be forwarded to me for my files.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,

Phyllis A. Griffin  
Cooke County Extension Agent  
4-H & Youth Development

Attachment: Resolution for Extracurricular Status of 4-H Organization

# RESOLUTION

## EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date, the duly elected Board of Trustees  
of the

Era Independent School District

meeting in public with a quorum present and certified, did adopt this resolution  
that recognizes the

**Cooke County Texas 4-H Organization**

as approved for recognition and eligible for extracurricular status consideration  
under 19 Texas Administrative Code, Chapter 76.1, pertaining to  
extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject to all  
rules and regulations set forth under the 19 Texas Administrative Code as  
interpreted by this Board and designated officials of this school district whose  
rules shall be final.

Approved this 17<sup>th</sup> day of September, 2018.

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Board of Trustee President

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Superintendent



Cooke County

August 22, 2018

Jeremy Thompson  
Era ISD  
108 Hargrove St.  
Era, Texas 76238

Dear Superintendent Thompson:

On behalf of the Cooke County Extension Staff, I hereby respectfully request approval of the attached Adjunct Faculty Agreement with the Era Independent School District.

The State Board of Education passed an amendment to 19 TAC§129.21 (j). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

*The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district, or an adjunct staff member who:*

*(A) has a minimum of a bachelor's degree; and*

*(B) is eligible for participation in the Teacher Retirement System of Texas.*

Cooke County requests the agents listed on the enclosed Adjunct Faculty Agreement be awarded adjunct staff member status for the period indicated on the agreement.

I hope Era Independent School District will accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,

Phyllis A. Griffin  
Texas A&M AgriLife Extension Service  
4-H & Youth Development Extension Agent

Attachment: Resolution for Extracurricular Status of 4-H Organization

Texas A&M Agrilife Extension Service-Cooke County / 301 South Chestnut Gainesville, TX 76240

Tel. 940.668.5412 | Fax. 940.668.5402  
<http://cooke.agrilife.org>



**THE STATE OF TEXAS  
COUNTY OF COOKE**

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Era ISD, hereinafter referred to as "District." A quorum having been established, the Board proceeded to consider the appointment of the herein named individual as an adjunct member of the Era ISD

Upon consideration and vote of \_\_\_\_\_ in favor, (see below) is hereby named as adjunct faculty member(s) of the Era ISD subject to the following considerations and provisions of such appointment to wit:

7. This appointment shall commence on the 1<sup>st</sup> day of September, 2018 and remain in effect until the 31<sup>st</sup> day of August, 2019.
8. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

| NAME               | TITLE                                     | DEGREE       | INSTITUTION  | DATE              |
|--------------------|---|--------------|--|-------------------|
| Phyllis A. Griffin | Extension Agent/4-H & Youth Development   | B.S.<br>M.S. | Oklahoma State University<br>Oklahoma State University     | 1976, '78<br>1979 |
| Angel Neu          | Extension Agent/Family & Consumer Science | B.S.<br>M.A. | Texas Tech University<br>University of Texas Permian Basin | 1996<br>2002      |
| Marty Morgan       | Extension Agent/Ag & Natural Resources    | B.S.         | Tarleton State University                                  | 1983              |

9. Adjunct faculty member(s) will receive no compensation, salary, or remuneration from Era ISD.
10. Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
11. Adjunct faculty member(s) is and shall remain under the direct supervision of the District Extension Administrator of District IV, Hurley Miller.
12. Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member (s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such Cooke County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (k)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Cooke County Extension Agents, Phyllis A. Griffin, Angel Neu and Marty Morgan are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Era ISD or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this 17<sup>th</sup> day of September, 2017.

Era ISD By: \_\_\_\_\_