

ANIMAL CONTROL ADHOC COMMITTEE MEETING MINUTES

Tuesday, June 22, 2021

Alpena County Courthouse Media Room

COMMISSIONERS PRESENT: John Kozlowski, Chair
Kevin Osbourne
Brenda Fournier via telephone

OTHERS PRESENT: Michelle Reid, Animal Control Officer
Sheriff Steve Kieliszewski
Tammy Sumerix-Bates, Executive Manager
Kim Elkie, Administrative Assistant

INFORMATION ITEM: Michelle Reid, Animal Control Officer, informed the Committee she talked to Polly McKillop at MDARD regarding the process for ordinance changes. The only information Polly was able to provide is that the State does not have to approve ordinance changes adopted by the County.

INFORMATION ITEM: The Committee acknowledges that, in order to change the deadline dates for dog license sales, a resolution must be adopted during the 60-day period prior to the beginning of the fiscal year, which would fall in the time period of November-December 2021. The resolution would convert dog licenses to be valid for 365 days or when the current rabies vaccination expires, whichever comes first, rather than all licenses annually expiring (and fees doubling) on March 1. Michelle Reid will submit recommendations for updated fee schedule to the October Full Board meeting for approval prior to November 1, as per ordinance.

INFORMATION ITEM: Proposed changes to the Animal Control Ordinance were submitted to the Committee by ACO Reid (attachment #1) and reviewed in their entirety. Recommendation to present the updated ordinance via an official public hearing at the Full Board of Commissioners meeting in July. The County's website will be updated with the new ordinance upon adoption.

INFORMATION ITEM: ACO Reid received verification from Polly at MDARD that protection shelters are not legally allowed to take in stray dogs.

INFORMATION ITEM: Michelle made a request to the Committee to allow Animal Control to sell dog licenses, which are currently sold only by the County Treasurer's Office and participating veterinarian offices. Michelle stated many other Animal Control Offices sell the licenses as a matter of convenience for the citizens. She explained the benefits of having the licenses for purchase at shot clinics, as the 3-year

licenses are available only at the time a 3-year rabies vaccination is administered. Furthermore, licenses could be purchased on release of a picked up stray rather than Michelle spending time to ensure compliance. Additionally, the County pays the veterinarian offices 15% for selling the licenses with approximately \$5,000.00 budgeted for this expense.

INFORMATION ITEM: Discussion was held regarding financial transactions performed at the Animal Control office and who should be allowed to perform such transactions. Insurance coverage and County policy were discussed as well as the importance of timely submission of deposits to the Treasurer's Office.

Motion to adjourn by Commissioner Osbourne with support by Commissioner Kozlowski.
Motion carried. Meeting adjourned at 6:02 p.m..

John Kozlowski, Chair

Kim Elkie, Administrative Assistant