

Staff Development Notes

Wednesday, April 17th 2024

Members Present: S. Buhlmann, B. Zender, J. Skjeveland, N. Schmitt, D. Hillsdale, E. Perpich, R. Lablanc, J. Fort, M. Gordon, A. Ernst, K. Lonergan, J. Dietz, C. Lipski.

Grounding Principles:

1. Listen to understand and see different viewpoints, not reply.
2. Be positive in your intentions and assume others are doing the same.
3. Remember our guiding objectives:
 - a. To be the most effective instructors
 - b. Foster and promote professional growth
 - c. WBWF, curriculum-driven instruction, and principal-identified needs.
 - d. Relicensure requirements
4. Good enough is the enemy of greatness!

Topics of Discussion:



1. Welcome
2. ElevatePD Update
 - a. The next meeting will be on May 7th, 2024.
 - b. New projects (and Exit Presentations) are due by April 30th, 2024.
3. WBWF Goals:
 - a. **Document link:** [☰ 23-24 WBWF Goals](#)
 - b. Teams: [+](#) 2023-2024 WBWF Goal Teams
 - c. **DATA Retreat: Pick a date**
 - *Proposed time: Wednesday, June 12th: 9am-Noon in Media Center Flex Space.
 - *Google Invite was sent out Thursday morning.
4. Relicensure Information: Proposed Schedule
 - a. PBIS: **2025:**
 - b. Mental Health: **2024 Before School**
 - c. Suicide Prevention: **2024 Before School**
 - d. Cultural Responsiveness: **2025**
 - i. Model of sustainability
 1. Teachers: PLC Talking Points
 2. **AFSCME:**
 3. **Administration:**
 - ii. MN Indigenous training: [MDE Key Concepts and Terms](#)
 - *A reminder was sent out Thursday morning. Please complete this training by the end of the fiscal year (June 30th) at the latest.

- e. ELL Instruction: **As needed**
 - f. Accommodating, modifying, and adapting materials: **2026**
 - g. Reading: **2026**
 - h. Infinitec: Jessica Dietz or Mike Gindorff
5. Mentoring Program updates: Jessica
6. Technology Needs: Update:
- a. Staff requests for technology **devices** should be submitted directly to the building principal.
 - b. Staff with technology **training needs** should be submitted directly to the staff development representatives. HS: James Fort and CRES: Nicole Schmitt:
 - i. Google Classroom
 - *Did some PD with this at CRES. At least one person in each grade seems to be comfortable with Google Classroom.
 - *We should include para training for Google Classroom so they can help support students.
7. Curriculum Cycles:
- a. Curriculum Review Cycle: [Curriculum Review Cycle](#)
 - b. Conference training schedule: Jessica, Rocky, and Mike met, and we thought of **year four** for encouraging groups to attend the state conference and **year eight** for attending a national conference. Both are “monitor and adjust” years in the curriculum cycle.
 - *Curriculum Leads could provide others within their area ideas for conferences, training, or other opportunities.
8. Wellness Committee Update: Sue Buhlmann and Jen Strom
 - *Look for an activity coming up in May.
9. Early Dismissal Schedule: 🇺🇸 23-24 Early Dismissal/Workshop Schedule
10. Science of Reading Training: Kurt
- a. Updates
11. Catalyst
- a. What’s the next step?
12. Other items?
- a. Course Development for HS teachers: \$9424
 - b. Schoology to Google training and time survey out later this week after working with it.
 - *Teachers can submit a timesheet for up to eight hours paid time to transition materials to Google Classroom and learn about this new platform.
 - c. Vote on Jenna Irving’s SD Request for AVMR Training, June 10th-13th. The cost is \$1240.
 - Add+VantageMR® (AVMR) supports elementary educators, special education instructors, math


interventionists, and math coaches in diagnosing and advancing student understanding and numeracy development.

Approved.

13. Staff Development Committee

- a.  Staff Development Committee 23-24
 - i. New form for 24-25:
<https://docs.google.com/forms/d/1m2C7oZuCMD1yXD4k54PgOtctkTaPvQEkdonBC8SNc00/edit>
 - ii. Updated form:  CROSBY-IRONTON STAFF DEVELOPMENT REQUEST FORM
 - iii. Email staff with guidelines and reminders that there is more than Sourcewell. This change will occur starting in the 24-25 school year when the updated forms, curriculum cycle, and resource library are ready.

14. Budget for 2024-2025: This will officially start in January 2025.

- a. Final Draft:  24-25 Staff Development Final Budget
 - i. Sent to Mr. Tollefson and the School Board
*The Board will vote on/approve our budget in June.

15. Para staff development support

- a. Minnie/Liz
- b. Technology Training
- c. Snow Days
- d. Early Outs
- e. Catalyst
- f. Training Manual
*Working on getting this sent over to CRES.

16. Schedule for opening days workshops 24-25: We will start working on this in March 2024.

24-25 Opening Workshops

- a. HS: Jen
- b. Mentoring: Jessica and Wendy
*Provide more time for teachers to work with a curriculum mentor due to grade-level switching at CRES?
*This will help teachers new to that grade-level learn the standards.
*One subject area vs. teaching all subject areas?
*Allocating up to fourteen hours for this work is what the general consensus seemed to be.
- c. CRES: Kurt
- d. Opening Days: August 26th-29th, 2024
 - i. Breakfast: Project Unite on August 28th at 7:45 AM
 - ii. Prolific Training
 - iii. What's new in SD?
 - iv. WBWF Goals and Teams
 - v. Mental Health/Suicide Prevention: Barbra Lackore

- vi. Blood Borne Pathogens: IEA
- vii. Right to Know: IEA
- viii. ElevatePD: Jody Rakow
- ix. Back to School: HS: August 27th and CRES August 28th.
- x. Curriculum Day: August 29th, 2024.

17. Next meeting: May 15th, 2024

Paras and E-Learning Days: Will get paid no matter what. But, they need to be provided with options of what to do. Kurt has options for CRES paras (podcasts, articles, etc.). HS: Paras could reach out to certain students on their caseload to see how they are doing?