

INDEPENDENT SCHOOL DISTRICT NO. 709
Duluth Public Schools
Historic Old Central High School - 215 N. 1st Avenue E.
Tel. (218) 336-8738 Duluth, Minnesota 55802-2069 Fax (218) 336-8777

MEMORANDUM

To: Cathy Erickson, CFO/Executive Director of Business Services
From: Tony Kelekovich,^{TK} Supervisor of Purchasing
Subject: Bid-1269 Vending Services
Date: March 27, 2019

Bids for vending services (vending machines and maintenance) at Lincoln Park Middle School, Ordean East Middle School, Denfeld High School, East High School, and the Area Learning Center were advertised in the Duluth News Tribune and mailed to five (5) area vendors. The attached sheet shows the machine type and quantity needed at each location.

Four (4) vendors responded:

VENDOR

Automatic Vendors
Bernick's Full Line Vending
Coca-Cola Bottling Midwest, Inc.
On-Site Enterprises, Inc.

The bid is being awarded based on the commission offered by the vendor for beverages (water, juice) and snacks (baked chips, baked crackers, granola bars, fruit juice snacks) sold from the machines. Products selected meet the ISD 709 Wellness Policy 533 guidelines and the USDA Smart Snacks in School Standards. Soft drinks ("pop") will not be sold. The attached sheet shows the commission offered by each vendor in the various categories.

It is recommended that the bid submitted for the period May 1, 2019 through June 30, 2023 from On-Site Enterprises, Inc. be accepted. Annual renewals starting July 1, 2020 by mutual agreement of both parties are required in strict accordance with the bid specifications.

**ISD 709
BID-1269 VENDING SERVICES
MACHINES BY SITE**

The quantity, machine type and location were selected by each principal.

Area Learning Center

- 1 – Snack – Hallway near main office
- 1 – Beverage – Hallway near main office

Denfeld High School

- 1 – Snack – Near locker rooms
- 1 – Beverage – Near locker rooms
- 1 – Snack - Inside location – To be determined
- 1 – Beverage - Inside location – To be determined

East High School

- 1 – Snack – Hallway at the back of the office
- 2 – Beverage – Hallway at the back of the office
- 1 – Beverage – Weight room area
- 1 – Snack – Stadium
- 1 – Beverage – Stadium
- 1 – Snack – Teacher’s lounge first floor
- 1 – Beverage – Teacher’s lounge first floor

Lincoln Park Middle School

- 1 – Snack – Commons
- 1 – Beverage – Commons
- 1 – Beverage – Outdoor field

Ordean East Middle School

- 1 – Snack – Near gym
- 1 – Beverage – Near gym
- 1 – Beverage – Outside near the field

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BID-1269 RECAP

Product Category	Sell Price	Automatic Vendors	Bernick's Full Line Vending	Coca-Cola Midwest Bottling Inc	Lake Superior Vending	On-Site Enterprises Inc
		Commission	Commission	Commission	Commission	Commission
Plain Water, 20 oz	\$ 1.25	20%	10%	15%	No Bid	21%
Purified Water, 18 oz, w/antioxidants,flavored	\$ 2.25	20%	10%	15%	No Bid	21%
Purified Water, 17 oz, w/antioxidants, vitamins,flavored	\$ 1.50	20%	10%	20%	No Bid	21%
Purified Water, 20 oz, w/electrolytes and minerals	\$ 2.00	20%	10%	15%	No Bid	21%
Organic Water, w/antioxidants, flavored	\$ 2.00	20%	10%	15%	No Bid	21%
Sports Drink, 20 oz, w/electrolyes and vitamins	\$ 1.50	20%	10%	15%	No Bid	21%
Juice, 100%, 12 oz	\$ 1.00	20%	10%	15%	No Bid	21%
Snacks, baked chips, baked crackers, granola bars, fruit juice snacks	\$ 1.00	20%	5%	No Bid	No Bid	21%
NOTES:						
Automatic Vendors changed the sell prices on some of the items, which was not allowed in the bid specifications.						
Coca-Cola did not include snacks in their bid. The bid is incomplete.						