

Browning Public Schools
Board Agenda Request
Meeting to Be Held:10/8/19



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: September 16, 2019

To **Corrina Guardipee-Hall**
 Superintendent

From: Sicily Bird
 Title: Principal

Subject: **Stipend for 1st Aid/CPR Training**

Description: Request to approve a Stipend for 1st Aid & CPR Training for the following staff: Amanda Flammond, Etta Sinclair, Masala Prellwitz, Justine Steward, Iris Begay, Marnessa Ingraham, Earl Tail, Laura Madman, Delora BearChild, Raquel Vaile, and Beth Augare.

Financial Impact: **\$1,100.00**

Funding Source (Budget/grant, etc.): 126.30.120.2410.150

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: 10/2/19

Board Approval: 10/8/19

Contractor: Sample Request **Phone:** _____

Address: _____
P.O. Box or Street Address City, State, Zip

Type of Project/Service (be specific): Stipend for 1st Aid & CPS Training for staff

Contracted Dates: 10/17/19 to 10/17/19

Rate per hour/per day: \$100.00 x 1 # of Days = \$100.00

Per Diem/per day: _____ x _____ # of Days = NA

Mileage: _____ miles @ _____ per mile = NA

Other costs (explain): Not to exceed \$100.00 = NA

Total Project Cost = \$100.00

Contract to be paid from:

126.30.120.2410.150

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Sicily Bird
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.