

**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304  
227 NORTH FOURTH STREET, GENEVA, ILLINOIS  
RECORD OF PROCEEDINGS OF A REGULAR SESSION  
OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, July 18, 2011, at 7:00 p.m. at Coultrap, 1113 Peyton, Geneva, Illinois.

**1. CALL TO ORDER**

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Moran.

Board members present: President Tim Moran, Vice President Mark Grosso, Matt Henry, Michael McCormick, Kelly Nowak, Bill Wilson. Late: None. Absent: Mary Stith.

District administrators present: Craig Collins, Assistant Superintendent Personnel Services; Dawn George, Assistant Superintendent Student Services; Donna Oberg, Assistant Superintendent Business Services; Patty O'Neil, Assistant Superintendent Curriculum & Instruction; and Dr. Kent Mutchler, Superintendent.

Others present: Donn Dears, Sue Rasich, Fred Cregier, Frank Vaisvilas (Republican), Lisa Otto (Geneva Academic Foundation).

The President led everyone in the Pledge and reminded them to sign the attendance record.

**2. APPROVAL OF MINUTES**

- 2.1 Regular Session June 27, 2011
- 2.2 Executive Session June 27, 2011

Motion by Henry, second by Grosso, to approve the above-listed minutes, as presented. On roll call, Ayes, five (5), Grosso, Henry, McCormick, Nowak, Moran. Nays, none (0). Abstained, one (1), Wilson. Motion carried unanimously.

**3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARINGS**

None.

**4. SUPERINTENDENT'S REPORT**

The Superintendent commented on the maintenance projects in preparation for the 2011-2012 school year; the hiring and orientation of new staff members; and the staff and administrator safety/security training sessions that were supported by REMS Grant funding.

**5. PUBLIC COMMENTS**

An audience member thanked the Board for the microphone/sound improvements, and indicated that it was much easier to hear.

**6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATIONS**

- 6.1 Policy 6145, Incurring Debt, New, 2nd Reading
- 6.2 Policy 8452, Automated External Defibrillator: Medical Emergencies, Revised, 2nd Reading
- 6.3 Policy 1613, Student Supervision & Welfare, New, 2nd Reading
- 6.4 Policy 3213, Student Supervision & Welfare, Revised, 2nd Reading
- 6.5 Policy 4213, Student Supervision & Welfare, Revised, 2nd Reading

- 6.6 Policy 7530.01, Staff Use of Wireless Communication Devices, New, 2nd Reading
  - 6.7 Policy 7540, Acceptable Use Policy, Revised, 2nd Reading
  - 6.8 Policy 7540.03, Student Network & Internet Acceptable Use & Safety, Revised, 2nd Reading
  - 6.9 Policy 7540.04, Staff Network & Internet Acceptable Use & Safety, Revised, 2nd Reading
- Administrators noted that revisions recommended by the Board during the first reading of the policies had been made.

Motion by McCormick, second by Henry, to approve the above-listed policies, as presented. On roll call, Ayes, six (6), Henry, McCormick, Nowak, Wilson, Grosso, Moran. Nays, none (0). Motion carried unanimously.

## **7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATIONS**

None.

## **8. INFORMATION**

- 8.1 FOIA Requests / Responses
- No discussion.

## **9. CONSENT AGENDA**

- 9.1 Monthly Financial Reports & Interfund Transfers
- 9.2 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires

### New Hires Certified

Bryant, Molly, GMSS, Language Arts, 1.0 FTE, Start Date 8/22/11

Reyes, Anna, HSS, Bilingual Elementary, 1.0 FTE, Start Date 8/22/11

### Resignations Certified

Pease, Kathy, Central Office, Director of Curriculum & Instruction, 1.0 FTE, Effective 7/22/11

Weintraub, Cheryl, GHS, English/TV Production, 1.0 FTE, Effective 6/7/11

### Retirements Certified

Fulfer, Diane, HES, Grade 5, 1.0 FTE, Effective 7/18/11

### New Hires Support Staff

Fulfer, Diane, HES, Special Education Assistant, 9 month, Start Date 8/23/11

### Resignations Support Staff

Weddick, Barbara, WAS, Special Education Assistant, 9 month, Effective 6/7/11

### Reappointments/Reclassifications Support Staff

Carrino, Cathy, WAS, Special Education Assistant, 6 hrs/day, 9 month

Crootens, Laura, FS, Special Education Assistant, 6.25 hrs/day, 9 month

- 9.3 2011-2012 Hazardous Bus Routes

- 9.4 Bid Award - Custodial Supplies & Equipment, \$67,436.10

- 9.5 Disposition of Verbatim Record of Closed Session Meetings of 2009

Board member discussion, comments, questions: request for clarification regarding hazardous routes (some hazardous routes in Mill Creek and on Kaneville Road had been eliminated due to the hiring of crossing guards; however, due to City of Geneva staff cuts, the sidewalks on Kaneville won't be cleared of snow, so the Kaneville routes will remain hazardous routes).

Motion by Wilson, second by McCormick, to approve Consent Agenda Items 9.1 through 9.5, as presented. On roll call, Ayes, six (6), McCormick, Nowak, Wilson, Grosso, Henry, Moran. Nays, none (0). Motion carried unanimously.

## **10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION**

Comments included: a message from the Geneva Academic Foundation Vice President encouraging community members and corporations to join the Academic Foundation and to support their events and activities - the Foundation has donated over a million dollars to the District to help provide extras for students - those donating \$25 to the GAF will receive a decal to display in their car window.

The President expressed the Board of Education's gratitude for all that the Geneva Academic

Foundation has done through the years for the children of the school district.

**11. BOARD MEMBER COMMENTS AND LIAISON/COMMITTEE/TASK FORCE REPORTS**

*Policy Committee, Financial Task Force, Facilities Task Force, Joint PTO, Geneva Music Boosters, Geneva All-Sports Boosters, Geneva Academic Foundation, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, REMS Grant*

The Policy Committee reorganized in June and is moving forward. The Superintendent's Financial Task Force is planning a public forum in October on school finance. The Superintendent's Facilities Task Force met for the first time last week, reviewed the 2011-2012 capital improvement plan and expenditures, and requested a report from the administration. The Joint PTO Council presidents have met with the Superintendent and are planning a new teacher luncheon in mid August. The Geneva Music Boosters elected and installed new officers in the spring but do not meet during the summer. The Geneva Academic Foundation is planning several events for the coming academic year and community members are encouraged to become members and support their projects and events. The June and July safety and security meetings supported by the REMS grant had good speakers and information. The K-12 Discipline Committee is currently being restructured and the Geneva All Sports Boosters, GEARS, and PRIDE organizations do not meet during the summer months.

**12. NOTICES / ANNOUNCEMENTS**

No discussion.

**13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY [5 ILCS 120/2(c)(1)], COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES [5 ILCS 120/2(c)(2), AND PENDING LITIGATION [5 ILCS 120/2(c)(11)]**

At 7:17 p.m., motion by Wilson, second by Henry, to go into executive session to consider matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, collective negotiating matters between the public body and its employees or their representatives, and pending litigation. On roll call, Ayes, six (6), Nowak, Wilson, Grosso, Henry, McCormick, Moran. Nays, none (0). Motion carried unanimously.

At 7:23 p.m., following a break for the room to clear, the Board moved into executive session.

At 7:53 p.m., motion by Nowak, second by Wilson, and with unanimous consent, the Board returned to open session to take action on personnel issues.

**14. ACTION POSSIBLE FOLLOWING EXECUTIVE SESSION**

Motion by Wilson, second by Nowak, to accept the Administration's employment recommendations; i.e., appoint Jerel Waide, Students Services Coordinator, 1.0 FTE, 12 month, for the 2011/2012 academic year, Effective July 19, 2011; appoint Andy Barrett, Interim Director of Curriculum, 1.0 FTE, 12 month, for the 2011/2012 academic year, Effective July 19, 2011; and appoint George Petmezas, Interim Principal, Mill Creek Elementary School, 1.0 FTE, 12 month, for the 2011/2012 academic year, Effective July 19, 2011. On roll call, Ayes, six (6), Wilson, Grosso, Henry, McCormick, Nowak, Moran. Nays, none (0). Motion carried unanimously.

Motion by Wilson, second by Grosso, to post the position of District Technology/Security Supervisor, as recommended by the Administration. On roll call, Ayes, six (6), Grosso, Henry, McCormick, Nowak, Wilson, Moran. Nays, none (0). Motion carried unanimously.

At 7:55 p.m., motion by Grosso, second by Wilson, to go into executive session to consider matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. On roll call, Ayes, six (6), Henry, McCormick, Nowak, Wilson, Grosso, Moran. Nays, none (0). Motion carried unanimously.

At 7:55 p.m., the Assistant Superintendents of Personnel Services, Student Services, Business Services, and Curriculum & Instruction, and the Recording Secretary were excused from the meeting.

At 8:40 p.m., motion by Wilson, second by McCormick, and with unanimous consent, the Board returned to open session.

**15. ADJOURNMENT**

At 8:40 p.m., motion by Henry, second by Nowak, and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_ PRESIDENT

SECRETARY \_\_\_\_\_ RECORDING  
SECRETARY