

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Roy C. Benavides, Ed.D., Superintendent
SUBJECT: **REQUEST FOR APPROVAL OF CONSENT AGENDA [BG-not applicable]**
DATE: January 20, 2004

We are grouping several routine items into a single consent agenda. Any Board Member may request that any or all of the items on the consent agenda be removed and considered as a separate item. If no such request is made, all items on the consent agenda may be approved by a single action (motion, second, and vote) of the Board of Trustees.

Consent Agenda for January 20, 2004

- A-1** Request for Approval of Superintendent's Agenda
- A-2** Request for Approval of Minutes of Meetings
- A-3** Request for Approval of Bills for Payment
- A-4** School Construction Report
- A-5** Acknowledgement of Donations and Gifts

It is recommended that all items on the consent agenda for January 20, 2004 be approved. Each item will be listed separately in the official minutes of the Board of Trustees.

Respectfully submitted,

Roy C. Benavides, Ed.D.
Superintendent of Schools