**CROSBY INDEPENDENT SCHOOL DISTRICT**
14670 FM 2100 CROSBY, TEXAS 77532
281-328-9200

# Regular Agenda Item

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| **Meeting Date** | December 15, 2025 |
| **Action** | Consider Approval of Resolution regarding Texas Government Code Section 552.0031 Designation of Nonbusiness Days relating to Texas Public Information Act for calendar year 2026 |
| **Motion** | I move to approve the designation of nonbusiness days in compliance with HB 3033. |
| **Administrative Recommendation** | Approve recommended resolution. |
| **Authority for this Action** | House Bill 3033 (Passed by Texas Legislature in September 2023) |
| **Goal/Objective Addressed** | • Goal 6: Community Relations through communications and customer service Crosby ISD will create an informative, responsive, and welcoming culture.<br>• Performance Objective 4: Public Information Act requests will be processed in a responsive and efficient manner to promote organizational transparency and compliance. |
| **Background** | House Bill 3033 ("HB3033") passed during the 88th Legislative Session added Section 552.0031 to the Texas Government Code and defined "business day" under the Texas Public Information Act to mean a day other than:<br>1. A Saturday or Sunday;<br>2. A national holiday under Texas Government Code Section 662.003(a); or<br>3. 3. A state holiday under Texas Government Code Section 662.003(b).<br>4. HB 3033 provides that the Board of Trustees of a school district may designate up to ten (10) days in each calendar year as nonbusiness days, on which the governmental entity's administrative offices are closed or operating with minimum staffing but are not national or state holidays. |

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| **Staffing Implications** | N/A |
| **Budget Information** | N/A |
| **Impact of this Action** | The Board of Trustees would designate the following dates in calendar 2026 as nonbusiness days in compliance with HB 3033.<br>• January 2, 2026;<br>• November 23-25, 2026; and<br>• December 21-23 and December 28-31, 2026. |
| **Attachments** | EXHIBIT – BACK UP- RB – HB 3033 Nonbuiness Days Resolution |
| **Resource Personnel** | Katrina White, Executive Director of Communications and Community Relations |