

Livonia Public Schools

Director of Operations

Date: October 4, 2017

To: Andrea L. Oquist, Superintendent

From: Phillip Francis, Director of Operations

Re: Secondary Furniture, Garfield Lounge - General Fund: Capital Projects

I would like to discuss the purchase of secondary furniture at the next Committee of the Whole meeting on Monday, October 9, 2017. Specifically, I'd like to discuss furniture for the Garfield lounge to be used by the Western Wayne Skill Center students. This was originally discussed at the September 25, 2017 Study Session where the proposal to purchase was brought to the Board. The source of funds for this purchase is the General Fund, Capital Projects. As a reminder, Garfield's renovation budget contains \$500,000 from the General Fund, which was a transfer from indirect cost money from the Act 18 program.

We are proposing the purchase of multiple pieces of furniture detailed in the attached quote from Interior Environments, Novi, Michigan. The total cost for this purchase is \$31,039.85, which includes freight and installation. Pricing is based on The Cooperative Purchasing Network (TCPN) contract from Sit on It, Krueger International (KI), Allsteel, and First Office.

Please contact me if you have questions.

Attachments

PF/ko

C: Board of Education