

# Minutes of Regular Meeting - Open

## The Board of Education Waunakee Community School District

---

A Regular Meeting of the Board of Education of Waunakee Community School District was held Monday, July 14, 2025, beginning at 5:30 PM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

### **I. CALL TO ORDER**

President Ensign called the meeting to order. A motion was made by Sonne, second by Heinrichs, to adjourn to closed session pursuant to Wisconsin Statutes 19.85 (1)(c), (e), (f) and (g) to review individual teacher contract recommendations, resignations and retirements, review individual co-curricular contract recommendations, review individual support staff/custodial staff recommendations, resignations, and retirements, and review student requests. Motion carried 6-0 on a roll call vote. Time 5:30pm

### **II. ROLL CALL**

Eaton – Yes, Ensign- Yes, Heinrichs – Yes, Hetzel- Yes, Murray, - Yes, Sonne – Yes  
Frey - absent

Also Present: Dr. Brown, Summers, Grabarski, Loken

### **III. CLOSED SESSION - ADJOURN TO CLOSED SESSION PER WISCONSIN STATUTES 19.85 (1) (c)(e) (f) and (g)**

- A. Review Minutes of June 9, 2025 Meeting
- B. Update and Consideration of Legal Matters Related to the School District Including Current and Potential Actions Involving the School District.
- C. Review Individual Teacher Contract/Administrator/Administrative Support Recommendations, Resignations and Retirements
- D. Review Individual Co-Curricular Contract Recommendations

### **IV. RETURN TO OPEN SESSION**

A motion was made by Heinrichs, second by Murray, to adjourn closed session and reconvene in open session. Motion carried 6-0. Time: 6:00pm

Ensign reconvened in open session at 6:02pm by welcoming all in attendance.

### **V. APPROVAL OF MINUTES**

A motion was made by Hetzel, second by Heinrichs, to approve the minutes as posted.  
Motion carried 6-0.

### **VI. APPROVAL OF AGENDA AND ADDITIONS**

A motion was made by Murray, second by Sonne, to approve the agenda as posted. Motion carried 6-0.

### **VII. PUBLIC COMMENTS**

There were no email public comments for this meeting. In person public comments were made by the following:

Tim Decorah – Waunakee Community Cares Coalition & the upcoming conference.

## **VIII. BOARD REPORTS/RECOMMENDATIONS/ACTION ITEMS**

### **A. Board Reports/Action Items**

1. Members of the Board reported on Heinrichs attending the CESA 2 conference, Hetzel attending a virtual meeting with several State of WI Legislators or their representatives with a presentation from Summers and Newton.

## **IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

### **A. Budget Committee**

1. The July 9, 2025 Budget Committee meeting minutes were reviewed.
2. Approval of Third Draft of 2025-26 Budget  
Newton presented and answered questions regarding the third draft of the budget for the 25-26 school year. Loken was available to present and answer questions regarding the K-8 alternative education program and the transportation items included in the third draft of the budget. The third draft of the budget is based on the following:
  1. The \$0/student increase in the per pupil categorical aid, with a \$325/student increase in the revenue limit formula
  2. The personnel cost line includes an inflationary salary increase of 2.95%, implementation of the teacher and classified staff compensation systems, implementation of the classified staff operational referendum funds pay adjustments, a 0% increase in dental insurance rates, and a 5% increase for health insurance rates, utilities, and transportation.
  3. The capital maintenance projects are funded from Fund 49
  4. The second draft includes an increase of 5.4 FTE, as outlined on page 13 of the document. The third draft includes an additional 2.0 FTE for special education paraprofessionals for 1:1 student needs and an alternative education teacher/coordinator.
  5. The debt service fund includes the financial plan from the last borrowing that the board approved in March.
  6. Building and department revenue and expense budgets.
  7. Alternative education placements K-8, lease for space and staffing costs. We will discuss at the meeting.
  8. McKinney-Vento student transportation, leasing of 2 vehicles and hiring district staff. We will discuss at the meeting.
  9. All other remaining budget requests have been placed on hold at this time.

A motion was made by Heinrichs, second by Hetzel, to approve the third draft of the budget as presented. Motion carried 6-0.

### **B. Facility Committee Meeting**

1. The July 9, 2025 Facility Committee meeting minutes were reviewed.
2. Approval of Outdoor Middle School Facilities Change Order  
Summers shared an outdoor change order with the facility committee that allows the middle school track program to practice at the new middle school instead of the high school. Meets will still need to take place at the high school. This plan includes an outdoor storage shed. A motion was made by Sonne, second by Eaton, to approve the change order as presented. Motion carried 6-0.
3. Approval of Capital Maintenance Requests  
Summers presented the district-wide capital maintenance requests. A motion was made by

Eaton, second by Murray, to approve the capital maintenance request for July as presented.  
Motion carried 6-0.

**X. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

**A. Administrative Reports/Action Items**

**1. Update from Safety Coordinator**

Brown introduced Dustin Lybeck, WCSD Safety Coordinator. Lybeck gave an update of the work he has been doing as part of his Safety Coordinator role.

**B. Announcements/Correspondence - NA**

**XI. CONSENT AGENDA**

A motion was made by Heinrichs, second by Murray, to approve the consent agenda as presented. Motion carried 6-0.

**A. Finance**

**1. Monthly Finance Reports**

Attached you will find the Budget Status report as of June 30th, 2025 and the Cash Reconciliation report for May 2025.

**2. Approval of Checks**

**B. Fundraising Report 2025**

The purpose of this agenda item is to provide the School Board with an annual report of fundraisers utilizing the Classmunity program. Attached please find a list of all fundraisers for the 2024-25 school year and the information that has been reported in Classmunity.

**C. 2025-26 Academic Standards Adoption**

As is required for approval on an annual basis, please see the attached memo from Tim Schell and Amy Johnson that outlines the academic standards that are part of our instructional programs.

**D. Consideration Building Bridges MOU 2025-2026**

**E. Consideration of Psychotherapy Center of Waunakee, LLC MOU**

**F. DPI required High School Crime Report**

**2023 Wis. Act 12** requires public high schools, including independent charter schools (ICS), and private high schools that participate in a choice program, to collect and maintain statistics regarding specific types of incidents that occur on school grounds and/or school transportation, during normal school hours or during school-sponsored events that occur before or after normal school hours. The requirement applies to incidents reported to law enforcement and results in filing a charge or citation. By statute, high schools must report this information to the Board of Education and DPI by July 31 for the preceding school year.

**G. Gifts and Field Trips**

**1. Gifts**

**2. Field Trips**

**a. WCCC - National Convention - Nashville TN July 20-24, 2025.**

**H. Approve Individual Teacher, Co-curricular, Support Staff & Custodial Recommendations, Resignations, Leaves & Retirements**

**New Administrative Support Staff**

**Harun Gurel**, Computer Technician

**New Teacher Staff**

Tadhg Barrett, Technology Education Teacher, HS

Patrick Malnaa, Math Teacher, HS

Mikayla Ripp, 2nd Grade Teacher, HES

McKenzie Zocher, 75% Art Teacher, HS

**New Administrative Assistant Staff**

Kathleen Syens, Administrative Assistant for School to Career

**New Support Staff**

Daryana Blanco, Bilingual Para Educator, HS

Alexandra Iczkowski, Custodian, HS

Elizabeth Nederhoff, Para Educator Regular Education, IS

Larry Schroeder, Custodian, AES

**Resignations**

Dominic Cayabyab, Computer Technician

Patty Eley, Crossing Guard

Christina Gonzales, Health Assistant, HES

Andrew Miller, Weekend Custodian, HS

**Retirements**

Dean Frederick, Head Custodian, PES

**Internal Changes - NO Action**

Samantha Yozamp, from Spec Ed/Cross Cat. Teacher IS, to Reading Interventionist, IS

**Special Approval**

Rose Nadler, Social Worker, special leave request

**XII. BOARD BUSINESS**

A. Legislative Update

**XIII. FUTURE AGENDAS AND MEETINGS**

A motion was made by Sonne, second by Hetzel, to approve the schedule of committee and other meetings for the 2025-2026 school year. This schedule is a guide for the year, but may be changed as needed. Motion carried 6-0.

A. Agenda Items for Next Meeting

B. Special Meetings – Board Workshop on August 18, 2025, Annual meeting August 25, 2025.

C. Budget Committee

D. Co-Curricular Committee

E. Curriculum Committee

F. DEI Committee

G. Facility Committee

H. Human Resources Committee

I. Policy Committee – August 8, 2025 @ 7:30AM

**XIV. RETURN TO CLOSED SESSION - NA**

**XV. RETURN TO OPEN SESSION -NA**

**XVI. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION - NA**

**XVII. ADJOURN**

The Board of Education adjourned at 7:11PM on a motion by Heinrichs, second by Eaton, and passed unanimously by voice vote 6-0.