

MINUTES OF THE
REGULAR BUSINESS MEETING
Of the Board of Education
School District No. 96
Held on Wednesday, March 2020
Hauser Jr. High School
Riverside, IL

REGULAR BUSINESS MEETING

20-019 President Dan Hunt called the Regular Business Meeting to order at 6:30 p.m. and on roll call the following members were recorded as being present via telephone as per the relaxation of OMA rules due to COVID-19 (Coronavirus).

Ms. Klyber
Mr. Hunt
Mr. Marhoul
Mr. Miller
Mr. Muirheid
Ms. Murphy

Absent: Mr. Barsotti (joined the meeting via phone after the roll was called)

Also in physical attendance were Superintendent Martha Ryan-Toye, Director of Finance and Operations Jim Fitton, Director of Technology Don Tufano, the recording clerk to the Board of Education, a videographer from Riverside TV, and a reporter from *The Landmark Newspaper*. Joining the meeting via telephone were Owner's Representative Ramesh Nair and DLA Architect Ryan Kelley via telephone.

20-020 B. A motion was made by Ms. Murphy and supported by Mr. Miller to adjourn to Closed Session for the following reasons:

- The** appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1).
- Collective** negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).

The motion carried on the following roll call vote:

Ayes: Ms. Murphy
Ms. Klyber
Mr. Miller
Mr. Barsotti
Mr. Marhoul
Mr. Muirheid
Mr. Hunt

Absent: None
Nays: None
Abstain: None

C. Return to Open Session.

The Board returned to Open Session at 7:00 p.m.

D. Public Comment/Response.

There was no Public Comment at this time.

E. Changes to the Agenda.

There were no changes to the agenda.

F. Superintendent's Report.

1. Pandemic Preparedness – Update.

Superintendent Dr. Ryan-Toye moved this item from #5 to the first item due to the evolving situation.

- The Superintendent thanked the following: Board of Education, District Leadership Team, Teachers and Educators, School Secretaries, Nurses, Custodial Team, and the Cafeteria Staff
- The staff is focusing on education and activities such as Hauser's virtual Spirit Wee and story time at the elementary level
- The Superintendent also thanked the parents for continuing the goal of continuity of learning
- The social-emotional support of students is important
- April 7, 2020 is still the anticipated return of students, but this could be modified
- Weekly communication with parents and staff will continue
- Riverside Fire Chief Matt Buckley is in close communication and there has been communication and support from organizations and communities
- The Board praised the Superintendent and District Leadership Team regarding timely communications and information made available to the community and for the e-Learning rollout
- Next week is Spring Break and teachers are looking ahead and thinking about what could be beyond April 7

2. Construction Progress Report – March.

The Owner's representative, Ramesh Nair provided the Board updated information regarding the construction schedule.

- The sub-contracts have all been received and reviewed
- One problem was identified regarding Certificate of Insurance, but it is getting corrected
- Last month's Comcast and ComEd work at Ames Elementary is about 80% complete
- Due to COVID-19, construction is impacted due to social distancing
- Berglund Construction CEO has not received official notice that work is not to continue
- Union workers may not be able to work – they are proceeding with what they can
- The Riverside Planning and Zoning Committee approved Ames at their meeting last week
- Recommendation: proceed with Ames' work since demo work is underway and continue until they are told to shut down
- It is recommended to not set up the crane at Central School – it is an expensive rental that could potentially go unused for an extended time
- No one could foresee this situation
- Re-evaluation of Central School work needs to be done
- Blythe Park and Hollywood not as impacted – this is summer work

- Minimalization of costs is a priority
- Berglund to list where cost savings can occur
- Unions can't force workers to report – a shutdown is likely
- Berglund Construction is accountable for the work
- Loss of the Economy of Scale will happen, but The Owner's Representative hopes to minimize the impact
- The best case scenario is a loss of one month's construction which means the projects would have likely completion into September or October
- The elevator payment had to be made in order to keep to the schedule
- Sub-contractors probably will not walk away and should hold costs
- Acts of God clause in the contracts was vetted by the attorney – this is beyond the sub-contractor's control
- If a recession occurs, the agreements cannot be re-negotiated as this would lead to open bids being required
- Berglund could be asked to renegotiate with the contractor
- This will be reviewed with the attorney
- The attorney is reviewing the clause on the contract with the sub-contractors
- The Board agreed by consensus to pause the projects
- Should this go beyond a month, it is recommended to shut down Blythe Park and Hollywood projects and re-negotiate Central's contract and timeline
- Ames is already under commitment and if need be, figuring out how to make it work will take place
- The Owner's Representative was asked to provide a written summary and share with the Board with the Superintendent to make the final call
- The Owner's Representative will also keep the Superintendent up to date on the global aspects of this situation – he will also reach out to the Director of Finance and Operations

3. Riverside Zoning and Planning Update re: Ames Elementary School.

- As was previously stated, the Riverside Zoning and Planning Commission approved Ames work

4. Behavior Interventions Committee Memo.

- The Behavior Interventions Committee met and reviewed and approved the policies and procedures that are in place
- The meeting was run efficiently
- There are no new recommendations at this time

5. Request to Change the June 2020 Board of Education Meeting.

- The request to change the June 2020 meeting can be further reviewed and flexibility of the Board is appreciated

20-021 G. Approval of Consent Agenda.

The Secretary to the Board of Education read the Consent Agenda items aloud.

A motion was made by Mr. Marhoul and supported by Mr. Barsotti to approve the Consent Agenda as presented.

There was no discussion regarding items on the Consent Agenda.

The motion carried on the following roll call vote:

Ayes:	Mr. Barsotti Mr. Muirheid Mr. Miller Ms. Murphy Mr. Marhoul Ms. Klyber Mr. Hunt
Absent:	None
Nays:	None
Abstain:	None

20-022 H. Resolution for Honorable Dismissal – Action Item.

A motion was made by Mr. Miller and supported by Mr. Marhoul to approve the Resolutions For Honorable Dismissal for the following Certified Teachers: Jessica Kamego and Ariel Shilitz.

There was no discussion.

The motion carried on the following roll call vote:

Ayes:	Mr. Marhoul Mr. Miller Ms. Murphy Mr. Barsotti Ms. Klyber Mr. Muirheid Mr. Hunt
Absent:	None
Nays:	None
Abstain:	None

I. Riverside Education Council.

There was no comment from the Riverside Education Council.

J. Board Member Comments.

- President Hunt expressed condolences on behalf of the Board to the Superintendent on the recent passing of her mother and appreciation to the time and attention she has provided to the District in this trying time
- Other Board members echoed President Hunt's condolences and remarks about the Superintendent's efforts throughout this trying time
- The pickup of materials for the e-Learning went well; it was well-organized and there were a lot of volunteers helping to distribute materials and it was orderly and respectful

K. Committee Reports.

1. Policy Committee – Mr. Barsotti.

- Mr. Barsotti is a member of the Pandemic Preparedness Committee/Health and Wellness and the committee will address more in the future
2. Personnel Committee – Mr. Marhoul/Mr. Muirheid.
 - There is nothing to report at this time
 3. Facilities Committee – Mr. Marhoul.
 - There is nothing to report at this time
 4. Finance Committee – Mr. Miller.
 - There is nothing to report at this time
 5. Education Committee – Ms. Klyber.
 - There is nothing to report at this time

L. Old Business.

20-023 1. Memorandum of Understanding: Furniture Selection Package – Action item.

A motion was made by Ms. Murphy and supported by Mr. Barsotti to approve the Memorandum of Understanding: Furniture Selection Package Fees as presented.

DLA Architect Ryan Kelley joined the meeting via telephone.

- It was questioned if this M.O.U. should proceed in light of the new circumstances postponing construction projects and the unknown timeline
- It is a fair question specifically about Blythe Park, Central and Hollywood, however, Ames is proceeding and should be taken into account
- The Economy of Scale will need to be reviewed with the Owner’s Representative
- 250 hours of work was questioned: construction document process, design spaces, working with staff and administration, coordinate the order, oversee installation, make sure furniture is delivered on-time, correctly placed and managing the process
- If the M.O.U. is approved and the timeline is impacted, how is this addressed: the work will still be done, there is no risk as long as the project moves forward and the lead-times and need of product will be assessed
- It was commented that the \$35,000 interior design fee seemed higher than expected
- DLA architects will provide a detailed breakdown
- The timelines listed do not seem viable for the Board to meet
- Review of spaces throughout the entire district, not just a single building should be taken into account: furniture than can be reused or repurposed
- DLA design support is helpful, important and valuable
- More pragmatic decisions will be made out of necessity
- Discussion regarding tabling this motion took place in order for the Board to review the information to be supplied DLA Architects

20-024 The motion to approve the Memorandum of Understanding: Furniture Selection Package was amended to the following:

The motion to Table the Memorandum of Understanding: Furniture Selection Package for Future Discussion was made by Mr. Marhoul and supported by Mr. Miller

The motion carried on the following roll call vote:

Ayes:	Ms. Klyber Mr. Muirheid Mr. Barsotti Ms. Murphy Mr. Marhoul Mr. Miller Mr. Hunt
Absent:	None
Nays:	None
Abstain:	None

M. New Business/Discussion.

1. IASB Strategic Planning Presentation.

- The Superintendent will postpone the April 1 Committee of the Whole IASB Strategic Planning Presentation.

2. Fund Transfers per Financial Projections.

- The Director of Finance and Operations presented two potential resolutions:
 - Transfer \$13 million from Education Fund to Capital Projects
 - Transfer \$4,228,146 from Working Cash to Capital Projects
 - \$2 million has already been transferred
 - These funds will match the anticipated costs of construction
- The anticipated outlay in the next month is \$1 million
- These are permanent transfers and cannot be transferred back
- Unspent funds would remain in Capital Projects and would eventually get spent on other projects (ex. roof, windows, etc.) if not spent on construction
- Over 50% will still be left in the fund balance
- This is for discussion only – this can undergo further review
- The Superintendent recommends having this reviewed by the attorney
- There was no further discussion

N. Public Comment/Response.

There was no public comment or statement.

O. Future Meeting Dates.

- 1 April 1, 2020 – Committee of the Whole Meeting, 7:00 p.m. in the Hauser Learning Resource Center. (This is in lieu of the meeting at Central School).
2. April 15, 2020– Regular Business Meeting, 7:00 p.m. in the Hauser Learning Resource Center **(The Board will enter into Closed Session at 6:30 p.m., if necessary, and return to Open Session at 7:00 p.m.)**.
3. May 6, 2020 – Committee of the Whole Meeting, 7:00 p.m. Hollywood Elementary School.
4. May 20, 2020 - Regular Business Meeting, 7:00 p.m. in the Hauser Learning Resource Center **(The Board will enter into Closed Session at 6:30 p.m., if necessary, and return to Open Session at 7:00 p.m.)**.

***The April 1, 2020 Committee of the Whole Meeting is canceled.**

P. Information Items.

The Board received updates and information on the following monthly reports:

1. District 96 Absence Report.
2. District 96 Student Enrollment Report.
3. District 96 Substitute Usage Report.
4. FOIA Request.
5. FOIA Response.
6. Financial Statements.
7. District 96 Credit Card Statement.
8. Budget Progress Statement.
9. Legal Bills.
10. Architect Bills.
11. WT Group Survey Services.
12. DLA/Architect Updates.

Q. Enter into Closed Session (if needed).

There was no Closed Session.

R. Return to Open Session.

S. Adjournment.

The meeting was adjourned at 8:28 p.m.

March 18, 2020
Date Recorded

Date Approved

President, Board of Education

Secretary, Board of Education