

**West Orange-Cove CISD**  
**North Early Learning Center**

**Head Start Program**

**Prekindergarten – PPCD Programs**

**Campus Improvement Plan**



**2011-2012**

## **Mission Statement**

The mission of West Orange-Cove Consolidated Independent School District, as a progressive multicultural community, is to graduate students able to reach their potential and excel in a diverse society as productive, responsible citizens by utilizing an innovative curriculum, outstanding facilities, patrons' special talents and unique business/industry partnership.

## **Vision Statement**

North Early Learning Center will provide a foundation for school readiness and later school success for students to become lifelong learners.

## **School Motto**

Learning as we grow, growing as we learn.

<b>Professional Staff Members</b>			
<b>Name</b>	<b>Department</b>	<b>Representation</b>	<b>Years of Service</b>
Shannon Larson	North Early Learning Center	Principal/Head Start Director	2011-2012 ; 2012-2013
Kristi Abshire	Head Start Teacher	CILT/Professional Teaching Staff	2011-2012 ; 2012-2013
Leighia Barron	PPCD Teacher	CIL/Professional Teaching Staff	2011-2012 ; 2012-2013
Nancy Dallas	Head Start Teacher	CILT/Professional Teaching Staff	2011-2012 ; 2012-2013
Amanda Harris	PreK Teacher	CILT/Professional Teaching Staff	2011-2012 ; 2012-2013
Sarah Landry	Head Start Teacher	CILT/Professional Teaching Staff	2011-2012 ; 2012-2013
Mary Beth Rose	Head Start Teacher	CILT/Professional Teaching Staff	2011-2012 ; 2012-2013
Charmaine Campbell	Education Manager	Non-Teaching Professional	2011-2012 ; 2012-2013
<b>Parents, Business, &amp; Community Members</b>			
<b>Name</b>	<b>Group</b>	<b>Address</b>	<b>Contact Number</b>
Selection in Progress – Final by 9/21/2011	Parent		
Selection in Progress – Final by 9/21/2011	Parent		
Selection in Progress – Final by 9/21/2011	Community Member		
Selection in Progress – Final by 9/21/2011	Community Member		
Selection in Progress – Final by 9/21/2011	Business Representative		
Selection in Progress – Final by 9/21/2011	Business Representative		

## 2011 Data

### Fall 2010 Data

<b>Grade</b>	<b>Motor</b>	<b>Concepts</b>	<b>Language</b>	<b>Total</b>
<b>PPCD</b>	<b>16%</b>	<b>13%</b>	<b>14%</b>	<b>11%</b>
<b>3PK</b>	<b>48%</b>	<b>33%</b>	<b>40%</b>	<b>39%</b>
<b>4PK</b>	<b>50%</b>	<b>43%</b>	<b>50%</b>	<b>46%</b>

### Spring 2011 Data

<b>Grade</b>	<b>Motor</b>	<b>Concepts</b>	<b>Language</b>	<b>Total</b>
<b>PPCD</b>	<b>34%</b>	<b>31%</b>	<b>42%</b>	<b>29%</b>
<b>3PK</b>	<b>65%</b>	<b>58%</b>	<b>64%</b>	<b>64%</b>
<b>4PK</b>	<b>83%</b>	<b>68%</b>	<b>76%</b>	<b>78%</b>

### Breakdown by Sub-Groups

<b>Sub-Groups</b>	<b>3PK-4PK</b>
<b>All Students</b>	<b>273</b>
<b>White</b>	<b>60</b>
<b>African American</b>	<b>282</b>
<b>Hispanic</b>	<b>30</b>
<b>Asian</b>	<b>1</b>
<b>Special Ed</b>	<b>9</b>
<b>Economically Disadvantaged</b>	<b>273</b>

### 2011 State Averages

<b>Grade</b>	<b>Motor</b>	<b>Concepts</b>	<b>Language</b>	<b>Total</b>
<b>PPCD</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
<b>3PK</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
<b>4PK</b>	<b>65%</b>	<b>65%</b>	<b>65%</b>	<b>65%</b>

## Section 1

### Instruction

- EDUCATION AND EARLY CHILDHOOD DEVELOPMENT 1304.21
- HUMAN RESOURCES 1304.52
  
- MENTAL HEALTH 1304.40
  
- TRANSITION 1304.41 (c)(1)(iii)

To provide for the development of cognitive, motor, social and emotional skills that will form a foundation for school readiness and later school success. Students’ academic performance and achievement level will reflect excellence in learning and attainment of both high expectations and high standards.

Students’ behavior will exemplify the skills, attitudes, and/or practices characteristic of productive, community-minded adults: citizenship, self-esteem, respect for others, accountability for actions, and healthful lifestyles.

Objective	Program Components or Systems Targeted	Research Based Strategies, Initiatives, and Redesign	Evidence of Change to Guide Decision Making	Person (s) Responsible	Resources Required
<p><b>Activity 1.1</b>  <u>Concepts, Language and Motor Skills</u>                      Students scoring in the potential delay area (20%) on the pre-test in the Fall will advance to the OK range (70%) on the post-test in the Spring as measured on the DIAL-3.</p>	Human Resources	Attract and retain highly qualified staff that will be productive, efficient, and accountable.	Personnel files Staff retained	James Colbert, Superintendent Anitrea Goodwin, Personnel Director Shannon Larson, Principal	Salaries Head Start Funds District Funds Title I Funds

<p><b>Activity 1.1</b> <b><u>Concepts, Language and Motor Skills</u></b></p> <p>Students scoring in the potential delay area (20%) on the pre-test in the Fall will advance to the OK range (70%) on the post-test in the Spring as measured on the DIAL-3.</p>	<p>Education/Early Childhood Development</p>	<p>Administer and analyze the results of the DIAL-III to determine areas of weakness.</p>	<p>Complete pre-tests and results – weaknesses identified</p>	<p>Shannon Larson, Principal Charmaine Campbell, Education Manager Teachers</p>	<p>DIAL-3 Head Start Funds  Head Start Funds</p>
<p><b><u>Social and Emotional</u></b></p> <p>Students falling in the concern area (20%) on the DECA (Devereux Early Childhood Assessment) in the Fall will advance to the (70%) typical area in the Spring.</p>	<p>Education/Early Childhood Development Transition Mental Health</p>	<p>Provide instructional strategies designed to improve student’s skills in: * Motor (copying and writing) * Language (letter knowledge, sounds, literary forms, etc.) * Concepts (print awareness, numeracy).</p>	<p>Track progress using Student Portfolio, anecdotal records and lesson plans</p>	<p>Charmaine Campbell, Education Manager Teachers CILT</p>	<p>Curriculum, instructional materials, manipulative, Handwriting without Tears, Zoo-Phonics, Maintenance Agreements for Earobics and Waterford Early Reading Program –  Head Start Funds</p>

<p><b>Activity 1.1</b>  <u><b>Concepts, Language and Motor Skills</b></u>                  Students scoring in the potential delay area (20%) on the pre-test in the Fall will advance to the OK range (70%) on the post-test in the Spring as measured on the DIAL-3.</p>	<p>Education/Early Childhood Development                  Transition                  Mental Health</p>	<p>Provide assistance in planning and conducting staff development related to skill development in the areas of motor, language and concepts; including STEP Best Practices.</p>	<p>Completion of staff development</p>	<p>Shannon Larson                  Principal,                  Charmaine Campbell                  Education Man.,                  CILT</p>	<p>Consultants                  Head Start Funds                  Local Funds                  Title I Funds</p>
	<p>Education/Early Childhood Development                  Transition                  Mental Health</p>	<p>Provide a balanced daily program of child-initiated and adult-directed activities, including individual and small group activities.</p>	<p>Lesson Plans,                  Progress Reports,                  Student Portfolio,                  Classroom Observations</p>	<p>Charmaine Campbell                  Education Manager                  Teachers                  Teacher Assistants</p>	<p>Curriculum, PK Guidelines, Head Start Domains, Instructional Materials                  Head Start Funds</p>
<p><b><u>Social and Emotional</u></b>                  Students falling in the concern area (20%) on the DECA (Devereux Early Childhood Assessment) in the Fall will advance to the (70%) typical area in the Spring.</p>	<p>Education/Early Childhood Development                  Transition                  Mental health</p>	<p>Support each child’s learning using various strategies including experimentation, inquiry, observation, play and exploration through activities such as:                  a. daily hands on center activities;                  b. weekly nutrition/cooking activities                  c. gardening activities.</p>	<p>Lesson Plans,                  Classroom Observations</p>	<p>Charmaine Campbell                  Education Manager                  Teacher s                  Teacher Assistants</p>	<p>Curriculum, PK Guidelines, Head Start Standards, Instructional Materials                  Head Start Funds</p>
<p><b>Activity 1.1</b>  <u><b>Concepts, Language and Motor Skills</b></u>                  Students scoring in the potential delay area (20%) on the pre-test in the Fall will advance to the OK range (70%) on the post-test in the Spring as measured on the DIAL-3.</p>	<p>Education/Early Childhood Development                  Transition                  Mental Health</p>	<p>Provide opportunities for creative self-expression through activities such as art music, movement and dialogue including:                  a. multi-cultural art materials, rhythmic activities;                  b. dramatic play props                  c. field trips to live theatrical performances; and campus presentations and activities.</p>	<p>Lesson Plans,                  Classroom Observations</p>	<p>Charmaine Campbell,                  Education Manager                  Teachers                  Teacher Assistants</p>	<p>Curriculum, PK Guidelines, Head Start Standards, Instructional Materials                  Head Start Funds                  PreK Funds                  Title I Funds</p>



<p><b><u>Social and Emotional</u></b> Students falling in the concern area (20%) on the DECA (Devereux Early Childhood Assessment) in the Fall will advance to the (70%) typical area in the Spring.</p>	<p>Education/Early Childhood Development Transition Mental Health</p>	<p>Provide for the cognitive and language development of each child by developing emerging literacy and numeracy skills through a variety of activities, including STEP Best Practices designed to assist the development of: a. phonemic and print awareness b. letter/sound/word association c. vocabulary d. appreciation of books e. progress toward the acquisition of the English language (for LEP students) f. numeracy awareness.</p>	<p>Lesson Plans, Classroom Observations</p>	<p>Charmaine Campbell Education Manager Teachers</p>	<p>Curriculum, PK Guidelines, Head Start Standards, Instructional Materials</p>
<p><b><u>Activity 1.1 Concepts, Language and Motor Skills</u></b> Students scoring in the potential delay area (20%) on the pre-test in the Fall will advance to the OK range (70%) on the post-test in the Spring as measured on the DIAL-3.</p>	<p>Education/Early Childhood Development Transition Mental Health</p>	<p>Provide appropriate indoor and outdoor space, time, equipment, materials and adult guidance for motor development.</p>	<p>Review of schedules</p>	<p>Shannon Larson Principal Teachers</p>	<p>Facility/ Equipment inspections  Head Start Funds</p>
<p><b><u>Social and Emotional</u></b> Students falling in the concern area (20%) on the DECA (Devereux Early Childhood Assessment) in the Fall will advance to the (70%) typical area in the Spring.</p>	<p>Education/Early Childhood Development Transition Mental Health</p>	<p>Participate in the WOCCISD Nature Classroom/Shangri La Botanical Garden Program. <b>BEST IDEA/WOCCISD Vision</b></p>	<p>Field Trip Schedule, and Bus Requests</p>	<p>Shannon Larson, Principal Charmaine Campbell Education Manager Teachers Teacher Assistants</p>	<p>STS Transportation  Head Start Funds Title I Funds PreK Funds</p>

<p><b>Activity 1.1</b>  <b>Concepts, Language and Motor Skills</b>                  Students scoring in the potential delay area (20%) on the pre-test in the Fall will advance to the OK range (70%) on the post-test in the Spring as measured on the DIAL-3.</p>	Education/Early Childhood Development	Provide intense individualized instruction to students falling below the "OK" range on the DIAL-3 in one or more areas.	Lesson Plans	Charmaine Campbell Education Manager Teachers Teacher Assistants	Curriculum Materials Head Start Funds
	Education/Early Childhood Development	Monitor student progress toward mastery of individual goals.	Review of Progress Reports St. Outcomes	Shannon Larson, Principal, Charmaine Campbell Education Manager Teachers	Ind. Progress Reports, HS Child Outcomes Anecdotal Notes Head Start Funds
	Education/Early Childhood Development Transition Mental Health	Identify criteria for summer school placement of 4-year-olds and inform parents during the spring.	Provide parent with copy of criteria	Shannon Larson, Principal, Charmaine Campbell Education Manager Teachers	Ind. Progress Reports Head Start Funds Title I Funds
<p><b>Social and Emotional</b>                  Students falling in the concern area (20%) on the DECA (Devereux Early Childhood Assessment) in the Fall will advance to the (70%) typical area in the Spring.</p>	Education/Early Childhood Development Transition Mental Health	Conduct two home visits and two parent/ teacher conferences per year for the purpose of: a. sharing information concerning student progress with parents; b. obtaining input from parents on the child's developmental needs; and c. to update the Family Partnership Agreements. <b>BEST IDEA/WOCCISD VISION</b>	Review Home Visit Schedule and Complete Home Visit Forms	Shannon Larson, Principal Charmaine Campbell Education Manager Deborah Mitchell Family Services Manager Teachers Teacher Assistants	Home Visit forms, Home Visit Training, Family Partnership Agreements  Head Start Funds

<p><b>Activity 1.1</b></p> <p><b>Concepts, Language and Motor Skills</b></p> <p>Students scoring in the potential delay area (20%) on the pre-test in the Fall will advance to the OK range (70%) on the post-test in the Spring as measured on the DIAL-3.</p>	Transition	Organize and input all instructional materials into library system.	Review Library tracking sheets	Jimmie Lee Howard Library Assistant	Winnebago Software Head Start Fund
	Education/Early Childhood Development Transition Mental Health	Provide staff development in a variety of strategies for teaching emerging literacy and numeracy and observation skill for documenting student progress.	Complete staff development, student progress	Shannon Larson Principal, Charmaine Campbell Education Manager	Consultant, Region V ESC Teaching Staff  Head Start Funds
	Technology	Provide training opportunities for staff that is responsible for supporting the campus applications/software.	Sign-in Sheets	Shannon Larson, Principal, Charmaine Campbell Education Manager, Elvis Rushing Technology	Release time  Head Start Funds
	Technology	Provide instructional technology training. <b>BEST IDEA/WOCCISD Vision</b>	Use of tech. In classroom	Shannon Larson Principal	District Tech. Staff Local Funds
	Education/Early Childhood Family Services	Provide training for parents related to the curriculum.	Sign-in Sheet and parental input	Charmaine Campbell Education Manager Deborah Mitchell Family Ser. Man.	Curriculum  Head Start Funds

## Section 2

### Student Attendance, college Readiness and Graduation/Dropout Rate

**ATTENDANCE 1305.8**

**NUTRITION 1304.23**

- Student attendance will meet or exceed the 85% Head Start standard for attendance.
- Maximize student attendance and completion rates by remedying situations causing absenteeism.

Objective	Program Components or Systems Targeted	Research Based Strategies, Initiatives, and Redesign	Evidence of Change to Guide Decision Making	Person (s) Responsible	Resources Required
<p><b>Activity 2.1</b></p> <p>For the 2011-2012 school years, the student attendance rate will improve from 92% to 94%.</p>	Attendance	Provide parents with orientation information that emphasizes the importance of attendance to student progress.	Sign-in Sheets, improved attendance	Shannon Larson, Principal , Deborah Mitchell Family Services	Orientation packets, Power-Point Presentation  Head Start Funds
	Child Health Nutrition	<p>Provide parents with information that emphasizes healthy habits that will decrease childhood illness and improve attendance such as:</p> <ol style="list-style-type: none"> <li>a. Immunization</li> <li>b. Dental/Vision Screenings</li> <li>c. EDSPT Screenings</li> <li>d. Hand washing</li> <li>e. Tooth Brushing</li> <li>f. Good Nutrition</li> <li>g. Safety (bus, bicycle, general)</li> <li>h. Health Heart</li> <li>i. Communicable Diseases</li> <li>j. Drug Awareness</li> </ol>	Program Agendas, Sign-in Sheets	Shelley Trump School Nurses	Betsy Dwight, Registered Dietitian, Information packets, brochures, presentations  Head Start Funds

West Orange Cove North Early Learning Center Campus Improvement Plan

2011-2012

<p><b>Activity 2.1</b></p> <p>For the 2011-2012 school years, the student attendance rate will improve from 92% to 94%.</p>	Attendance	Give students recognition for perfect attendance if enrolled first day of school.	Perfect Attendance List	Attendance Committee CILT	Certificates, Awards Head Start Funds
	Attendance	Give students and parents recognition for perfect attendance for six weeks. Pictures posted on website and/or local radio station.	Perfect Attendance Six Weeks	Attendance Committee CILT	Certificates, Pictures Head Start Funds
	Attendance	Parents will be asked to contact the school if their child will be absent.	Phone Logs, Notes	Shannon Larson, Principal Parents	Attendance Clerk Head Start Funds Local Funds Title Funds
	Attendance	Contact parent by phone daily or home visit (when necessary) if child is absent, to determine reason for absences and to provide family services support.	Phone and Home Visit Logs	Becky Wolfe, Attendance Clerk, Deborah Mitchell Family Service Staff Teachers	Head Start Funds
	Attendance	6. Utilize the SKYWARD attendance system	Attendance Reports	Becky Wolfe, Attendance Clerk Teachers	Head Start Fund

<p><b>Activity 2.2</b>  <b>College Readiness</b>                  To expose students to secondary opportunities</p>	<p>Lesson Plans                  Field Trips                  Campus Activities</p>	<ul style="list-style-type: none"> <li>• Have on-going conversations with students about opportunities beyond high school and benefits of pursuing those opportunities</li> <li>• Field trips to college campus and other community establishments to promote higher learning and provide cultural experiences.</li> <li>• Provide parents with opportunities to learn about continuing education and the opportunities available to their children.</li> <li>• Vertical conversations with elementary staff.</li> </ul>	<p>Lesson Plans                  Field Trips                  Campus Activities</p>	<p>Shannon Larson,                  Principal                  Charmaine Campbell                  Education Manager                  Teachers Assistants</p>	<p>Head Start Funds                  Title Funds                  PreK Funds</p>
---	---	--	---	---	--

### Section 3

## Safe, Secure, and Orderly Environment

#### MANAGEMENT SYSTEMS ND PROCEDURES 1304.51

#### MENTAL HEALTH 1304.24

#### FACILITIES 1304.53 (Safe Environment)

- Provide a safe and orderly school climate, conducive to learning.
- Develop and/or refine for all students and facilities, strategies to maintain a safe and disciplined environment conducive to student learning and employee effectiveness.

• Objective	Program Components or Systems Targeted	Research Based Strategies, Initiatives, and Redesign	Evidence of Change to Guide Decision Making	Person (s) Responsible	Resources Required
<b>Activity 3.1</b> Maintain the 0 incidents of violence during the 2011-12 school year	Management Mental health Facilities	Implement the district’s Crisis Management Plan for; a. Violence Prevention b. Conflict Resolution c. Suicide Prevention	Sign-in Sheets, and Agendas, Log of Counseling Sessions	Shannon, Larson Principal, Julie Allensworth Mental Health Manager	Copies of District’s Crisis Man. Plan, Training Head Start Funds
	Management Mental health Facilities	Continue the implementation of Lee Canter’s Assertive Discipline	Decrease in Discipline Incidents	Shannon Larson Principal, Julie Allensworth Mental Health Manager, Teachers	Discipline Management Plans Head Start Funds

West Orange Cove North Early Learning Center Campus Improvement Plan

2011-2012

<p><b>Activity 3.1</b> Maintain the 0 incidents of violence during the 2011-12 school year.</p> <p><b>Activity 3.1</b> Maintain the 0 incidents of violence during the 2011 – 12 school year.</p> <p>Maintain the 0 incidents of drugs, alcohol and tobacco during the 2011-12 school year.</p> <p><b>Activity 3.2</b> Maintain the 0 incidents of violence during the 2011-12 school year.</p> <p><b>Activity 3.3</b> Maintain the 0 incidents of violence during the 2011-12 school year. Maintain the 0 incidents of drugs, alcohol and tobacco during the 2011-12 school year</p> <p><b>Activity 3.4</b> Maintain the 0 incidents of violence during the 2011-12 school year. Maintain the 0 incidents of drugs, alcohol and tobacco during the 2011-12 school year.</p>	<p>Management Mental health Facilities</p>	<p>Inform parents of students’ conduct. <b>BEST IDEA/WOCCISD Vision</b></p>	<p>Complete Folder, Contact Log</p>	<p>Teachers</p>	<p>Communication Folders Head Start Funds</p>
		<p>Continue to administer the Sparks Behavior Checklist as needed.</p>	<p>Results of Sparks Beh. Checklist</p>	<p>Shannon Larson, Principal, Julie Allensworth Mental Health Manager, Teachers</p>	<p>Sparks Beh. Checklist  Head Start Funds Title Funds</p>
		<p>Administer the Devereux Early Childhood Assessment (DECA) to all PK and Head Start children.</p>	<p>Results of DECA</p>	<p>Shannon Larson, Principal, Julie Allensworth, Mental Health Manager</p>	<p>DECA Assessments Head Start Funds</p>
		<p>Provide group and individual instruction through the use of the district’s counseling curriculum.</p>	<p>Counseling Logs</p>	<p>Shannon Larson Principal, Julie Allensworth Mental Health Manager</p>	<p>LPC, Counseling Curriculum Head Start Funds Local Funds</p>
		<p>Post emergency and fire drill signals.</p>	<p>Signals Posted</p>	<p>Shannon Larson Principal</p>	<p>FD Posting</p>
		<p>Call fire drill monthly.</p>	<p>FD Documented</p>	<p>Shannon Larson Principal</p>	<p>Signals</p>
		<p>Require visitors to sign in and wear visitors; badges. Check in through Raptor – present Drivers’ license or TX ID</p>	<p>Visitors’ Log</p>	<p>Shannon Larson Principal</p>	<p>Badges  Local Funds Head Start Funds</p>
		<p>Provide counseling in crisis situations</p>	<p>Counsel Log</p>	<p>Shannon Larson Principal Deborah Mitchell Family Services Manager</p>	<p>LPC Head Start Fund</p>
		<p>Provide counseling in crisis situations</p>	<p>Counsel Log</p>	<p>Shannon Larson Principal</p>	<p>LPC Head Start Funds</p>
		<p>Provide instruction in prevention of school violence.</p>	<p>Counseling Logs</p>	<p>Shannon Larson Principal</p>	<p>HS Head Start Funds Safe and Drug Funds</p>
		<p>Call bad weather and Disaster Drills as scheduled by Superintendent or designee.</p>	<p>Signals Posted</p>	<p>Shannon Larson Principal</p>	<p>Procedures</p>
		<p>Implement the Emergency Operations Plan</p>	<p>Training, Sign-in</p>	<p>Shannon Larson Principal</p>	<p>Procedures</p>
		<p>Continue to implement the “Right Choice” Program to assist in the development of self-control by setting clear, consistent limits, and having realistic age appropriate expectations. <b>BEST IDEA/WOCCISD Vision</b></p>	<p>Classroom Observations, Counseling Log</p>	<p>Shannon Larson principal  Julie Allensworth Mental Health Manager</p>	<p>LPC Consult., Behavior Sys., Ind. Communication Folders, Right Choice curriculum, Drug Free Week Head Start Funds Title Funds</p>



## Section 4

### Parent and Community Involvement

**PARENT AND COMMUNITY INVOLVEMENT 1304.41;**

**GOVERNANCE 1304.50**

- Increase parent and community involvement.
- Parents and district staff will work jointly to enhance the quality and effectiveness of our school.
- Involve volunteers directly in fulfilling the district’s mission and vision, particularly through their work with children and teachers in the instructional program.

Objective	Program Components or Systems Targeted	Research Based Strategies, Initiatives, and Redesign	Evidence of Change to Guide Decision Making	Person (s) Responsible	Resources Required
<p><b>Activity 4.1</b> Increase the number of parent and community participants in each of the following:</p> <ul style="list-style-type: none"> <li>a. Volunteers</li> <li>b. Open House</li> <li>c. Special programs parents meetings</li> </ul>	Parent – Community Involvement Governance	Provide campus orientation that includes: <ul style="list-style-type: none"> <li>a. Campus goals and procedures</li> <li>b. The importance of parental participation and involvement</li> <li>c. District procedures</li> <li>d. Viewing an orientation video</li> </ul>	Sign-in Sheets and Agenda	Shannon Larson Principal, Deborah Mitchell Family Services Manager and Staff	Sign-in Sheets and Agenda PPT
	Parent - Community Involvement	Provide volunteer training that includes: <ul style="list-style-type: none"> <li>a. Volunteer information, responsibilities and opportunities</li> <li>b. Review of Volunteer Handbook</li> </ul>	Volunteer Training Sign-in Sheets	Shannon Larson Principal, Deborah Mitchell Family Services Manager and Staff	Volunteer Training Sign-in Sheets

<p><b>Activity 4.2</b> Increase the number of parent and community participants in each of the following:</p> <ul style="list-style-type: none"> <li>a. Volunteers</li> <li>b. Open House</li> <li>c. Special programs parents meetings</li> </ul>	<p>Parent - Community Involvement Governance</p>	<p>Provide Volunteer Recognition Program for the purpose of offering incentives and to instill volunteer commitment and desire.</p>	<p>Program Agenda, Sigh-in Sheets</p>	<p>Shannon Larson Principal, Deborah Mitchell Family Services Manager and Staff PIE Coord.</p>	<p>Program Agenda and Sigh-in Sheets  Head Start Funds Local Funds</p>
		<p>Establish a Head Start Policy Council election and meetings training that will serve to:</p> <ul style="list-style-type: none"> <li>a. Provide parent decision-making opportunities; and</li> <li>b. Provide program advocacy information and opportunities.</li> </ul>	<p>Policy Council Training Agenda, List of Policy Council Members</p>	<p>Shannon Larson Principal, Deborah Mitchell Family Services Manager and Staff</p>	<p>Policy Council Training Agenda, List of Policy Council Members</p>
<p><b>Activity 4.3</b> Increase the number of parent and community participants in each of the following:</p> <ul style="list-style-type: none"> <li>a. Volunteers</li> <li>b. Open House</li> <li>c. Special programs parents meetings</li> </ul>	<p>Parent - Community Involvement Governance Education/Early Childhood</p>	<p>Provide parent education and employment training by:</p> <ul style="list-style-type: none"> <li>a. making known available community resources workshops and training;</li> <li>b. establishing agency, parent and program partnerships;</li> <li>c. providing educational and employment participation and enrollment information;</li> <li>d. provide crisis intervention and prevention information;</li> <li>e. encourage participation in "FRED" initiative and Breakfast Buddies; and</li> <li>f. provides monthly "I Care" parenting curriculum meetings.</li> </ul>	<p>Sign-in Sheets and Agendas, Complete "I Care" activities</p>	<p>Shannon Larson Principal, Deborah Mitchell Family Services Manager and Staff County Extension Agency and GOALS Charmaine Campbell Education Manager</p>	<p>Sign-in Sheets and Agendas, Complete "I Care" activities  Head Start Funds</p>

<p><b>Activity 4.4</b> Increase the number of parent and community participants in each of the following:</p> <ul style="list-style-type: none"> <li>a. Volunteers</li> <li>b. Open House</li> <li>c. Special programs parents meetings</li> </ul>	<p>Parent - Community Involvement Governance</p>	<p>Establish Head Start Family Partnership Agreement that will:</p> <ul style="list-style-type: none"> <li>a. provide parents with the opportunity of engaging in establishing family and program partnerships;</li> <li>b. empower parents in meeting desired family goals;</li> <li>c. provide parent education and training; and</li> <li>d. provides Parent/Teacher campus meetings.</li> </ul>	<p>Complete Family Partnership Agreements, Training schedules</p>	<p>Shannon Larson Principal, Deborah Mitchell Family Services Manager and Staff, Charmaine Campbell Education Manager and Teachers</p>	<p>Complete Family Partnership Agreements, Training schedules</p>
<p><b>Activity 4.5</b> Increase the number of parent and community participants in each of the following:</p> <ul style="list-style-type: none"> <li>a. Volunteers</li> <li>b. Open House</li> <li>c. Special programs parents meetings</li> </ul>	<p>Education/Early Childhood Development Parent Involvement</p>	<p>Encourage parent to participate in staff-parent conferences and home visits to discuss their child's development and education.</p>	<p>Home Visit Schedules, Complete Home Visit Forms</p>	<p>Shannon Larson Principal, Teachers, Deborah Mitchell Family Services Staff, Charmaine Campbell Education Manager</p>	<p>Home Visit Schedules, Complete Home Visit Forms  Head Start Funds</p>
<p><b>Activity 4.6</b> Increase the number of parent and community participants in each of the following:</p> <ul style="list-style-type: none"> <li>a. Volunteers</li> <li>b. Open House</li> <li>c. Special programs parents meetings</li> </ul>	<p>Parent - Community Involvement Governance</p>	<p>Establish Parent Committee Support Group for the purpose of:</p> <ul style="list-style-type: none"> <li>a. providing parents the opportunity to decide on and organize special activities, curriculum, and parent activities;</li> <li>b. assist in the planning and organization of parent activities; and organizing and planning a Family Fun Day, Family Retreat</li> </ul>	<p>Schedules and minutes of planning meetings</p>	<p>Deborah Mitchell Family Service Manager and Staff, Charmaine Campbell Education Manager, Teachers</p>	<p>Schedules and minutes of planning meetings  Head Start Funds</p>

<p><b>Activity 4.7</b>                  Increase the number of parent and community participants in each of the following:</p> <ul style="list-style-type: none"> <li>a. Volunteers</li> <li>b. Open House</li> <li>c. Special programs parents meetings</li> </ul>	<p>Parent - Community Involvement Governance</p>	<p>Encourage community involvement and collaboration to ensure that families receive the best services available through:</p> <ul style="list-style-type: none"> <li>a. Community Partnership Agreements</li> <li>b. CAN – Community Assistance Network</li> <li>c. District PIE and Parent Program</li> <li>d. Network with agencies in the community in order to establish a variety of avenues for the families.</li> <li>e. Service coordination will comply with confidentiality policy and exists only to improve services</li> </ul>	<p>Complete Community Partnership Agreements, Schedule of collaboration, Agendas, Contact Logs</p>	<p>Deborah Mitchell                  Family Services Manager</p>	<p>Complete Community Partnership Agreements, Schedule of collaboration, Agendas, Contact Logs</p> <p>Head Start Funds</p>
<p><b>Activity 4.8</b>                  Increase the number of parent and community participants in each of the following:</p> <ul style="list-style-type: none"> <li>a. Volunteers</li> <li>b. Open House</li> <li>c. Special programs parents meetings</li> </ul>		<p>Utilize the PROMIS Software and other automated databases to track follow-up services.</p>	<p>PROMIS Reports</p>	<p>Daphne Richard                  PROMIS Clerk,                  Family Ser. Staff</p>	<p>PROMIS Reports                  Head Start Funds</p>

## Section 5

**North Early Learning Center will provide appropriate instruction to all general education, English language, special education and gifted learners.**

Objective	Program Components or Systems Targeted	Research Based Strategies, Initiatives, and Redesign	Evidence of Change to Guide Decision Making	Person (s) Responsible	Resources Required
<p><b>Activity 5.1</b> <b><u>Concepts, Language and Motor Skills</u></b></p> <p>Students scoring in the potential delay area (20%) on the pre-test in the Fall will advance to the OK range (70%) on the post-test in the Spring as measured on the DIAL-3.</p>	<p>Mental Health Disabilities Education/Early Childhood Development</p>	<p>Increase the capacity of preschool students in regular education settings to ensure the provision of services in the least restrictive environment (LRE).</p>	<p>Review of ARD recommendations, Review instructional settings</p>	<p>Shannon Larson Principal Julie Allensworth Disabilities Manager ARD committees</p>	<p>Information of Capacity Bldg, ARD forms</p> <p>Title Funds</p> <p>Local Funds</p> <p>Head Start Funds</p>
		<p>Continue the inclusion/capacity building of children with disabilities, consistent with their IEP by:</p> <ul style="list-style-type: none"> <li>• Training staff and parents in the concept of inclusion/capacity building (LRE);</li> <li>• Implementing a team teaching model for the provision of students with disabilities in the LRE.</li> </ul>		<p>Shannon Larson Principal Teachers Dr. Graham Special Ed Director</p>	<p>Sign-in Forms Agenda</p> <p>Title Funds Head Start Funds</p>

<p><b>Activity 5.2</b></p> <p><b><u>Concepts, Language and Motor Skills</u></b></p> <p>Students scoring in the potential delay area (20%) on the pre-test in the Fall will advance to the OK range (70%) on the post-test in the Spring as measured on the DIAL-3.</p>	<p>Mental Health Disabilities Education/Early Childhood Development</p>	<p>Provide staff development in Texas Behavior Support Initiative.</p>	<p>Review capacity building model</p>	<p>Shannon Larson Principal, Teachers</p>	<p>Consultants, Reg. V ESC, Special Education Staff Title Fund</p> <p>Head Start Funds</p>
	<p>Mental Health Disabilities Education/Early Childhood Development Transition</p>	<p>Provide Early School Transition from HS/PK/PPCD to K by:</p> <ol style="list-style-type: none"> <li>a. Providing orientation to parents of students entering PK and K to increase parental awareness of expectations.</li> <li>b. Provide vertical teaming opportunities between PK and K teachers for the purpose of aligning the curriculum, sharing instructional strategies/activities to ensure student success in kindergarten.</li> <li>c. Provide campus tours to PK students and their parents in an effort to familiarize students with facility and program activities.</li> <li>d. Provide meeting of administrators HS/PK/PPCD and K teachers and parents of HS/PK/PPCD students to increase parental awareness of kindergarten guidelines, procedures and curricula requirements</li> <li>e. Provide kindergarten school supplies to HS/PK/PPCD students prior to entering kindergarten.</li> </ol>	<p>Sign-In Sheet, Training Packet, Campus Team Active</p>	<p>Shannon Larson Principal, Julie Allensworth Mental Health Manager</p>	<p>Special Education Staff Title Funds Head Start Funds</p>

<p><b>Activity 5.3</b>  <u>Concepts, Language and Motor Skills</u></p> <p>Students scoring in the potential delay area (20%) on the pre-test in the Fall will advance to the OK range (70%) on the post-test in the Spring as measured on the DIAL-3.</p>	<p>Education/Early Childhood Development                  Mental Health                  Transition</p>	<p><b><u>English as a Second Language (ESL)</u></b>                  Provide staff development that addresses the affective, linguistic, and cognitive needs of the limited English proficient (LEP) students in the ESL and regular classrooms.                  Provide ESL services to support LEP student's success in the regular classroom in accordance with state and local requirements.                  Provide LEP students with an environment that supports and respects the gender, culture, language, ethnicity and family by ensuring that materials, literature, bulletin boards, curriculum themes and activities, programs and field trips reflect diversity.</p>	<p>Sign-in Sheets, student progress</p>	<p>Shannon Larson                  Principal,                  ESL Teachers                  Charmaine Campbell                  Education Man.                  Julie Allensworth                  Mental Health Managers                  Deborah Mitchell                  Family Services Manager</p>	<p>Reg. V ESC,                  Training Materials                  Local Funds                  Head Start Funds</p>
---	---	---	---	---	---

## Section 6

### North Early Learning Center students will develop technology skills that promote their own learning.

Objective	Program Components or Systems Targeted	Research Based Strategies, Initiatives, and Redesign	Evidence of Change to Guide Decision Making	Person (s) Responsible	Resources Required
<p><b>Activity 6.1</b></p> <p>Child opens and navigates through software programs designed to enhance development of appropriate concepts.</p>	<p>Technology</p>	<p><u>Title VI Innovative (Technology)</u>                      Integrate technology into the HS/PK/PPCD curriculum for all regular and special programs. <b>BEST IDEA/WOCCISD Vision</b>                      Provide technical assistance, maintenance and repair.                      Provide professional development in the areas of computer literacy for staff. <b>BEST IDEA/WOCCISD Vision</b></p>	<p>Observation of technology in classroom,                      Sign-in Sheets,                      Complete work orders</p>	<p>Shannon Larson                      Principal                      Teachers</p>	<p>District Tech. Staff                       Head Start Funds                      Local Funds</p>
	<p>Technology</p>	<p>Provide technical assistance, maintenance and repair.                      Provide professional development in the areas of computer literacy for staff.</p>	<p>PROMIS and SKYWARD Reports</p>	<p>Daphne Richard,                      PROMIS Clerk, Becky Wolfe                      Attendance Clerk,                      Teachers and Managers</p>	<p>Head Start, PK and PPCD Staff                      Head Start Funds</p>



## Section 7

### North Early Learning Center will assist with health services to ensure that all students are physically healthy.

**CHILD HEALTH AND DEVELOPMENTAL SERVICES 1304.20**

**CHILD HEALTH AND SAFETY 1304.22**

**Nutrition 1304.23**

Complete Medical, dental, developmental and social/emotional screenings within timelines.

Complete all treatments recommended by the end of the 2011-2012 school year to ensure that all students are physically healthy.

Assist all families of children with no health insurance in obtaining it.

Assist all families of children with no medical and /or dental home in obtaining them.

Objective	Program Components or Systems Targeted	Research Based Strategies, Initiatives, and Redesign	Evidence of Change to Guide Decision Making	Person (s) Responsible	Resources Required
<b>Activity 7.1</b> Maintain a 100% screening exam (medical, dental, developmental, social/emotional) and immunization rate.	Child Health and Development Child Health/Safety Nutrition	Ensure parents are provided necessary forms for EPSDT/Medical Screenings for Head Start PD students enrolling between April 1 and the first day of school to be completed by providers.	Medicaid screenings completed by Medicaid Provider	Shelley Trump School Nurses	Betsy Dwight Registered Dietitian  Head Start Funds
<b>Activity 7.2</b> Accomplish 100% medical and dental treatment of children identified by doctor or dentist as needing it.	Child Health and Development Child Health/Safety Nutrition	Ensure non-Medicaid or non-insured Head Start and PK students receive medical and dental screens by arranging on-campus Medical and Dental Screenings	Medical screenings completed by medical/dental providers	Shelley Trump School Nurses	Medical Providers  Head Start Funds

<p><b>Activity 7.3</b> All children will have access to health insurance.</p>		<p>Assist all families of children with no health insurance obtain a source of health insurance by providing them with Medicaid and CHIPs applications and providing assistance and follow-up on the completion and submission of applications.</p>	<p>List of families assisted with Medicaid and CHIPs applications. Increase in number of HS children with a source of health insurance</p>	<p>Shelley Trump School Nurses, Deborah Mitchell Family Services Workers</p>	<p>Vision &amp; Hearing Screening Equipment, DIAL-III, Blood Pressure Machine, Medical Providers Head Start Funds</p>
<p><b>Activity 7.4</b> All children will have a medical and dental home.</p>		<p>Ensure referral and follow-up medical and dental care is available where deemed necessary by screenings.</p>	<p>Follow-ups completed in timely manner</p>	<p>Shelley Trump School Nurses</p>	<p>Duties and Responsibilities of the Health Ser. Adv. Com. Head Start Funds</p>
		<p>Assist all Head Start families of children without a medical and/or dental home obtain one.</p>	<p>List of families assisted in obtaining a medical and/or dental home. Increase in the number of HS children with a medical and dental homes</p>	<p>Shelley Trump School Nurse, Deborah Mitchell Family Services Workers</p>	<p>SKYWARD System  Local Funds</p>
<p><b>Activity 7.5</b> Maintain a 100% screening exam (medical, dental, developmental, social/emotional) and immunization rate</p>	<p>Child Health and Development Child Health/Safety Nutrition</p>	<p>Ensure any child with special dietary need is reported to the district's Food Services Director, campus cafeteria employees.</p>	<p>Copies of special Nutrition Plans, supplementary menus</p>	<p>Shelley Trump School Nurses, Food Services, Staff</p>	<p>PROMIS Software Head Start Funds</p>

West Orange Cove North Early Learning Center Campus Improvement Plan

2011-2012

		Contract with registered dietitian to support Head Start nutrition program.	List of duties, Contact logs and notes of services	Shannon Larson Principal	Betsy Dwight Registered Dietitian Head Start Funds
		Ensure all students receive age-appropriate immunizations according to district policy.	Contact logs, immunization records	Shelley Trump School Nurses	Medical Providers Head Start Funds
		Ensure completion of the following screenings for all enrolled students: a. EPSDT b. Growth Assessment c. Vision Screenings d. Hearing Screenings e. Blood Pressure f. DOCT (Speech) g. Behavior Observation i. DIAL-III	Health Records, Education Records	Shelley Trump School Nurses, Charmaine Campbell Education Manager Teachers Julie Allensworth MH/Dis Manager	Vision & Hearing Screening Equipment, DIAL-III, Blood Pressure Machine, Medical Providers  Head Start Funds
		Provide for the creation of Health Service Advisory Committee, which will plan and evaluate health services for students and to assist and advise the Health Services Manager on Health related issues.	List of committee members, Schedule of Meetings and Agendas	Shelley Trump Health Services Manager	Duties and Responsibilities of the Health Ser. Adv. Com. Head Start Funds
	Current Health Records	Keep all Health Records current through the district's PROMIS tracking system.	Current Health Records	Shelley Trump School Nurses	PROMIS Software Head Start Funds

West Orange Cove North Early Learning Center Campus Improvement Plan

2011-2012

	PROMIS Reports	Utilize the Head Start Family Information System (PROMIS) software and other automated databases to track screenings and follow-up services.	PROMIS Reports	Shelley Trump School Nurses, Daphne Richard PROMIS clerk, Shannon Larson Principal	PROMIS Software  Head Start Funds
--	----------------	--	----------------	---	---