



Gregory-Portland Independent School District

BOARD MEMORANDUM

TO: DR. MICHELLE CAVAZOS

FROM: CHRIS CASAREZ/BRENT DAVIS

CC: BOARD OF TRUSTEES
DR. ISMAEL GONZALEZ III
DEBORAH GARZA
DR. MICHAEL NORRIS
PENNY ARMSTRONG

DATE: Monday March 24, 2025

SUBJECT: Discuss and Take Possible Action on the Utilization of Approved Cooperative Vendors for All Purpose Practice Facility Furniture.

PRIORITIES

PRIORITY 1: EXCEPTIONAL STUDENT PERFORMANCE

1.4 Annually Increase Student Engagement for all Students and all Student Groups

PRIORITY 2: HIGH PERFORMING AND ENGAGED WORKFORCE

2.1 Annually Increase the Percentage of Staff Satisfaction

PRIORITY 3: QUALITY SERVICE AND IMPACTFUL COMMUNITY ENGAGEMENT

N/A

PRIORITY 4: EFFICIENT AND EFFECTIVE DISTRICT AND CAMPUS OPERATIONS

4.3 Ensure Strategic Alignment of Resources

BACKGROUND INFORMATION:

The District is seeking to furnish the new All Purpose Practice Facility with new furniture. The Purchasing Coordinator met with the Assistant Superintendent to narrow down the list of qualified furniture vendors to invite to a District Showcase and presentation before a committee of District employees. Three reputable furniture vendors were contacted and invited to participate in a Pre-Bid conference, site walk and present at the furniture showcase. The showcase included a presentation, furniture samples, a design layout, a preliminary budget, and a Q&A from the

committee. A 7-person committee was formed and conducted evaluations of each of the three vendors, their designs, and furniture. After a preliminary showcase, revisions to the design, and a follow-up committee meeting, a decision was made to select one vendor to complete the project and have the awarded vendor return to fine-tune their layout, furniture selection, and final budget. Vendors were required to submit Cooperative Contract pricing and took on the responsibility of design, at no charge to the district, with the understanding that they were not guaranteed to receive any work.

The committee consists of:

Brent Davis, Athletic Director

Felicia Talamantez, Assistant Athletic Director

Mark Chester, Assistant Athletic Director

Audrey Saenz, Secretary to the Athletic Director

Ashley Ballew, Accountant

Sridhar Kota, Project Manager

Chris Casarez, Purchasing Coordinator

Showcase Vendors:

A. Bargas & Associates

Dream Seats

K-12 Designs

RECOMMENDATION:

To award the Highest Scoring Furniture Vendor to design and furnish the New All Purpose Practice Facility.

FINANCIAL IMPACT:

A Budget not to exceed \$1,000,000 was approved from the Furniture, Fixtures & Equipment (FF&E) portion of the Bond 2020 All Purpose Practice Facility budget.

BOARD RELATED POLICY:

CH (LEGAL)

CH (LOCAL)

CS (LEGAL)

ACTION ITEM SUGGESTED MOTION (if applicable):

The School Board accepts the Committee's recommendation to award _____ to design and furnish the All Purpose Practice Facility with a Budget not to exceed \$1,000,000.