

August 19, 2020 revised

Denton ISD
1307 N. Locust Street
Denton, TX 76201
Attn: Sandy Brown

To: Denton ISD
From: Reading and Writing Project Network, LLC

How pleased we are to send this contract to you, formalizing that Denton ISD is entering into a Large-District Partnership with the Reading and Writing Project Network LLC. This 2020-21 contract summarizes agreements that our staff and yours have talked about for months.

Your district has agreed to purchase—and we, to provide-- the following services:
Cost of District Contract (including Project school partnerships): \$193,200 - \$200,400.

A Calendar of Conference Days

There will be four **conference days for each K-5 grade level (plus one day Test Prep for grades 3-5)** offered virtually to your district. Your district will receive 20 tickets per day allowing teachers to attend each of these days plus three spots for district leaders. Our request is that the teachers who attend are ones who are doing the work and able to be ambassadors, helping others at their grade level. **Cost: \$26,500 per Calendar of Conference Days.** Your district has purchased one (1) calendars of conference days.

Grade Level	Dates	Price per day	Total
Kindergarten	Sept. 10, Oct. 20, Dec. 7, Jan. 27	1,060.00	4,240.00
First Grade	Sept. 10, Oct. 20, Dec. 8, Feb. 23	1,060.00	4,240.00
Second Grade	Sept. 10, Oct. 21, Dec. 9, Jan. 26	1,060.00	4,240.00
Third Grade	Sept. 10, Sept. 21, Dec. 7, Jan. 26	1,060.00	4,240.00
Fourth Grade	Sept. 10, Sept. 22, Oct. 20, Dec. 9	1,060.00	4,240.00
Fifth Grade	Sept. 10, Sept. 23, Oct. 21, Dec. 9	1,060.00	4,240.00
Test Prep Grades 3-5	Feb. 5	1,060.00	1,060.00
Total			26,500.00

Leadership Days September 2020-May 2021

A senior leader from RWP will work with your K-5 principals for **two (2) full days** to help support a closer alignment between school leadership and curriculum. These days might include some time engaged in a walk through as well as a more traditional PD workshop. **Cost per day \$3,600 including travel expenses. No expenses for virtual pd. Admin days to be confirmed.**

Leadership Days (To be confirmed)	Dates:	Cost Per Day
Day 1	September 2020-May 2021	3,600.00
Day 2	September 2020-May 2021	3,600.00
Total		7200.00

A Site-Based Coaching Institute September 2020-May 2021

We'll work with you to plan a site-based K-5 coaching institute, designed to resemble the coaching institutes at the Project for **two (2)** days. This will give your coaches an opportunity to practice replicable moves that they can use continually in all of their staff development, and it will help them to form a more field-based support group with each other. Each leader of this is able to work with approximately 20 coaches. (if there are more, we need a discussion about this.) This must be in the school receiving RWP PD, and implementing the work with high fidelity. **Cost per day \$3,600 including travel expenses. No expenses for virtual pd.**

Site-Based Coaching Institute	Dates:	Cost Per Day
Day 1	September 2020-May 2021	3,600.00
Day 2	September 2020-May 2021	3,600.00
Total		7,200.00

School-based PD September 2020-May 2021

We'll provide 10 days of PD, 5 designed for K-2 and 5 for 3-5 in each of **seven (7)** schools. These days are traditionally scheduled across the entire year—often in clusters of two. If in person, these will be scheduled to be back-to-back with calendar days so the cost of flights can do double duty (but the result is that we have little flexibility re: schedule. We hope the schools will be able to handle this.) This contract will be under separate cover to the school. **Cost per day: \$2,900 including travel expenses. No expenses for virtual pd. See breakdown of Project schools.**

Project School	District Commitment	Campus Commitment	Total
Bell	Grades 3-5 14,500.00	Grades K-2 14,500.00	29,000.00
Savannah	Grades 3-5 14,500.00	Grades K-2 14,500.00	29,000.00
Hawk	Grades 3-5 14,500.00	Grades K-2 14,500.00	29,000.00
Newton Rayzor	Grades K-2 14,500.00		14,500.00
Adkins		K-5 29,000.00	29,000.00
Blanton		K-2 14,500.00	14,500.00
EP Rayzor		3-5 14,500.00	14,500.00
Total	58,000.00	101,500.00	159,500.00

Cost of District Contract (including Project school partnerships): \$193,200.00 – \$200,400.00

Planning:

We are anticipating that your district will benefit from leadership/administrative help across the year. We're putting into every budget five hour-long conversations with your district's RWP leader. This time can be used instead as ten half-hour conversations. We understand that the budgeted time may not be enough and can discuss later whether more support is needed (and more finances, required).

Access to RWP Resources

We'll await word from you to hear which of your schools are actually implementing Units of Study. Any school that IS may have access to our prized Treasure Chest. Those resources can also be mined for district website, with permission, when appropriate.

Data Support

We'll supply data support as requested. Because these days require preliminary work, we charge 1.5 days for each data day at a cost of \$3600. If they are held in NY rather than on site, that charge is the distance learning charge of \$2,000/day.

Logistics

Payment

We send our billing statements on a monthly basis and will expect payment within 6 weeks of being invoiced. After 8 weeks, a 10% late fee will be added to your invoice.

Audio and Video Recording

Making recordings of any portion of this conference is unlawful and violates the rights of RWPN and the presenters. RWPN reserves all rights to bring legal action against any individuals believed to have engaged in unlawful recording, copying, sharing, or posting and/or any other violation of law, including without limitations copyright and privacy laws.

Cancellations

Once you sign this contract, we will reserve time to work with you. If, at a later date, budgetary or other constraints make it necessary for you to rescind on this agreement then;

- You will be charged for any non-refundable expenses.
- We will work together to reschedule the visit if it is at all possible.
- If a rescheduled visit is not possible, there will be a 50% charge on any dates for which we have more than one month's notice and a 75% charge for any cancellations with less than one month's notice.
- If the cancellation occurs after the staff development consultant has departed for the scheduled visit due to a "force majeure" (such as, but not limited to a public emergency or calamity ie: snowstorm, blizzard, war, strike, fire), there will be a 50% fee for the scheduled visit to compensate the staff development consultant for the loss of work.

We assume that you share our commitment to making this work productive so that it makes a difference in your schools. If we determine the constraints are such that we are unable to provide a high level of teacher education, we reserve the right to cancel further work in your schools. In such case, we will be available for discussion; however, the situation will have to be remedied to our mutual satisfaction in order for us to continue the work.

If the information in this letter is correct, please sign this letter and return it to Kathy Neville. If there is a discrepancy between the specific details in this letter and your understanding of our agreement please email Kathleen Neville at kathy@readingandwritingproject.com or call 917-484-1482.

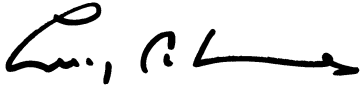
To help you prepare accurate purchase orders, **please note that payment should be made to:**

**Reading Writing Project Network, LLC
125 Strathmore Road
Middlebury, Connecticut 06762
(EIN 30-0017231)**

Electronic payments are our preferred payment method.

We look forward to working together this year.

Sincerely,



Lucy McCormick Calkins
Founding Director

Copy to Kathy Neville

Reading Writing Project Network, LLC Contract

This Agreement dated on this ____ day of _____ by and between Denton ISD
and Reading Writing Project Network, LLC.

The parties hereby agree to the terms, provisions and conditions of this agreement as stated:

Signed by _____ Date _____