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| TO: | District 97 Board of Education Dr. Ushma Shah, Superintendent |
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| FROM: | Amanda Siegfried, Senior Director of Communications and Engagement/FOIA Officer |
| SUBJECT: | Request for Records Under Freedom of Information Act |
| DATE: | Dec. 12, 2023 |

FOIA Requests and Responses

There were four requests for records under the Freedom of Information Act (FOIA) during the period of Nov. 11, 2023 - Dec. 8, 2023.

| Date Received | Request | Status (as of 12/8/23) |
|---------------|--|---|
| Nov. 16, 2023 | A request was received from Katharine Casey for records related to the district's literacy curriculum. | Response provided on Nov. 28, 2023. |
| Nov. 20, 2023 | A commercial request was received from Sheri Reid of SmartProcure for district purchasing records from Sept. 18, 2023, to current. | In progress (commercial request - due Dec. 21, 2023). |
| Nov. 28, 2023 | A request was received from Patrick Lee for records related to school-wide environmental testing. | Response provided on Dec. 4, 2023. |
| Nov. 29, 2023 | A request was received from Timothy Bailey for records related to a student matter. | In progress. |
| Dec. 1, 2023 | A request was received from Theresa Smith Conyers for records related to special education and occupational therapists. | In progress. |