

**Red Wing Public Schools**  
2451 Eagle Ridge Drive  
Red Wing, MN 55066



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www.rwps.org

### **School Board Meeting Agenda Item**

Topic: School Board Communication  
Contact(s):  
Presenter(s): Martina Wagner, Director of Teaching & Learning

#### Nature of Action Requested

Board Action  
Board Information or Report     X

#### Background Information

The school board will discuss best practices and guidelines when responding to phone calls, emails and questions from the public.

Attached are the following MSBA documents for reference:

6 Tips for Communication  
Chain of Command & Responsibility  
Effective Decision Making  
MSBA 17 Tenets of Effective Board-Superintendent Communication  
MSBA Social Media Guidelines for School Board

#### Recommendation

The topic is presented for discussion purposes.