

The Board of Education of Pana Community Unit School District #8 of the Counties of Christian, Shelby and Montgomery, Illinois met in Regular Session on Monday, May 18, 2009 at 6:30 p.m. in the Board Room at the Unit Office at 14 East Main Street, Pana.

**MEETING CALLED TO ORDER/ROLL CALL**

President Allen called the meeting to order at 6:30 p.m. The following board members were present: Allen, Beyers, Koontz, Metzger, Mizeur. Absent: Foor, Schafer.

**ADDITIONS TO THE AGENDA -**

A motion was made by Mizeur and seconded by Metzger to amend the agenda by adding B. Student Discipline to 4. Executive Session.

Amend Agenda

ROLL CALL: Allen, Beyers, Koontz, Metzger, Mizeur. All aye, motion carried.

President Donald Allen opened the public hearing for the Interfund Transfer at 6:34 pm. Dr. Lett reviewed the purpose of this hearing and why these funds have to be transferred. He then opened the meeting up for questions. No questions or comments from the public or board.

Public Hearing  
Interfund Transfer

President Allen closed the public hearing at 6:37pm. A motion was made by Koontz and seconded by Metzger to approve the fund transfer resolution.

ROLL CALL: Beyers, Koontz, Metzger, Mizeur, Allen. All aye, motion carried.

Roll Call

Board Member Aaron Schafer arrived at 6:37pm.

President Allen opened the public hearing for the Calendar Waiver Consideration at 6:38pm. Dr. Lett explained the purpose of the hearing and the reasons for waiving Veteran's Day and Casimir Pulaski Day. He then opened the meeting up for questions or comments.

Public Hearing  
Calendar Waiver  
Vet/Casimir Day

Board Member Metzger commented that other schools who attend school on these holidays get more out of the day by having special events at their school than when they are off. Board Member Mizeur, who works at Kemmerer Village as a teacher aide, stated that they attend school during Veteran's Day and it works out well for many reasons. Public comment from Tom Latonis of the Pana News would like to see the schools attend the Veteran's Ceremony at the park during Veteran's Day.

President Allen closed the public hearing for calendar waiver at 6:40pm. A motion was made by Beyers and seconded by Mizeur to approve the FY 10 Calendar School Holiday Waiver request for November 11, 09 (Veteran's Day) and March 1, 2010 (Casimir Pulaski).

ROLL CALL: Koontz, Metzger, Mizeur, Schafer, Allen, Beyers. All aye, motion carried.

Roll Call

**Executive Session**

A motion was made by Mizeur and seconded by Koontz to adjourn to executive session at 6:50pm for the purpose of Employment/Resignations/Compensation Recommendations and Student Discipline.

ROLL CALL: Metzger, Mizeur, Schafer, Allen, Beyers, Koontz. All aye, motion carried.

Clint Foor arrived at 7:15 pm.

Executive Session ended at 7:52pm.

The purpose of Executive Session was for discussing Employment/Resignations/Compensation Recommendations and Student Discipline. No action was taken.

ROLL CALL: Allen, Beyers, Foor, Koontz, Metzger, Mizeur, Schafer.

A motion was made by Schafer and seconded by Koontz to approve the minutes as read in executive session.

ROLL CALL: Allen, Beyers, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried.

**CONSENT AGENDA**

A motion was made by Foor and seconded by Metzger to approve the consent agenda inclusive of items V, VI, and VII with payables totaling \$188,033.99 and payroll totaling \$734,139.25 for a total of \$922,173.24.

ROLL CALL: Beyers, Foor, Koontz, Metzger, Mizeur, Schafer, Allen. All aye, motion carried.

## **VISITOR, TEACHER, & SUPPORT STAFF CONSIDERATIONS**

### **COMMITTEE REPORTS**

#### **Facilities**

The facilities committee did meet but the items will be covered in other reports.

#### **Finance**

The finance committee did not meet. Next meeting is July 15th at 6:30 am.

#### **Curriculum Committee**

Did not meet. Next meeting Wednesday, May 20th.

#### **Policy Committee**

Did not meet. Tentative meeting for June 10th at 3:00pm.

#### **Pana Educational Foundation**

The Education Foundation did meet and the minutes are in the packet. The next meeting is scheduled for Wednesday, May 20th at 7:00am.

#### **Technology Committee**

The technology committee did meet. Mr. Schafer reviewed the update Mr. Savage gave on the High School server project. Spent money on hardware this year but in the others did very well so they are still below budget. Possible purchase of computers, laptops and desktops that will spend some money but replacing some old equipment. Mr. Dively updated the board on the SOCS Program.

#### **Strategic Planning Committee**

Did not meet.

## **ADMINISTRATIVE REPORTS**

### **Principals -**

#### **Gayle McRoberts, High School**

Ms. McRoberts thanked all the schools for participating in the Lions Club Drive. Awards day went well. The preliminary scores for the testing and ACT are in.

#### **Paul Lauff, Jr. High**

The Curriculum Fair had a great turn out. Honors Day is Thursday. The schools are working together on having a better transition for students. The 6th grade visited the Jr. High and had lunch with Jr. High students and the 8th grade visited the High School with HS students giving tours.

#### **Deb Zueck, Jefferson Middle School**

Jefferson had a project fair. The Danger Zone-Bus Safety class was presented to the students. Jefferson started something new. A Saturday Bus school is for multiple offenders of bus rules. Ms. Zueck thanked Tom Latonis and Pana News for the coverage of her building activities.

#### **Richard Nicolas, Washington/Lincoln Elementary School**

Kindergarten for next year is so far at 101 students. Mr. Nicolas commended the teachers and aides for their work in the Rti program this past year.

### **Building and Transportation-Mr. Ron McMillen**

Mr. McMillen updated the board on the lighting grant, the Jr. High Project on the air conditioners, the football bleachers and other summer projects.

**Assistant Superintendent-Mr. Dave Dively**

Mr. Dively gave an update on the Lake Land Center, Adult Ed, CNA Instructor, and the Grant for the Cafeterias.

**Presentation of FY 09 Budget**

Superintendent Lett presented the amended budget for 08-09. A motion was made by Foor and seconded by Mizeur to approve the tentative amended budget.

ROLL CALL: Foor, Koontz, Metzger, Mizeur, Schafer, Allen, Beyers. All aye, motion carried. Roll Call

**SUPERINTENDENT**

**Personnel Recommendations**

A motion was made by Beyers and seconded by Metzger to accept the following resignations: Cheri Wysong - HS Flag Director, Dara Berner - STEPS Coordinator at Washington and Tech Coordinator at Lincoln. resign: C. Wysong-Flag, D. Berner-Tech Asst. STEPS

ROLL CALL: Koontz, Metzger, Mizeur, Schafer, Allen, Beyers. All aye, motion carried. Roll Call

A motion was made by Koontz and seconded by Mizeur to accept the resignation of Donna Epley as Jr. High Cashier. D. Epley resg. JH Cashier

ROLL CALL: Metzger, Mizeur, Schafer, Allen, Beyers, Foor, Koontz. All aye, motion carried. Roll Call

A motion was made by Mizeur and seconded by Foor to employ the following: Amanda Bjorling as K-12 Library Coordinator, Sadie Barns as 1st grade teacher, Ryan Lipe as Jefferson PE/Health Teacher, Jody Johnston as JH PE/Health Teacher and Paul Donahue as Assistant Activity Director. Employ-A. Bjorling, S. Barns, R. Lipe, J. Johnston, P. Donahue

ROLL CALL: Mizeur, Schafer, Allen, Beyers, Foor, Koontz, Metzger. All aye, motion carried. Roll Call

A motion was made by Koontz and seconded by Schafer to employ the following for HS Summer School: Laura Berns - General Math, Stacy Radliff - English, Lori Smothers - English, Physical Science, Mike Smothers - Algebra, Political Science. HS Summer School

ROLL CALL: Schafer, Allen, Beyers, Foor, Koontz, Metzger, Mizeur. All aye, motion carried. Roll Call

A motion was made by Beyers and seconded by Mizeur to employ the following students for summer help in the technology area with Mr. Savage: Nick Spracklen and Jacob Cutler. Employ Student Tech summer help

ROLL CALL: Allen, Beyers, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried. Roll Call

A motion was made by Metzger and seconded by Foor to employ the following non-certified for the summer: Nancy Gruber-T.Ville Route Driver, Sandra Black-T.Ville Route Aide, Brian Jenkins-EC Driver, Pat Cothorn-EC Aide.

ROLL CALL: Beyers, Foor, Koontz, Metzger, Mizeur, Schafer, Allen. All aye, motion carried. Roll Call

**JH Application for ROE Building Permit**

A motion was made by Koontz and seconded by Beyers to approve the ROE Building Permit for the performance contract work at the Jr. High.

ROLL CALL: Foor, Koontz, Metzger, Mizeur, Schafer, Allen, Beyers. All aye, motion carried. Roll Call

A motion was made Mizeur and seconded by Schafer to employ the following Fall/Winter coaches: G. Bowker-Boys Golf, T. Casner-Girls Golf, M. Cothorn-Varsity Vball Head, R. Cothorn-JV/Asst. Vball, Al Stupek-Football, R. Lipe- JV Football, T. Higgins- Fresh Football, T. Klein-Asst. Fresh Football, G. Heintz-HS Volunteer Football, R. Gibson-Fresh Volunteer Football, S. Radliff-Football Cheerleading, D. McDonald-Bowling, JR Boudouris-Girls Bball, G. Bowker-Boys Bball, T. Casner-Boys JV Bball, J. Storm-Soph Bball, J. Scherzer-Fresh Bball, W. Suey-Cheerleading, J. Johnson-8th Girls Bball, J. Grecius-7th Girls Bball, T. Higgins-8th Boys Bball, J. Matthews-7th Boys Bball, Gretchen Bland-JH Cheerleading. Fall Winter Coaches

ROLL CALL: Koontz, Metzger, Mizeur, Schafer, Allen, Beyers, Foor. All aye, motion carried. Roll Call

**Voluntary Student/Catastrophic Insurance Renewals**

A motion was made by Schafer and seconded by Foor to approve Markel Insurance for Voluntary Student Insurance and Guaranteed Trust Life Ins. As supplemental catastrophic accident insurance carrier.

ROLL CALL: Metzger, Mizeur, Schafer, Allen, Beyers, Foor, Koontz. All aye, motion carried. Roll Call

**MSSE Policies and Procedures for Behavioral Interventions for Students with Disabilities Manual**

A motion was made by Mizeur and seconded by Beyers to approve the MSSE Policies and Procedures for Behavior Manual.

ROLL CALL: Mizeur, Schafer, Allen, Beyers, Foor, Koontz, Metzger. All aye, motion carried. Roll Call

**Honeywell Maintenance Agreement for HS Control System**

A motion was made by Foor and seconded by Koontz to approve the Honeywell Maintenance Flex Agreement for the HS Control System.

ROLL CALL: Schafer, Allen, Beyers, Foor, Koontz, Metzger, Mizeur. All aye, motion carried. Roll Call

**Change June Board Meeting Date to June 22, 2009**

A motion was made by Mizeur and seconded by Koontz to move the June board meeting from the 15th to the 22nd.

ROLL CALL: Allen, Beyers, Foor, Koontz, Metzger, Mizeur, Schafer. All aye, motion carried. Roll Call

**Student Early Graduation Request**

A motion was made by Beyers and seconded by Koontz to approve two High School Students for mid-year graduation: Ashley Deere and Tifenee Merrifield.

ROLL CALL: Beyers, Foor, Koontz, Metzger, Mizeur, Schafer, Allen. All aye, motion carried. Roll Call

**Pana Community Hospital Sports Medicine Contract**

A motion was made by Foor and seconded by Metzger to approve the Sports Medicine Contract with Pana Community Hospital for the 09-10 school year.

ROLL CALL: Foor, Koontz, Metzger, Mizeur, Schafer, Allen, Beyers. All aye, motion carried. Roll Call

**Communications**

**Board Member Considerations**

**Adjournment**

A motion was made by Mizeur and seconded by Foor to adjourn the regular meeting of May 18, 2009 at 9:04pm. All aye, motion carried.

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Secretary

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President